



# **SOUTHMINSTER PARISH COUNCIL**

**New Parish Room, Queenborough Road, Southminster, Essex. CM0 7AB**

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**To: Southminster Parish Councillors**

**Councillors are summoned to participate in a virtual meeting of the Parish Council. Monday 14<sup>th</sup> December 2020 @ 7.30pm.**

***Joanna Jeffery***

**Clerk to the Council**

**7<sup>th</sup> December 2020**

## **A G E N D A**

**20/205 Apologies for absence.**

**20/206 To receive and approve minutes of the meeting – 16<sup>th</sup> November 2020.**

**20/207 To receive and note any declarations of interest:**

**20/208 Public Session – opportunity for members of public to speak:**

Members of the public wishing to attend should contact the Parish Clerk via email before 3pm on the day of the meeting for the meeting ID and Password.

**20/209 Planning**

To discuss and respond to the following planning applications.

Week ending: 20<sup>th</sup> November 2020

20/01116/HOUSE PP-09211881

Single storey rear extension, garage conversion and external fenestration alterations.

9 Steeple Meadows, Southminster, Essex CM0 7UY

20/01085/HOUSE PP-09149311

Single storey extension to the rear of an existing annex

Highbury, Scotts Hill, Southminster, Essex

20/00885/HOUSE PP-09020548

Section 73A application for the erection of a garage, single storey link side extension, single storey rear extension to garage, boundary fence and cladding to the host dwelling.

51 Coombe Road Southminster Essex CM0 7AH

20/01181/OUT

Outline application with all matters reserved for the demolition of existing building and construction of new building to be divided into upto 8 business units for use Class E (formerly Class B1 and/ or use Class D1) purposes.  
Land adjacent Theedhams Farm Steeple Road Southminster Essex

20/01178/FUL PP-09247776

Replacement dwelling with existing bungalow retained.  
Whitethorn Filey Road Southminster Essex.

Week ending: 27<sup>th</sup> November 2020

20/01165/HOUSE PP-09244358

Construction of single storey side and rear extension, two storey rear extension, raised terrace and alterations to existing openings.  
Pond House, Scotts Hill, Southminster, Essex

20/01162/LDP PP-09243310

Claim for a lawful development certificate for the proposed development for a conversion of garage into habitable accommodation and replacement of existing conservatory with two storey extension.  
10 Buttercup Way Southminster Essex CM0 7RZ

20/01060/LDE PP-08910795

Claim for a lawful development certificate for the existing occupation of mobile home as manager's dwelling.  
Mobile Home at Oak Lake Fisheries Burnham Road Southminster Essex

20/01105/FUL PP-08928650

Static caravan as single holiday accommodation unit with five touring caravan pitches (Retrospective).  
Mobile Home At Oaks Lakes Fisheries Burnham Road Southminster Essex

Week ending: 4<sup>th</sup> December 2020

20/00755/FUL

New detached house replacing 85 & 87 Burnham Road.  
Replacement dwelling at 85 & 87 Burnham Road Southminster Essex

### **Appeal Notifications**

Week commencing:

**Appeal Decisions – None.**

**Tree Preservation Order - None**

- 20/210 Finance Matters: -**
- a: To receive and approve payment and receipts reports for December 2020.
  - b: To approve payments and to sign cheques.
  - c: To receive and approve the budget status for December 2020.
  - d: To receive and approve the Bank Reconciliation Statement to 8<sup>th</sup> November 2020 and 8<sup>th</sup> December 2020.
  - e. To discuss and agree precept for 2020/2021
  
  - f. To discuss and agree carry over to Community Building Fund and allocation of monies to Jubilee Woods Project.

**20/211 Dist Cllr's Report**

**20/212 Community Engagement Parish Council**

To complete a short survey of seven questions to be submitted to Maldon District Council.

**20/213 Proposed new building at King George V Memorial Field**

Update from Cllr Anderson and Cllr Harrold.

**20/214 Jubilee Woods**

To discuss and agree tree felling quotation – Cllr Harrold to update.

**20/215 Running Track**

Cllr Noonan to give an update on costings.

**20/216 Audit Committee Recommendations**

The Audit Committee after reviewing the following documents have made the following recommendations for approval by all members.

- Data Protection Policy – Fit for Purpose
- Budget/Precept Process – Fit for Purpose
- Corporate Equality Policy – Fit for Purpose
- Health and Safety Policy – Fit for Purpose
- Service Promise – Fit for Purpose

**20/217 Public Session– opportunity for members of public to speak:**

**20/218 Date of the next meeting:**

Monday 18<sup>th</sup> January 2021.

**20/219 Close of business:**