



SOUTHMINSTER PARISH COUNCIL

New Parish Room, Queenborough Road, Southminster, Essex. CM0 7AB

Tel: 01621 773868

Fax: 01621 773868

E-mail: southminsterpc@yahoo.co.uk

Website: www.essexinfo.net/southminster-parish-council

Minutes

The Virtual Meeting of Southminster Parish Council 21st September 2020.

Present: Cllr J Anderson, Cllr R Pratt, Cllr G Harrold, Cllr C Mische, Cllr D Noonan and Cllr A Maigre.

20/148 Apologies for absence.

Cllr H Bridge and Cllr M Wyn-Davies.

20/149 To receive and approve Minutes of the last extra ordinary meeting – 3rd August 2020.

Proposed by Cllr R pratt, seconded by Cllr D Noonan.

20/150 To receive and note any declarations of interest:

Cllr R Pratt – Coded Interest 20/165 Essex Locality Fund

Cllr R Pratt – Non Pecuniary Interest 20/152 Hillcrest Scalby Road Southminster.

20/151 Public Session – opportunity for members of public to speak:

Members of the public wishing to attend should contact the Parish Clerk via email before 3pm on the day of the meeting for the meeting ID and Password.

A member of the public submitted the following and asked that the Clerk read out at the meeting.

Southminster Parish Council supported the planning application for the re-development of Southminster Police Station and Library.

Considering the scale and sensitivity of the proposals, could the Councillors please explain why they thought it appropriate that the Council's response was dealt with under delegated powers rather than calling a meeting or using the planned EOM on 3rd August to discuss the application? It should be noted that the Parish Council's response wasn't submitted until after the meeting.

Again, considering the scale and sensitivity of the proposals, does the Parish Council not agree that reasons should have been given for its support of the application?

When Councillors Anderson and Harrold decided to support the application did they consider the detrimental impact to a heritage asset, the inadequate parking provision and

Signed by Cllr J Anderson 12th October 2020

the overall impact that this scale of development would have on the surrounding area?
Did they even look at the plans?

Cllr J Anderson replied that there was no use for the building in its current format, Parish Council's are only consultees and parishioners can make representation to Maldon District Council should they so wish to. Cllr J Anderson commented that the building has been vacant for a number of years and he would like to see the building used rather than it falling into disrepair.

Cllr G Harrold commented that he had looked at the plans and the facade was not being lost, this had been highlighted by parishioners in previous meetings that they felt it was an important feature of the building that needed to be retained. It was also commented that enough car parking spaces would be created and Highways would address this issue.

Cllr R Pratt commented that some would disagree with the response made by Southminster Parish Council, but any responses received from parishioners would be taken into consideration by Maldon District Council.

20/152 Planning

To discuss and respond to the following planning applications.

Week ending 4th September 2020

20/00842/WTPO PP-08995187

T1 -Ash-Fell

Minster House 29 Burnham Road Southminster Essex

Southminster Parish Council SUPPORT any recommendations given by Maldon District Council Tree Officer.

20/00847/HOUSE PP-08993515

Extension to existing dropped kerb

69 North Street Southminster Essex CM0 7DG

Southminster Parish Council SUPPORT this planning application.

Week ending 11th September 2020

20/00771/LDE PP-08938489

Claim for lawful development certificate for the existing 2No. detached garages, 2No. stable blocks/workshop, games room, raised terrace/balcony, conservatory, link extension, gym building, swimming pool, changing room and plant room and pergolas.

Hillcrest, Scalby Road, Southminster, Essex

Southminster Parish Council SUPPORT this planning application.

20/00882/WTPO PP-09023466

T1 & T2 Lime – Crown reduce by 3m leaving suitable growth points.

Lanara Lodge Waterside Road Bradwell-on-Sea Southminster

This application relates to Bradwell and should be directed to Bradwell Parish Council. The Clerk has informed Maldon District Council.

TOWN & COUNTRY PLANNING ACT 1990 (as amended)

Application No: ESS/86/20/MAL

Proposal: Continued importation of packaged Intermediate Waste (ILW) without compliance with condition 02 (Initial Cessation Date) of planning permission ESS/14/16/MAL that was for the importation of packaged ILW from Magnox sites Sizewell "A" and Dungeness "A" to Bradwell Power Station and the interim storage within the existing Interim Storage Facility (ISF) to allow importation until 31st December 2023, which is the end date controlled by condition 05 (Secondary Cessation Date & ILW Limit) of planning permission ESS/14/16/MAL.

Location: Land at Bradwell Power Station, Bradwell on Sea, Southminster, Essex CM0 7HQ.

TOWN & COUNTRY PLANNING ACT 1990 (as amended)

Application No: ESS/87/20/MAL

Proposal: Continued importation of packaged Intermediate Waste (ILW) without compliance with condition 02 (Initial Cessation Date) of planning permission ESS/14/16/MAL that was for the importation of packaged ILW from Magnox sites Sizewell "A" and Dungeness "A" to Bradwell Power Station and the interim storage within the existing Interim Storage Facility (ISF) to allow importation until 31st December 2023, which is the end date controlled by condition 05 (Secondary Cessation Date & ILW Limit) of planning permission ESS/15/16/MAL.

Location: Land at Bradwell Power Station, Bradwell on Sea, Southminster, Essex CM0 7HQ.

Cllr J Anderson explained that previously a licence was issued to bring in waste from Sizewell and Dungeness, this licence has now expired. It was commented that flasks are brought into Southminster Station.

