



## **SOUTHMINSTER PARISH COUNCIL**

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### **Minutes**

**The meeting of Southminster Parish Council  
held at Community Hall1, King George V Memorial Field, Station Road,  
Southminster on the  
20<sup>th</sup> January 2020 at 19.30 hrs.**

**Present:** Cllr J Anderson, Cllr R Pratt, Cllr G Harrold, Cllr H Bridge, Cllr A Maigre and Cllr C Mische.

**20/001 Apologies for absence.**

Cllr Noonan and Cllr Wyn-Davies.

**20/002 To receive and approve Minutes of the last meeting – 16<sup>th</sup> December 2019.**

Proposed by Cllr Mische, seconded by Cllr Pratt.

**20/003 Matters arising from last meeting**

None.

**20/004 To receive and note any declarations of interest:**

None.

**20/005 Public Session – opportunity for members of public to speak:**

A parishioner asked for an update following vandalism at King George V memorial field and Pump Mead allotments over the weekend. Cllr Anderson informed that the Clerk had been speaking with the Community Protection Officers who inform that only one call had been received from a member of the public regarding Pump Mead allotments and no calls to Essex Police had been made. A litter pick of the play area had been undertaken this morning and all broken wood and concrete had been removed. It was commented that whilst it is helpful for residents when people post on social media, unfortunately it is not followed by the Community Protection Team or Essex Police. The Clerk and Councillor's do look from time to time but it is not a requirement to do so. The Clerk has also reported the vandalism at the railway station.. It cannot be stressed enough at the present time it is viewed that Southminster does not have any crime, unless parishioners report we will not get any police presence.

It was reported by the Clerk that the 5 bar gate from Pantile Hill allotments seems to have gone missing, the Clerk will report to the police. It was suggested neighbouring properties may have CCTV to assist.

A parishioner raised concerns regarding commuter parking in King George V Memorial Field car park, making parking for park users difficult. It was commented that parking in Tattersalls, Cherry Orchard and Station Road is also very problematic, with an ambulance being unable to get to a casualty due to double parking. Cllr Anderson informed that the South Essex Parking Partnership have been approached for assistance in this matter.

## **20/006 Planning**

To discuss and respond to the following planning applications.

Week ending 10<sup>th</sup> January 2020

19/01166/LDP PP-08277295

Replacement of existing concrete entrance canopy with extension of eaves line/roof. The width of which will be the same as the existing projecting roof to the front elevation.

2 Ratsborough Chase Southminster Essex CM0 7BQ

Southminster Parish Council SUPPORT this planning application.

Week ending 10<sup>th</sup> January 2020

19/01090/FUL PP-08222522

Section 73A application for the use of a static caravan as an annexe and the addition of a front porch, decking and boundary fence.

Ringdoves Goldsands Road Southminster Essex

Southminster Parish Council recommend REFUSAL of this planning application.

It is separate from the main house.

A temporary building cannot be used as a residence.

**Appeal Notifications** – None.

**Appeal Decisions** – None.

## **20/007 Finance Matters: -**

a: To receive and approve payment and receipts reports for January 2020, Proposed by Cllr Harrold, seconded by Cllr Maigre.

b: To approve payments and to sign cheques, proposed by Cllr Harrold, seconded by Cllr Anderson.

c: To receive and approve the budget status for January 2020, Proposed by Cllr Pratt, seconded by Cllr Harrold.

d: To receive and approve the Bank Reconciliation Statement to 8<sup>th</sup> January 2020, Proposed by Cllr Harrold, seconded by Cllr Maigre.

## **20/008 Dist Cllr's Report**

**2018/19 Accounts are signed off** without any conditions or observations and that a value for money (VFM) certificate has been issued by the auditors **The net outturn for 2018/19 was £1.5m being returned to reserves.**

However, due to accumulation pressures from previous years a payment of £1.5m must be paid into the Council's pension fund

The Council is currently recruiting into the role of **Director of Resources** and is seeking an interim until the post is filled. The appointments committee is meeting on **29<sup>th</sup> January to consider applicants**

**The budget policies for 2020/21 have been agreed by council**

Whilst maintaining its first class services the Council is working as efficiently as it can however some costs such as inflation and rising wage costs (principally the living wage and nationally agreed increments) are beyond our control and that said a small increase in MDC Council Tax is being considered. It is anticipated that it will be below 10p per week.

