



# **SOUTHMINSTER PARISH COUNCIL**

**New Parish Room, Queenborough Road, Southminster, Essex. CM0 7AB**

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**Councillors are summoned to attend the Southminster Parish Council Meeting to be held at Community Hall 1, King George V Memorial Field, Station Road, Southminster on the 18<sup>th</sup> November 2019 at 19.30 hrs.**

## **A G E N D A**

- 19/214 Apologies for absence.**
- 19/215 To receive and approve Minutes of the last meeting – 21<sup>st</sup> October 2019.**
- 19/216 Matters arising from last meeting**
- 19/217 To receive and note any declarations of interest:**
- 19/218 Public Session – opportunity for members of public to speak:**
- 19/219 Planning**  
To discuss and respond to the following planning applications.  
Week ending 1<sup>st</sup> November 2019  
19/01042/COUPA  
Notification for prior approval for a change of use from premises in light industrial use (class B1 (c3)) and any land within its curtilage to dwellinghouses (Class C3):  
Change of use of ground floor to C3 residential.  
3 High Street Southminster Essex CM0 7AA
- Town and Country Planning Act 1990 (as amended)  
Application No: ESS/88/19/MAL  
Proposal: Waste transfer station for the sorting of up to 6,000 tonnes of waste per annum, including the erection of a sheltered area for sorting of skips.  
Location: Abaco House, Foxhall Road, Southminster, Essex CM0 7LB
- Appeal Decisions**
- 19/220 Finance Matters: -**
- a: To receive and approve payment and receipts reports for November 2019.  
b: To approve payments and to sign cheques.  
c: To receive and approve the budget status for November 2019.  
d: To receive and approve the Bank Reconciliation Statement to 8<sup>th</sup> November 2019..
- 19/2021 Dist Cllr's Report**

- 19/222**      **Fireworks Display 3<sup>rd</sup> November 2019**  
Cllr Harrold to evaluate the day.
- 19/223**      **Christmas Lights - Update**  
Update from Cllr Wyn-Davies.
- 19/224**      **Dengie Hundred Group of Parish Councils Quiz**  
Would Councillor's like to form a team on Wednesday 27<sup>th</sup> November 2019, at Southminster Bowls Club.
- 19/225**      **Audit Committee Recommendations**  
Following the Audit Committee meeting held on 11<sup>th</sup> September 2019 the following recommendations are made for agreement by Southminster Parish Council.  
**Budget/Precept Process Policy** – recommendation to add .monthly review of accounts, two councillor's to review prior to the meeting and report to full council at monthly meetings.  
**Corporate Equality Policy** – no revisions needed, document is fit for purpose.  
**Service Promise** – no revisions needed, document is fit for purpose  
**Health and Safety Policy** – recommendation of addition of Councillor's to Overview 1.1.
- 19/226**      **Proposed new building at King George V Memorial Field**  
Update from Cllr Anderson and Cllr Harrold.
- 19/227**      **Public Session– opportunity for members of public to speak:**
- 19/228**      **Date of the next meeting:**  
16<sup>th</sup> December 2019 @ .7.30pm
- 19/229**      **Close of business:**