



# **SOUTHMINSTER PARISH COUNCIL**

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**Councillors are summoned to attend the Southminster Parish Council Meeting to be held at Community Hall 1, King George V Memorial Field, Station Road, Southminster on the 25<sup>th</sup> February 2020 at 19.30 hrs.**

## **A G E N D A**

- 20/019 Apologies for absence.**
- 20/020 To receive and approve Minutes of the last meeting – 20<sup>th</sup> January 2020.**
- 20/021 Matters arising from last meeting**
- 20/022 To receive and note any declarations of interest:**
- 20/023 Public Session – opportunity for members of public to speak:**
- 20/024 Planning**  
To discuss and respond to the following planning applications.  
Week ending 31<sup>st</sup> January 2020  
20/00069/PA  
Change of use from light industrial (Class B1©) to a dwellinghouse (Class C3)  
3 High Street Southminster Essex CM0 7AA
- Week ending 14<sup>th</sup> February 2020  
20/00107/LDP PP-08469918  
Claim for lawful development certificate for a proposed single storey rear extension.  
34 New Moor Crescent, Southminster, Essex CM0 7DJ
- Appeal Notifications – None.**
- Appeal Decisions – None.**
- 20/025 Finance Matters: -**
- a: To receive and approve payment and receipts reports for February 2020.
- b: To approve payments and to sign cheques.
- c: To receive and approve the budget status for February 2020.
- d: To receive and approve the Bank Reconciliation Statement to 8<sup>th</sup> February 2020..
- 20/026 Dist Cllr's Report**

- 20/027      Audit Committee recommendations**  
The Audit Committee after reviewing the following documents have made the following recommendations for approval by all members.  
Complaints Procedure –Recommend removal of Let us know, we're listening and so, how do I complain.  
Freedom of Information – Fit for purpose  
Financial Regulations – Fit for purpose  
Risk Register – Fit for purpose
- 20/028      Christmas Lighting 2020/2021**  
To discuss proposed addition of extra lights. To discuss and agree quotation for Christmas lights 2020/2021.
- 20/029      Proposed Community Events**  
Sunday 17<sup>th</sup> May 2020 – Treasure Hunt/Village Sports Day  
Saturday 31<sup>st</sup> October 2020 – Teenagers Disco  
Saturday 7<sup>th</sup> November 2020 – Fireworks  
Sunday 29<sup>th</sup> November 2020 – Christmas Fayre and light switch on  
Afternoon tea for the elderly of the village, date to be confirmed.
- 20/030      Proposed new building at King George V Memorial Field**  
Update from Cllr Anderson and Cllr Harrold.  
To discuss and agree architect quotes, and to instruct successful tender for outline drawings.
- 20/031      Community J9 Domestic Abuse Awareness Training**  
Would anyone like to attend training on Saturday 14<sup>th</sup> March 2020, 10am – 12pm open to Councillors and parishioners, Free, to be held in Community Hall 1, King George V Memorial Field, Station Road, Southminster.
- 20/032      Grass Cutting Contract**  
To discuss and agree continuation of grass cutting contractors.
- 20/033      To discuss and agree future of parish machinery**
- 20/034      Just Play Football**  
To discuss and agree provision of an additional evening session, following the success of the Wednesday evening meet.
- 20/035      Provision of new litter bin attached to Multi Games area**  
To discuss and agree the provision of a new wall mounted bin.
- 20/036      Public Session– opportunity for members of public to speak:**
- 20/037      Date of the next meeting:**  
16<sup>th</sup> March 2020
- 19/038      Exclusion of Press and Public:**  
To determine a proposal that the press and public should now be excluded from the meeting in accordance with The Local Government Act 1972, ss100.

- 20/039**      **To discuss and agree proposed tree felling quotes at King George V Memorial Field**
- 20/040**      **Painting of Car Park Building**  
To discuss and agree quotes for painting of Car Park Building.
- 20/41**        **To discuss and agree Southminster Tennis Club and Southminster Bowls Club Contracts for 2020/2021.**
- 20/042**      **Close of business:**