



SOUTHMINSTER PARISH COUNCIL

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Minutes

**The Annual Meeting of Southminster Parish Council
held at Community Hall1, King George V Memorial Field, Station Road,
Southminster on the
17th June 2019 at 19.30 hrs.**

Present: Cllr J Anderson, Cllr R Pratt, Cllr G Harrold, Cllr H Bridge, Cllr D Noonan and Cllr M Wyn-Davies.

19/125 Apologies for absence.

None.

19/126 Co Option

Propose and co-opt up to three Councilors, sign acceptance of office.

Cllr Pratt proposed the co-optation of Cathy Misch and Anton Maigre, seconded by Cllr Wyn-Davies.

19/127 To receive and approve Minutes of the last meeting – 13th May 2019 and Extra Ordinary Meeting 4th June 2019.

13-05-2019 Proposed by Cllr Noonan, seconded by Cllr Pratt

04-06-2019 Proposed by Cllr Pratt, seconded by Cllr Harrold.

19/128 Matters arising from last meeting

None.

19/129 To receive and note any declarations of interest:

19/137 Non Pecuniary Interest – Cllr Pratt.

19/130 Public Session – opportunity for members of public to speak:

A parishioner informed that Parish Councils can apply for Windfarm grants, as long as it is not to fund statutory duties.

A parishioner asked if the parish council could look into a PA system for the hard of hearing.

A short discussion took place regarding the Police Station which has now been put up for sale, Cllr Pratt informed that the sale and preservation of the building are two separate issues. The building is considered of importance to the Parish and it has been highlighted to be included in the Heritage Asset Register.

There have been no further updates regarding Southminster Swimming Pool

A lengthy discussion took place regarding allotments and expenses for grass cutting, water and the machinery and future increases of fees.

Cllr Harrold commented that at a recent allotment holders meeting it was decided that a questionnaire would be drawn up in the office to gather the views of all allotment holders, with assistance from allotment holders. To date no allotment holders have been into the office.

A parishioner asked that the cost centre allocation to allotments footpath be changed to Pantile Hill path, cost cent Parish Maintenance, it was asked who the footpath belonged to, Cllr Anderson informed that it is still parish ground. It was reported that we are awaiting correspondence from UK Power networks before proceeding with a light installation on the footpath.

A parishioner gave Thanks that the speed indicator device is working, but informed in the previous week speeds of 57mph had been recorded in the 30mph zone. It was suggested that this should be reported online via 101, change can happen if enough people report.

It was commented that Pandole Wood is looking untidy with lots of litter, Cllr Anderson informed that Pandole Wood is private property..

It was reported that Highways have approved the Gladmans development.

19/131

Planning

To discuss and respond to the following planning applications.

Week ending 31st May 2019

19/00513/HOUSE

Construction of a two storey rear extension

2 Cripplegate Southminster Essex CM0 7DW

Southminster Parish Council SUPPORT this planning application.

Week ending 7th June 2019

19/00558/ADV PP-07822193

14 Signs comprising of: 1 x fascia sign, 1 x wall lettering , 2 x visitor parking sign, 1 x section 106 sign, 2 x totem sign, 5 x secondary sign, 2 x show home sign & 12 x flags.

Land West of Theedhams Farm Steeple Road Southminster Essex

Southminster Parish Council SUPPORT this planning application.

19/00557/FUL PP 07822193

Installation of a temporary sales area and the change of use of the residential garage associated with plot 3 to a marketing suite for the period June 2019 – Dec 2021 including the construction of 4 car parking spaces. Installation of 14 signs and 12 flags.

Land West of Theedhams Farm Steeple Road Southminster Essex

Southminster Parish Council SUPPORT this planning application.

Appeal Decisions

Appeal Ref: APP/X1545/W/18/3216135

8 Fairview, Kings Road, Southminster, Essex CM0 7EJ

Proposed development of three 2 bedroom houses

APPEAL DISMISSED

19/132

Finance Matters: -

- a: To receive and approve payment and receipts reports for May & June 2019, proposed by Cllr Harrold, seconded by Cllr Noonan..
- b: To approve payments and to sign cheques, proposed by Cllr Harrold, seconded by Cllr Noonan..
- c: To receive and approve the budget status for May & June 2019, proposed by Cllr Harrold, seconded by Cllr Noonan.
- d: To receive and approve the Bank Reconciliation Statement to 8th May 2019 and 8th June 2019. proposed by Cllr Harrold, seconded by Cllr Noonan.