Southminster Parish Council SUPPORT this planning application.

Week ending: 11th September 2020

20/00892/SCR

Request for screening opinion under regulation 6 of the Town and Country Planning (Environmental Impact Assessment) Regulations 2017 for proposed solar farm.

Solar Farm at 596892 196989 Marsh Road Burnham-on-Crouch, Essex
Southminster Parish Council SUPPORT this planning application.

20/00615/FUL PP-08814169

Conversion of existing garage/first floor extension

New Montsale Marsh Road Burnham on Crouch Essex

Southminster Parish Council SUPPORT this planning application.

Appeal Notifications – None.

Appeal Decisions – None.

20/153 Finance Matters: -

- a: To receive and approve payment and receipts reports for August 2020 and September 2020, proposed by Cllr D Noonan, seconded by Cllr G Harrold.
- b: To approve payments and to sign cheques, proposed by Cllr D Noonan, seconded by Cllr G Harrold.
- c: To receive and approve the budget status for September 2020, proposed by Cllr D Noonan, seconded by Cllr G Harrold.
- d: To receive and approve the Bank Reconciliation Statement to 8th September 2020, proposed by Cllr D Noonan, seconded by Cllr G Harrold.

20/153.01 Clerks National Salary Award

To approve new clerks payscale for 2020/21 to be back dated to 1st April 2020, increase 33p per hour.

Proposed by Cllr R Pratt, seconded by Cllr J Anderson.

20/153.02 ATM Rates

Following a review by the Valuation Office Agency the rateable value has been deleted. The Clerk has spoken with Maldon District Council and a refund has been issued to the value of £4536.25. This item is for information only.

20/154 Dist Cllr's Report

No report.

20/155 Disposal/Storage of Parish Machinery

To discuss and agree storage/disposal of parish machinery.

Cllr D Noonan proposed the disposal of the Massey Ferguson Tractor, he commented that this piece of machinery is beyond economical repair due to its age, seconded by Cllr R Pratt.

20/156 Re-opening of Community Halls 1 & 2

To discuss the re-opening of the Community Halls.

The leader from Southminster brownies joint the meeting and informed that under guidance from the Girl Guides, 15 young people plus leaders can meet. All risk assessments will be carried out prior to opening. The Clerk and Rachel will discuss a cleaning regime and Risk Assessments.

20/157 Letting of Community Hall 1

To discuss and agree letting of Community Hall 1 to Southminster United Football Club for the current 2020/2021 season.

Deferred.

20/158 Proposed new building at King George V Memorial Field

Update from Cllr Anderson and Cllr Harrold.

To discuss and agree a working group to carry the project forward.

To discuss and agree an Outline planning application for the new building.

Cllr R Pratt proposed making an outline planning application, seconded by Cllr D Noonan.

A donation has been made from Maldon District Council Leadership fund by Dist Cllr Fluker of £200 towards the new build project.

20/159 Speed limit – 20mph

Cllr Pratt suggested that a proposal is made to the Local Highways Panel.

20/160 Councillor Vacancy

There is currently one councillor vacancy, would members like to promote and co-opt?

It was agreed by all to promote the vacancy.

20/161 Bank Accounts

Cllr J Anderson informed that it would be good house keeping to split the parish accounts across various banks, this would protect the parish council funds should a bank fail. Cllr R Pratt commented that this would be good practice. Cllr Anderson will look into additional account providers and give an update at the next meeting.

20/162 Southminster Community Award 2019

To discuss and agree format for selection of winner for 2019.

Cllr Pratt proposed that the Southminster Parish Council should allocate two award winners next year 2021, this would be an opportunity to recognise those who have helped others during the pandemic, seconded by Cllr D Noonan.

20/163 Audit Committee recommendations

The Audit Committee after reviewing the following documents have made the following recommendations for approval by all members.

Project Process and Format – Fit for purpose.

Transparency Code – Fit for purpose

Standing Orders – Recommend removal of 23b) Questions not connected with business under discussion shall be asked only during the part of the meeting set aside for questions.

Remove 39) The Clerk shall if required compile and maintain a register of member's interests in accordance with agreement reached with the Monitoring Officer of the Responsible Authority and/or as required by statute.

Training Policy – to include Councillor Induction training for all.

Cllr A Maigre proposed the acceptance of the revisions and recommendations, seconded by Cllr C Mische.

20/164 Community Protection Team/Trucam

Signed by Cllr J Anderson 12th October 2020

How would members like hours allocated?, currently Trucam has currently stopped during Parish hours to allow for more patrol.

Cllr D Noonan proposed that Trucam be reinstated for approximately 8 hours per month, but more specific times are allocated, the Clerk will liaise with the Community Protection Officers to highlight the times requested, seconded by Cllr A Maigre.

20/165 Essex Locality Fund

County Councillor Pratt has asked Parishes within the Southminster Ward to identify any projects they would like to have considered upto £10,000. The Clerk has previously circulated the criteria for discussion at the meeting.

Projects that were discussed included the Water Pump renovation, a woodland trail, a running track surfaced with sea shells and also a bike track. It was felt that if a particular project was too large financially, perhaps a contribution could be asked for. It was agreed that members would look for costings and bring back to the next meeting for discussion.

20/165 Public Session– opportunity for members of public to speak:

It was commented that there is currently many vehicles parked on grass verges around the village, the Clerk will ask the Community Protection Officers to monitor the situation.

20/166 Date of the next meeting:

Monday 19th October 2020.

20/167 Close of business:

Meeting closed at 9.01pm.