



SOUTHMINSTER PARISH COUNCIL

New Parish Room, Queenborough Road, Southminster, Essex. CM0 7AB

Tel: 01621 773868

Fax: 01621 773868

E-mail: southminsterpc@yahoo.co.uk

Website: www.essexinfo.net/southminster-parish-council

Minutes

The Virtual Extra Ordinary Meeting of Southminster Parish Council 19th October.

Present: Cllr J Anderson, Cllr G Harrold, Cllr H Bridge, Cllr Wyn Davies, Cllr D Noonan, Cllr R Pratt and Cllr C Mische

20/174 Apologies for absence.

Cllr A Maigre.

**20/175 To receive and approve Minutes of the Extra Ordinary meeting –
12th October 2020.**

Proposed by Cllr G Harrold, seconded by Cllr D Noonan.

20/176 To receive and note any declarations of interest:

Cllr D Noonan – Non-pecuniary Interest

20/178 20/00981/HOUSE PP-09104213

20/177 Public Session – opportunity for members of public to speak:

Members of the public wishing to attend should contact the Parish Clerk via email before 3pm on the day of the meeting for the meeting ID and Password.

None.

20/178 Planning

To discuss and respond to the following planning applications.

Week ending: 9th October 2020

20/00981/HOUSE PP-09104213

Construction of an orangery to the rear elevation

20 North End Southminster Essex CM0 7DN

Southminster Parish Council SUPPORT this planning application.

20/00935/FUL PP-09022550

Change of use to a residential dwelling

Fairfield Old Heath Road Althorne Essex

Signed by Cllr J Anderson 16th November 2020

Southminster Parish Council recommend the REFUSAL of planning permission, due to being outside of the development boundary and no additional car parking or driveway.

20/00977/HOUSE PP-09002279

Demolition of two existing conservatories and erection of single storey rear extension, also removal of existing side lean-to roof over existing garage conversion and reversion to original flat roof.

Collie Bay The Chase Southminster Essex

Southminster Parish Council SUPPORT this planning application.

Appeal Notifications – None.

Appeal Decisions – None.

20/179 Finance Matters: -

- a: To receive and approve payment and receipts reports for October 2020, proposed by Cllr G Harrold, seconded by Cllr D Noonan.
- b: To approve payments and to sign cheques, Proposed by Cllr R Pratt, seconded by Cllr G Harrold.
- c: To receive and approve the budget status for October 2020, Proposed by Cllr G Harrold, seconded by Cllr R Pratt.
- d: To receive and approve the Bank Reconciliation Statement to 8th October 2020, Proposed by Cllr R Pratt, seconded by Cllr G Harrold.

20/180 Dist Cllr's Report – None.

20/181 Letting of Community Hall 1

To discuss and agree letting of Community Hall 1 to Southminster United Football Club for the current 2020/2021 season.

Cllr G Harrold proposed a repairing lease at a rental of £300 per month with restricted use of after training, match days and club functions. Electricity and Water to be paid for by the tenant. Members are to approve the lease once written at next meeting, seconded by Cllr R Pratt.

20/182 Proposed new building at King George V Memorial Field

Update from Cllr Anderson and Cllr Harrold.

Cllr J Anderson informed that a pre-app meeting with the Planning Officer from Maldon District Council will be held Thursday 22nd October 2020 @ 11am.

20/183 Bank Accounts

Cllr Anderson to give an update on information received from Essex Association of Local Councils regarding The Public Sector Deposit Fund/CCLA.

Cllr Anderson proposed moving forward with these funds, seconded by Cllr R Pratt.

Signed by Cllr J Anderson 16th November 2020

20/184 Essex Locality Fund

County Councillor Pratt has asked Parishes within the Southminster Ward to identify any projects they would like to have considered upto £10,000. The Clerk has previously circulated the criteria for discussion at the meeting.

To discuss and agree project to be submitted for consideration.

After a lengthy discussion it was agreed by all members that the Clerk would email Cllr R Pratt to ask to be considered for a donation of £1000.00 towards the creation of a woodland walk at Jubilee Woods, the estimated project cost is £4500.00.

20/185 Jubilee Woods

To discuss and agree schedule of maintenance and upgrade to facilities.

Cllr J Anderson informed that work is needed at the woods with regards to dead branches, removal of dead wood and dead trees. It was agreed to obtain three quotes and bring to the next meeting for discussion and approval.

20/186 Southminster Water Pump

Cllr Noonan to give an update and costing of potential refurbishment, following consultation with Mr Tim Howson, Conservation Officer at Maldon District Council.

Cllr Noonan has sourced old photos showing how the village water pump looked at the turn of the century. The area around the pump has been strimmed and tidied. Cllr Noonan is now obtaining costings for the replacement of the small wooden fence and painting of the pump.

20/187 Running Track

Cllr Noonan to give an update on costings. Deferred to next meeting.

20/188 Southminster Fireworks

To discuss and agree information release regarding fireworks night.
Due to Covid 19, this event has been cancelled.

20/189 Christmas Lights

To discuss and agree information release regarding Christmas lights.

Cllr M Wyn-Davies informed that all paperwork is now in place. Due to Covid 19 rules it was felt that for safety the lights would be switched on remotely on 29th November 2020. The Clerk will post this information on the Parish Council Facebook Page, also in the Parish Report and submit to the Maldon and Burnham newspaper.

20/190 Donation to Royal British Legion

The yearly donation is £50, under Section 137 budget heading £60 is available, would members like to increase the donation?

Cllr J Anderson proposed an increase of the donation to £100, seconded by Cllr R Pratt.

20/191 Public Session– opportunity for members of public to speak:

Signed by Cllr J Anderson 16th November 2020

A short discussion was had regarding the use of recycled tyres for the proposed running track, Cllr H Bridge commented that it is a good surface but can easily be removed with hands.

20/192 **Date of the next meeting:**
Monday 16th November 2020.

20/193 **Close of business:**
Meeting closed at 8.29pm