19/133

Dist Cllr's Report

Report from Cllr Fluker to the Parish Council

Apologies for not attending tonight but I must attend the South Eastern Area Planning Committee at Southminster.

1. District Health Hub

The Stakeholder Meeting took place last week. The meeting was attended by representatives from the CCG, National Health Service England and other stakeholders including representatives from MDC. The Business Analyst paid for by NHS England is currently assessing what services should be provided and where they should be provided from. The preferred option is the development of the St Peters site in Maldon. It is anticipated that as a bare minimum the services offered by St Peters will continue at the new facility.

2. Southminster Medical Centre

The Stakeholders, Service Providers, Clinical Commissioning Group and the landowners have held meetings and the project is now under active consideration for approval. I will be involved in further talks and will report back at another meeting.

3. Theadhams Farm Development

It is anticipated that the site entrance road will be connected to the roundabout in around 6 weeks' time. I am working with Officers at MDC to ensure that the affordable housing element is offered to local people first and those connected with the area. I have dealt with several complaints regarding start times and noise from the site and these have been dealt with satisfactorily.

4. 1 Kings Road Southminster

In line with my proposal at its meeting on 21st May the South Eastern Area Planning Committee refused the application by Moat Homes to convert and extend the property into social housing. The application was refused on grounds of size, scale, bulk and design; parking standards and highways issues.

5. Countywide Handy Person Service

At no cost, MDC have agreed to subscribe to the scheme – which provide for minor changes and improvements being made to people's homes prior to them being discharged from hospital.

6. Memorial Benches

MDC have reopened the Memorial Bench scheme for parks and open spaces under the control of the Council.

7. Southminster - Heritage Assets

A consultation has started to consider listing the following Heritage Assets on the MDC Heritage Asset register:

Southminster Police Station including the Magistrates Court library and stables, The former Parish Room Burnham Road, numbers 9 and 21 Cripplegate, The Hall, Hall Road, Kings Head Public House, Southminster Memorial Hall, numbers 20-22 North End, Old Heath Farm Old Heath Road, 35 Queen Street, numbers 5-9 Station Road, Stammers Carpentry Shop Station Road, the Tyre
Joanna Jeffery

Oven at the rear of 23 Station Road (The Old Forge), Southminster Railway Station and Station House, The Block house at South Wick Farm and Middlewick Farm Lodging Quarters.

Responses from the public are being sought. For more information go the MDC website, search and hit calendar and then click on 6th June Community Services and go to agenda item 8.

8. Consultations

The following consultations are being conducted through the MDC website:

ECC Green Infrastructure Strategy, MDC Community Safety Partnership

9. Bradwell A Power Station – LCLC

The LCLC met last week. The station is officially in 'Care and Maintenance' however works are still being carried out to remove some remaining buildings – principally offices. This work should be completed in late August. There are approximately 150 persons working on site. This will reduce to 75 by the end of July and then to around 12 security staff from September onwards. Full blown inspections involving around 50 persons lasting four weeks will take place on annual basis.

10. Bradwell B Power Station

I will be meeting with the Executive of BRB in the coming months and will report back to SPC accordingly

11. Branch Line

The brand-new rolling stock is due to be installed towards the end of the year

12. New Moor Farm – Proposed Development

I have called the application into the Council for consideration. I have received 182 emails and letters from residents. The response time to MDC has almost closed so if you are intending to do so please respond now.

13. Street Naming

Given the enormous amount of time and effort David Fisher put into Southminster as a Parish, District and County Council and in recognition of his achievements as a local business owner, employer, magistrate and leading authority on coastal flooding I proposed that the new relief road at Theadhams Farm was named in his memory. I pleased to report that the Developers, Landowners and MDC have agreed that the road will be called 'David Fisher Way' in his memory. If any one requires any further information please email me at Cllr.adrian.fluker@maldon.gov.uk or adrian@skmaddison.co.uk or call me on 01621 778888 or 07743 778797

19/134 To discuss proposal from a local business to host Bouncy Castle events during the School Summer holidays at King George V Memorial Field..

Cllr Harrold read an email received, suggesting a cost of £250, then a 50/50 split from wristband sales.

