



## **SOUTHMINSTER PARISH COUNCIL**

**New Parish Room, Queenborough Road, Southminster, Essex. CM0 7AB**

Tel: 01621 773868

Fax: 01621 773868

E-mail: [southminsterpc@yahoo.co.uk](mailto:southminsterpc@yahoo.co.uk)

Website: [www.essexinfo.net/southminster-parish-council](http://www.essexinfo.net/southminster-parish-council)

### **Minutes**

**The meeting of Southminster Parish Council  
held at Community Hall1, King George V Memorial Field, Station Road,  
Southminster on the  
21<sup>st</sup> October 2019 at 19.30 hrs.**

**Present:** Cllr J Anderson, Cllr R Pratt, Cllr G Harrold, Cllr H Bridge, Cllr D Noonan, Cllr C Mische and Cllr M Wyn-Davies.

**19/194 Apologies for absence.**

Cllr A Maigre

**19/195 To receive and approve Minutes of the last meeting – 16<sup>th</sup> September 2019.**

Proposed by Cllr R Pratt, seconded by Cllr D Noonan.

**19/196 Presentation of Southminster Community Award**

Cllr J Anderson (Chair) presented the Southminster Community Award to Dist Cllr Beale MBE in recognition of 32 years voluntary service to Southminster Parish Council.

**19/197 Presentation to Mrs T Cassels and Dist Cllr B Beale MBE for recognition of service to the Community.**

Cllr J Anderson (Chair) presented Mrs T Cassels with a Thankyou gift in recognition of 8 years voluntary service to Southminster Parish Council.

Cllr J Anderson (Chair) presented Dist Cllr Beale MBE with a engraved decanter and two glasses in recognition for his 32 years service to Southminster Parish Council. Dist Cllr Beale MBE replied that during his time as a Parish Councillor and also Chair of Southminster Parish Council he had worked alongside 140 Parish Councillors.

**19/198 Matters arising from last meeting**

Cllr H Bridge enquired if a meeting had been held with the new head of Southminster Primary School. Cllr Harrold informed that a meeting has been held with Mrs Glynn, Cllr Anderson (Chair) and himself. It was a very positive meeting with indications that the Head would like to work alongside Southminster Parish Council, discussion were had with a view to activities for next year. Southminster Swim School will now be offering more public sessions.

Car Park Building, it was reported that Knightswood have decided not to rent the Car Park Building.

**19/199 To receive and note any declarations of interest:**

None.

**19/200 Public Session – opportunity for members of public to speak:**

A parishioner informed that patching had been carried out at Station Road, however, the road needs completely resurfacing. Cllr Pratt will enquire to find out if and when this might happen. It was reported that there is a large pot hole in North Street.

A parishioner informed that the footpath at Pantile Hill is looking a disgrace, weeds are growing and it needs attention. It was suggested that a meeting is held with the Contractor, Councillors and members of the public. The Clerk will arrange a meeting and confirm date to all.

It was informed that trees around the street lights on Brickfields footpath need to be felled, it is very dark when using the footpath. Cllr Noonan has spoken to Maldon District Council, he will forward email address to the Clerk to pursue.

It was reported that Station Road parking is a problem and home owners cannot access their drives, commuter parking creates a lot of this issue, speeding is also a concern. Cllr Pratt suggested that the Clerk contact South Essex Parking Partnership to ask for a review and a resolve. It was felt that a traffic survey is necessary, Cllr Pratt will carry this forward.

It was reported that many motorists do not stick to the 20mph speed limit on the High Street.

It was commented that a traffic survey carried out by The Rose Inn proved that on average vehicles are travelling within speed limits.

Dist Cllr Beale informed that Mr Hickman who looks after the High Street Toilets is currently very poorly in hospital, he has worked alongside the Parish Council for the past 28 years. The Clerk informed that a card will be sent on behalf of the Parish Council.

**19/201 Planning**

To discuss and respond to the following planning applications.

Week ending 4<sup>th</sup> October 2019

19/00968/FUL PP-08139299

Demolish part of single storey rear projection, erect first floor extension and convert existing ground floor unit to form four residential units.

Rick Limited, 12 Station Road, Southminster, Essex

Southminster Parish Council SUPPORT this planning application.

**Appeal Decisions**

**19/202 Finance Matters: -**

a: To receive and approve payment and receipts reports for August, September and October 2019, proposed by Cllr Harrold, seconded by Cllr Noonan.

b: To approve payments and to sign cheques, proposed by Cllr Anderson, seconded by Cllr Pratt.

c: To receive and approve the budget status for August, September and October 2019, proposed by Cllr Pratt, seconded by Cllr Harrold.

- d: To receive and approve the Bank Reconciliation Statement to 8<sup>th</sup> October 2019, proposed by Cllr Harrold, seconded by Cllr Noonan.

Cllr Anderson gave a update on allotment fees,

Revenue to date Pump Mead	£247.10
Pantile Hill	£852.50
Shed Income	£100.00

There are currently 9 vacant plots on Pantile Hill, 24 plots outstanding for payment on Pantile Hill, 3 plots outstanding for payment on Pump Mead.

The Clerk will advertise vacant allotments on Parish Website.

