



SOUTHMINSTER PARISH COUNCIL

New Parish Room, Queenborough Road, Southminster, Essex. CM0 7AB

Tel: 01621 773868

Fax: 01621 773868

E-mail: southminsterpc@yahoo.co.uk

Website: www.essexinfo.net/southminster-parish-council

Minutes

**The meeting of Southminster Parish Council
held at Community Hall1, King George V Memorial Field, Station Road,
Southminster on the
18th November 2019 at 19.30 hrs.**

Present: Cllr J Anderson, Cllr R Pratt, Cllr G Harrold, Cllr H Bridge, Cllr C Mische and Cllr M Wyn-Davies.

19/214 Apologies for absence.

Cllr D Noonan, Dist Cllr A Fluker

19/215 To receive and approve Minutes of the last meeting – 21st October 2019.

Proposed by Cllr R Pratt, seconded by Cllr C Mische.

19/216 Matters arising from last meeting

None.

19/217 To receive and note any declarations of interest:

None.

19/218 Public Session – opportunity for members of public to speak:

Dist Cllr B Beale MBE Thanked all Councillor's and Parishioners for his gift of decanter and tumblers following stepping down from parish duties. Dist Cllr B Beale MBE was also thankful for receiving the Southminster Community Award.

19/219 Planning

To discuss and respond to the following planning applications.

Week ending 1st November 2019

19/01042/COUPA

Notification for prior approval for a change of use from premises in light industrial use (class B1 (c3)) and any land within its curtilage to dwellinghouses (Class C3): Change of use of ground floor to C3 residential.

3 High Street Southminster Essex CM0 7AA

Southminster Parish Council wish to make NO COMMENT on this planning application.

Town and Country Planning Act 1990 (as amended)

Application No: ESS/88/19/MAL

Proposal: Waste transfer station for the sorting of up to 6,000 tonnes of waste per annum, including the erection of a sheltered area for sorting of skips.

Location: Abaco House, Foxhall Road, Southminster, Essex CM0 7LB

Southminster Parish Council recommend the refusal of this planning application due to concerns of vehicle movement on a very busy road and also the location is close to a junction.

Appeal Decisions

19/220

Finance Matters: -

- a: To receive and approve payment and receipts reports for November 2019, Defer.
- b: To approve payments and to sign cheques. Proposed By Cllr R Pratt, seconded by Cllr J Anderson.
- c: To receive and approve the budget status for November 2019. Proposed by Cllr G Harrold, seconded by Cllr C Mische.
- d: To receive and approve the Bank Reconciliation Statement to 8th November 2019. Proposed by Cllr G Harrold, seconded by Cllr R Pratt.

19/2021

Dist Cllr's Report

Report from Cllr Adrian Fluker Maldon District Council

Apologies for absence

Unfortunately, I must attend Tillingham Village Council this evening in my capacity as a District Councillor sitting as a Tillingham Village Council Councillor. The village Council will be co-opting its

new members this evening and I must be present.

Southminster Parish Council Fireworks Event

MDC and I have received lots of excellent feedback regarding this event so well done to everyone that helped organise the event. I have donated towards the event via MDC.

Full Council Transformation

The first stage was completed on 31st October.

The council is now on course to deliver annual efficiency savings of £1m.

The next stage of the transformation programme will be to deliver the Council's Commercial Strategy

through the delivery of the Corporate Projects Plan. This will ensure that the council will be sustainable and has a prosperous future for all.

The Council's newly appointed Commercial Manager Steve Butcher will take up his post on 18th November

Annual Accounts from 2018/19

These have been published and on the MDC Website and show a net contribution to reserves of £1.5m

An appointment has been made into the vacant Director of Finance and Regulatory Services role.

New Website

As part of the transformation process the Council now has a new look website which makes it easier

for customers to serve themselves and monitor their enquires. There are over 30 service processes

Signed by Cllr John Anderson Chair 16th December 2019

in place with the balance of around 60 being available by the end of the year.

Residents will still be able to contact the council by phone in the usual way

Planning Application for 105 Homes at North Fambridge

This application was approved some time ago subject to satisfying conditions regarding sewerage disposal these conditions have now been satisfied and the development will go ahead as planned

Maldon Medical Centre

The CECCG will be making an announcement shortly regarding the proposed location

District Wide Freeman/Freewomen Scheme

A report will be going before Council on 22nd November for consideration - this scheme will be by exception only

Dist Cllr B Beale MBE informed that the location for the new Maldon Medical Centre will be identified soon.

The sewerage outlet for the North Fambridge development will be via South Woodham Ferrers.

Dist Cllr B Beale MBE informed that we are currently in the Purdah period.

19/222 Fireworks Display 3rd November 2019

Cllr Harrold to evaluate the day.

Cllr Harrold informed that the event had been a success, the Community Protection Team working on the evening informed two people had been asked to leave and one person advised to leave due to anti-social behavior.

Thanks to the sponsors and also Steve Jeffery for his help.

19/223 Christmas Lights - Update

Update from Cllr Wyn-Davies.

Cllr Wyn-Davies informed she had been working with Southminster Primary School to assist with the choir to sing carols before the lights switch on. Contact will also be made with the Scouts. The default option for the lights is 3pm to 12am, it was felt by all that these times were appropriate.

The children will sing at the front of the doors to St Leonard's Church from 4.30pm, the lights will be switched on at 5pm on Sunday 8th December 2019.

19/224 Dengie Hundred Group of Parish Councils Quiz

Would Councilors' like to form a team on Wednesday 27th November 2019, at Southminster Bowls Club.

The following Councillors' confirmed their attendance. Cllr Anderson, Cllr Harrold, Cllr Wyn-Davies, Cllr Bridge and Cllr Mische.

19/225 Audit Committee Recommendations

Following the Audit Committee meeting held on 11th September 2019 the following recommendations are made for agreement by Southminster Parish Council.

Budget/Precept Process Policy – recommendation to add monthly review of accounts, two Councillors' to review prior to the meeting and report to full council at monthly meetings.

Corporate Equality Policy – no revisions needed, document is fit for purpose.

Service Promise – no revisions needed, document is fit for purpose

Health and Safety Policy – recommendation of addition of Councilors' to Overview 1.1.

Proposed By Cllr R Pratt, seconded by Cllr H Bridge.

19/226 Proposed new building at King George V Memorial Field

Update from Cllr Anderson and Cllr Harrold.

It was reported that an architect has been approached, Southminster Parish Council are now waiting on the paperwork to present to Councillor's.

19/227 Public Session– opportunity for members of public to speak:

A parishioner Thanks Southminster Parish Council for the firework display.

Dist Cllr B Beale MBE enquired if Southminster Parish Council would be having a Christmas tree at the Festival of trees this year at St Leonard's Church as in previous years, the Clerk informed that Cllr Wyn-Davies and herself would be decorating the tree on 10th

A parishioner reported that the 20mph near the church is obscured, it needs to be bigger, vehicles are speeding along Burnham Road as the signs are confusing.

Dost Cllr Beale MBE informed that Mick Hickman the village handyman is currently in hospital.

19/228 Date of the next meeting:

16th December 2019 @ .7.30pm

19/229 Close of business:

Meeting closed at 8.05pm.