**The Council is determining it's governance in relation it Bradwell B**

**The Joint Members Bradwell Board (JMBB)** has been operating for some time and comprises members from both Essex and Maldon District Council. The meetings are attended by Officers from both Councils and BRB

**The Bradwell B Working Group** acts as conduit between Council and the JMBB

Planning Applications that or not covered by the Development Consent Order (DCO) or predates it will be dealt with by the **South Eastern Area**

**Planning Committee** and or the **District Planning Committee**

**Bradwell B DPD Working Group** will focus on the DPD which will deal with planning issues in relation to project that will support the LDP

**All working groups report to Council who will be the decision-making body**

**The BRB consultation process** will start in the coming months it is important that individuals, parish councils and local community groups respond.

The Council has agreed to increase its funding to the **CAB for the year 2020-21 by £10k per annum**

The Council has received a grant of £180k from Essex County Council to develop its **Community Infrastructure Levy CIL policy**

**20/009**

### **Proposed formation of Events Committee**

Proposal of Cllr Harrold Chairing an events committee, made up of Councillor's and volunteers.

Cllr Pratt asked if there will be a constitution and will it be clerked?, Cllr Harrold informed yes there will be a constitution and yes it would be clerked. Cllr Harrold informed that the vision would be for the group to meet every 4 to 6 weeks, with the committee being made up of Parishioners and Councillor's, like-minded people who are willing to give their time and be hands on.

Cllr Mische proposed the creation of an events committee, seconded by Cllr Bridge.

Cllr Harrold requested permission to promote the committee and ask for volunteers on social media, also through the parish report, this was agreed by all.

**20/010**

### **Proposed Community Events**

To discuss and agree timetable of events and Cllr's willing to undertake the projects, working with Vice Chair Cllr Harrold's events committee.

Suggested events: Christmas lights, Christmas Fayre, Fireworks, May event.

Cllr Pratt proposed Cllr Harrold bring details of events and timescale for next meeting, seconded by Cllr Mische.

**20/211 Proposed new building at King George V Memorial Field**

Update from Cllr Anderson and Cllr Harrold.

Cllr Anderson informed that finding an architect with the relevant experience was proving difficult, however, there is a meeting arranged for tomorrow with an architect.

**20/212 Community J9 Domestic Abuse Awareness Training**

Would anyone like to attend training on Saturday 14<sup>th</sup> March 2020, 10am – 12pm open to Councillors and parishioners, Free, to be held in Community Hall 1, King George V Memorial Field, Station Road, Southminster.

Cllr Mische gave a brief insight into the training session and informed they are very beneficial.

**20/213 Parish Councillor Surgeries**

Would Councillors like to resume Councillor surgeries, if so, who would like to be involved and suggested days/times.

Cllr Pratt proposed resuming Councillor surgeries, seconded by Cllr Mische.

**20/214 Public Session– opportunity for members of public to speak:**

Dist Cllr Beale MBE

Asked if there had been any new discussion following the sale of Glebe Meadow, Cllr Anderson that during last discussion it was informed there was no knowledge of land being donated to Southminster Parish Council. Cllr Anderson will call and ask for their intentions.

There was a short discussion regarding Bradwell B regarding traffic and transportation of spent fuel rods, it was commented that low level waste will be stored on the site.

**20/215 Date of the next meeting:**

Tuesday 25<sup>th</sup> February 2020

**19/216 Exclusion of Press and Public:**

To determine a proposal that the press and public should now be excluded from the meeting in accordance with The Local Government Act 1972, ss100.

Proposed by Cllr Pratt, seconded by Cllr Bridge.

**20/017 To discuss and agree proposed tree felling at King George V Memorial Field**

17<sup>th</sup> February 2020 @ .7.30pm

It was felt by all that further quotes were needed.

**20/218 Close of business:**

Meeting closed at 8.35pm.