



SOUTHMINSTER PARISH COUNCIL

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Minutes

The Virtual Meeting of Southminster Parish Council 14th December 2020.

Present: Cllr J Anderson, Cllr G Harrold, Cllr D Noonan, Cllr H Bridge and Cllr R Pratt.

20/205 Apologies for absence.

Cllr Mische, Cllr Wyn-Davies, Cllr Maigre and Dist Cllr Beale MBE.

**20/206 To receive and approve minutes of the meeting –
16th November 2020.**

Proposed by Cllr Pratt, Seconded by Cllr Noonan.

20/207 To receive and note any declarations of interest:

Cllr Pratt – Non Pecuniary Interest

20/209 20/01178/FUL PP-09247776

20/208 Public Session – opportunity for members of public to speak:

Members of the public wishing to attend should contact the Parish Clerk via email before 3pm on the day of the meeting for the meeting ID and Password.

None.

20/209 Planning

To discuss and respond to the following planning applications.

Week ending: 20th November 2020

20/01116/HOUSE PP-09211881

Single storey rear extension, garage conversion and external fenestration alterations.

9 Steeple Meadows, Southminster, Essex CM0 7UY

Southminster Parish Council SUPPORT this planning application.

20/01085/HOUSE PP-09149311

Single storey extension to the rear of an existing annex
Highbury, Scotts Hill, Southminster, Essex
Southminster Parish Council SUPPORT this planning application.

20/00885/HOUSE PP-09020548

Section 73A application for the erection of a garage, single storey link side extension, single storey rear extension to garage, boundary fence and cladding to the host dwelling.

51 Coombe Road Southminster Essex CM0 7AH

Southminster Parish Council SUPPORT this planning application.

20/01181/OUT

Outline application with all matters reserved for the demolition of existing building and construction of new building to be divided into upto 8 business units for use Class E (formerly Class B1 and/ or use Class D1) purposes.

Land adjacent Theedhams Farm Steeple Road Southminster Essex

Southminster Parish Council SUPPORT this planning application.

20/01178/FUL PP-09247776

Replacement dwelling with existing bungalow retained.

Whitethorn Filey Road Southminster Essex.

Southminster Parish Council raise no objection but wish to make the following comments:

Drainage instructions must be adhered to and the existing bungalow must remain part of the dwelling.

Week ending: 27th November 2020

20/01165/HOUSE PP-09244358

Construction of single storey side and rear extension, two storey rear extension, raised terrace and alterations to existing openings.

Pond House, Scotts Hill, Southminster, Essex

Southminster Parish Council SUPPORT this planning application.

20/01162/LDP PP-09243310

Claim for a lawful development certificate for the proposed development for a conversion of garage into habitable accommodation and replacement of existing conservatory with two storey extension.

10 Buttercup Way Southminster Essex CM0 7RZ

Southminster Parish Council have NOTED this application.

20/01060/LDE PP-08910795

Claim for a lawful development certificate for the existing occupation of mobile home as manager's dwelling.

Mobile Home at Oak Lake Fisheries Burnham Road Southminster Essex
Southminster Parish Council have NOTED this application.

20/01105/FUL PP-08928650

Static caravan as single holiday accommodation unit with five touring caravan pitches (Retrospective).

Mobile Home At Oaks Lakes Fisheries Burnham Road Southminster Essex
Southminster Parish Council SUPPORT this planning application, but would like to see a seasonal 10 months per year condition on the accomodation.

Week ending: 4th December 2020

20/00755/FUL

New detached house replacing 85 & 87 Burnham Road.

Replacement dwelling at 85 & 87 Burnham Road Southminster Essex
Southminster Parish Council SUPPORT this planning application.

Appeal Notifications

Week commencing: None.

Appeal Decisions – None.

Tree Preservation Order - None

20/210

Finance Matters: -

- a: To receive and approve payment and receipts reports for December 2020, Proposed by Cllr Harrold, seconded by Cllr Noonan.
- b: To approve payments and to sign cheques, Proposed by Cllr Harrold, seconded by Cllr Noonan.
- c: To receive and approve the budget status for December 2020, Proposed by Cllr Pratt, seconded by Cllr Noonan.
- d: To receive and approve the Bank Reconciliation Statement to 8th November 2020 and 8th December 2020, deferred to January meeting.
- e. To discuss and agree precept for 2020/2021
Cllr Bridge proposed setting the precept at £140,990.00 for the year 2021/2022, seconded by Cllr Noonan. The precept will remain unchanged.
- f. To discuss and agree carry over to Community Building Fund and allocation of monies to Jubilee Woods Project.
Cllr Bridge proposed to transfer the underspend from the event budget for 2019/2020 of £10,500.00 to the Jubilee Woods project, seconded by Cllr Harrold.

Signed by Cllr Anderson (Chair) 11th January 2021

Cllr Pratt proposed to transfer the underspend from 2019/2020 of £53,740.00 to the General Development Fund, seconded by Cllr Harrold.

20/211 Dist Cllr's Report

No Report.

20/212 Community Engagement Parish Council

To complete a short survey of seven questions to be submitted to Maldon District Council. The Councillor's completed a short survey of seven questions.

20/213 Proposed new building at King George V Memorial Field

Update from Cllr Anderson and Cllr Harrold.

Cllr Anderson there had been no further progress to report.

20/214 Jubilee Woods

To discuss and agree tree felling quotation – Cllr Harrold to update.

Cllr Harrold proposed the acceptance of the quotation from Arb Solutions, with the exception of the bulb planting, Cllr Harrold will organise a community group to assist with the bulb planting, seconded by Cllr Noonan.

20/215 Running Track

Cllr Noonan to give an update on costings.

Cllr Noonan informed that he had approached various companies with the specifications, he hopes to update at next meeting with potentially four quotes.

20/216 Audit Committee Recommendations

The Audit Committee after reviewing the following documents have made the following recommendations for approval by all members.

Data Protection Policy – Fit for Purpose
Budget/Precept Process – Fit for Purpose
Corporate Equality Policy – Fit for Purpose
Health and Safety Policy – Fit for Purpose
Service Promise – Fit for Purpose

Cllr Pratt proposed acceptance of the Audit Committee recommendations, seconded by Cllr Harrold.

20/217 Public Session– opportunity for members of public to speak:

None.

20/218 Date of the next meeting:

Monday 18th January 2021.

20/219 Close of business:

Meeting closed at 8.28pm.

Signed by Cllr Anderson (Chair) 11th January 2021