## 19/203

### Dist Cllr's Report

Dist Cllr Beale MBE informed that no Independent Councillors currently sit on any committees at Maldon District Council. There have been private talks regarding a new hospital, there is speculation of a new site.

The Report from Cllr Adrian Fluker October 2019 (Southminster)

**I Kings Road Southminster – The planning application was approved by the casting vote of the Chairman. I objected to the application on the grounds of Parking Standards, Size, Scale Bulk and design.**

Due to Administrative issues not Accounting issues Maldon District Council Accounts have still not been signed off - they are expected to be signed off in November

**However, the Financial Outturn for 2018/19 has confirmed that £1.5m has due to fiscal restraint been returned to our reserves**

Stage one of Full Council Transformation (FCT) will be completed at the end of this month after which time efficiency savings of £1m will be delivered year on year

**Stage two of FCT will see the Council developing and delivering its commercial strategy – after which the Council will become sustainable for the foreseeable future**

MDC Local Development Plan – North Heybridge Garden Suburb has been approved. The Garden Suburb includes 1250 homes including 375 affordable homes, a new medical centre, early years school and bypass/relief road around Heybridge

**This means the District now has a 7.5year housing land supply which will protect it from speculative developments**

Regardless of the uncertainty around Brexit the Council is making Brexit Preparations in conjunction with the Eastern Region Area. It is unlikely that the delivery of services by the Council will be affected

**New Committee Structure came into effect from 1st October the new main committees are Performance, Governance and Audit Committee (PGA) and Strategy and Resources Committee (SR).**

There will be a dedicated Licensing Committee and a sub committee to deal with Licensing applications

**The Area Planning Committees, Overview and Scrutiny and Joint Standards Committees will not be affected**

**New Hospital – a site has been chosen – and a statement will be issued shortly which will include details of the proposed consultation and communications strategy**

Air Quality Management Area Order – has been issued for Market Hill

**Options are being considered on how to mitigate nitrox oxide levels which are at a very high level.**

The Council currently monitors 29 sites throughout the district including one in Southminster

**Bradwell B Nuclear Power Station (BRB) – A Planning Performance Agreement (PPA) is being entered between MDC and BRB which will provide £30K to cover the initial work in relation to the Development Consent Order (DCO). It is likely that the public consultation on access will commence towards the end of year. It is imperative that all residents and Local Council's respond to the consultation.**

**19/204 Neighbourhood Watch**

Presentation by Mr Mark Howman.

Mr Howman gave a brief talk regarding Neighbourhood Watch and his aim to revamp across the Dengie. Currently there is no increase in policing and therefore residents should be vigilant. PoliceUK is a webpage that gives monthly reported crime figures. Mr Howman attends quarterly meetings with regional teams. It was suggested residents could devise calling trees to alert of any crime.

Cllr Pratt proposed supporting Neighbourhood Watch, seconded by Cllr Harrold. The Clerk will arrange for the Community Protection Team to attend a future meeting.

**19/205 Fireworks Display 3<sup>rd</sup> November 2019**

Cllr Harrold to give an update and to ask for volunteers to assist with the event.

Cllr Harrold informed that wristband allocations are going very well. Food Vendors are currently booking to attend the event. Volunteers are needed to litter pick on Monday 4<sup>th</sup> November 2019. Volunteers are still needed for the day. Security will be provided by the Community Protection Officers.

It was commented that The Police Cadets assist at events, The Clerk will make contact with them.

**19/206 Christmas Lights - Update**

Update from Cllr Wyn-Davies.

Cllr Wyn-Davies informed that the Christmas lights have finally been approved by Essex County Council, Lamps and Tubes will install the lights mid-November and Light switch on will; be Sunday 8<sup>th</sup> December 2019 at approximately 5pm.

Thanks was offered to Cllr Wyn-Davies and Cllr Anderson for their hard work with this project.

**19/207 Considerations of projects for Financial Year 2020/2021**

Cllr Mische suggested a silent disco for the youth of the village, Cllr Anderson suggested toilets at King George V Memorial Field, Skatepark and concrete table tennis for the park.

Cllr Noonan suggest a village gateway, Cllr Pratt informed these are used as a visual cue to encourage people to slow down.

The Clerk will email budget meeting date to all Councillor's.

**19/208 New build project for King George V Memorial Field**

To discuss and seek permission for the design of a proposed building.  
Cllr Noonan proposed carry forward the project, seconded by Cllr Pratt.

**19/209 Public Session– opportunity for members of public to speak:**

A parishioner Thanked members of Southminster Parish Council for organising events for the community.

**19/210 Exclusion of Press and Public:**

To determine a proposal that the press and public should now be excluded from the meeting in accordance with The Local Government Act 1972, ss100.  
Proposed by Cllr Pratt, seconded by Cllr Mische.

**19/211 Parish Room Windows**

To discuss three quotes for various new window combinations.

- 1: Blown window unit to front door
- 2: Privacy glass to toilets
- 3 All other windows

After consideration of three quotes Cllr Pratt proposed acceptance of the quote provided by Wise Designs, to carry out all works suggested above, seconded by Cllr Mische.

**19/212 Date of the next meeting:**

18<sup>th</sup> November 2019 @ .7.30pm

**19/213 Close of business:** Meeting was closed at 9.15pm.