Cllr Pratt suggested that it would be better to rent part of the field for the event. The Clerk will look into any restrictions there may be in letting the field.

19/135 To discuss proposal to host 2 x Heart Start Events during the School Summer Holidays, free event for children organised by the First Responders.

John Cleary informed this is a two and a half hour session aimed at children 10 years and above, from 2020 it will be part of the national curriculum. Cllr Mische offered assistance and confirmed she is DBS checked. Cllr Pratt proposed hosting the events, seconded by Cllr Anderson, all in favour.

19/136 King George V Memorial Field Toilets

To discuss and determine purchase of a fit for purpose toilet block, due to vandalism of existing block.

Cllr Harrold informed he had been gathering information on universal toilet pods with baby changing facilities, they are ranging from £2000/£3000, but he will investigate further.

19/137 Community Library

Would Southminster Parish Council be willing to express an interest in having a Community Library

Cllr Pratt informed that a decision will be made on 21st July 2019 regarding the future of the library, but it was felt that the library would go in the foreseeable future. Cllr Pratt proposed expressing an interest of providing a Community Library supported by Southminster Parish Council, should the interest be successful volunteers would then be sought, seconded by Cllr Harrold.

19/138 Parish Report

Would Southminster Parish Council like to place the parish report in the Burnham Review?, the cost for this service would be £50 per month.

Cllr Pratt and Cllr Noonan commented that they felt we should not be paying to advertise. It was felt that the Maldon & Burnham Standard would put Parish Reports in their village section, the Clerk will speak with them.

19/139 Football Pitch Hire

Southminster St Leonards Vets would like to hire the football pitch on Saturday afternoons and Woodham Athletic would like to continue with Sunday hire.

To discuss and agree hire charge for the 2019/2020 season.

Cllr Harrold proposed a hire charge of £60 per game, seconded by Cllr Pratt.

Cllr Harrold proposed advertising the second pitch for hire, seconded by Cllr Pratt.

19/140 Halloween

To confirm date and Councillor attendance.

A discussion was had regarding volunteers for the event, with the proposed date of Thursday 31st October, many Councillor's would be working and numbers would be decreased. If the event was moved to the Saturday prior it was felt that more families could attend but would be moving away from the purpose of the event. Cllr Pratt commented that the event is a little past its sell by date. Cllr Wyn-Davies suggested a teenagers disco was a good idea to keep the youngsters off of the streets Cllr Harrold suggested a fireworks display would be a more inclusive event for all.

After a lengthy discussion it was agreed not to hold the Halloween event.

19/141 Allotments

To discuss proposed rental increase from 1st October 2019, for allotment holders meeting 10th July 2019.

The agenda item is for information for all Councillor's, as the council are still in talks with the Allotment Holders. Discussions have taken place with Brian Beale which resulted in a proposed increase from 0.2 to 0.3 per sq metre for Pantile Hill and 0.2 to 0.25 per sq metre for Pump Mead allotments, this will result in no cut to services. A further Allotment holders meeting will be held on Wednesday 10th July 2019 to discuss the proposal or cuts to services ie: use of the tractor and trailer. After reaching a suitable resolution there will be an agenda item for the July Parish Council meeting for members to approve. Historically rents have not increased annually.

Cllr Pratt asked that this item be deferred to the next meeting.

19/142 Christmas Fayre

Would Southminster Parish Council be willing to send a letter of support for the road closure.

Cllr Harrold proposed writing a letter of support for the road closure, suggest times 10am – 7.30pm, seconded by Cllr Bridge.

19/143 Community Initiative Fund/Micro Grants

Would Southminster Parish Council like to apply for funding?, suggested projects?.

Cllr Bridge suggested a chat bench, this item will be carried over to next meeting for Councillor's to consider.

19/144 Southminster Community Award

To discuss and agree timescale for Award nominations.

Cllr Pratt suggested that the award be given at the September meeting.

19/145 Public Session– opportunity for members of public to speak:

A parishioner suggested that the car park shop could be rented by the doctor's surgery as an extension, it was commented that the shop would not be suitable.

Cllr Pratt informed that he will be holding a monthly surgery, this will be the last Saturday of every month 10am – 12pm at the Station House, Burnham on Crouch Station.

19/146 Date of the next meeting:

16th July 2019 @ .7.30pm

19/147 Close of business:

Meeting closed at 9.27pm.