

RETTENDON PARISH COUNCIL

Minutes of the meeting of the Council held at the Rettendon Memorial Hall, Main Road,
Rettendon on Thursday 7th October 2021 at 7.30pm.

Present: Cllr Sandie Cottee
Cllr Hazel Dale Evans
Cllr Roy Hart
Cllr James Knight
Cllr David Phillips (Chairman)

Chelmsford City Councillor Paul Clark also attended.

55-21/22 Apologies and Reasons for Absence

Apologies were received from Cllrs D Fleming, M Fleming and Wright (holiday) and Cllr Ride (health). Acceptance of these apologies was confirmed.

56-21/22 Declarations of Interest on Items on the Agenda

There were no Declarations of Interest.

57-21/22 Public Forum – strictly 5 minutes only per speaker

There were no comments.

58-21/22 To agree the minutes of the Meeting of the Council held on Tuesday 20th July 2021.

The minutes of the meeting of the Council held on Tuesday 20th July 2021 were **agreed** as a true record and signed by the Chairman.

59-21/22 To receive the Essex County Councillor and Ward Councillors' reports.

Cllr Clark said the Community Governance Review had been passed the previous month and the report was now available on Chelmsford City Council's website. He said there were no proposed boundary changes for Rettendon but there was the suggestion that Hayes Country Park could be a separate parish. He said residents now had a final opportunity to comment before the consultation closed.

He referred to comments made by a parish councillor under the consultation which he said constituted a personal attack. He said he was prepared to defend himself against any such comments.

60-21/22 To receive reports from the following:

a) **Village Hall Committee representative**

Signed _____
Councillor D. Phillips, Chairman

Cllr Cottee said there had been no meeting. She said there was an upcoming quiz and Horticultural Society events taking place. She said maintenance was up-to-date.

b) Bus Shelter Working Group

Cllr Cottee said cleaning of the shelters was ongoing. She said Cllr Hart had repaired one of the shelters.

c) S-Type Security Working Group

Cllr Phillips said regular reports were still being received.

61-21/22 Finance

- a) To agree to authorise invoices for payment, receive copy Bank statements and details of expenditure to date.

Invoices were authorised for payment as listed below.

EALC	Training	£372.00
PKF Littlejohn	External Audit	£360.00
RetBatNews	Newsletter	£21.25
S-Type Security	Security Patrols	£980.00
K. Kane	September salary	£731.16
K. Kane	Mileage	£31.50
HMRC	PAYE Q3	£313.99

- b) To review the quarterly budget report.

The quarterly budget report was reviewed.

- c) To note the External Auditor's Report and completion of audit.

The External Auditor's Report and completion of audit was noted.

62-21/22 To agree the response to the planning applications listed in Appendix 1 to the agenda

21/05225/TPO - Little Acorns Chalk Street Rettendon Chelmsford - T16 - Oak - Front right of property - 5-6m crown reduction - Reason - To reduce the weight on the other limbs. Large upper bough has fallen, initially laying across power cables which has been sorted by power company.

It was **agreed** to support this application.

21/00394/FUL - Land East And West Of A130, North And South Of Canon Barns Road East Hanningfield Chelmsford Essex

It was **agreed** that the Council's comments on the previous application for this site would remain unaltered as a response to this application.

21/01591/FUL - Burleigh South Hanningfield Road Rettendon Common
Chelmsford - New double garage and formation of new vehicular accesses.

It was **agreed** to support this application.

19/01726/S73 - Land South Of The Wheatsheaf Main Road Rettendon
Chelmsford Essex - Variation of condition 2 to approved application
19/01726/FUL (Improvement to surface of an existing agricultural access) to
on reasonable written notice (except in the case of emergencies) to pass and
repass on a maximum of twenty days per calendar year for equestrian use
with or without motor vehicles (except on horse back) over and along the
access way to gain access to and egress from the property to the rear to the
public highway known as Main Road.

It was **agreed** to object to this application due to an unacceptable use of
agricultural land.

63-21/22 The Parish Survey Report

**a) To consider and possibly agree the circulated document for publication
on the Parish Council website.**

The circulated document was **agreed** for publication on the Parish Council
website.

**b) To consider and possibly agree to print paper copies of the Parish
Survey Report (details circulated prior to the meeting)**

It was **agreed** that three laminated copies would be produced to leave in
public places with a paper copy available on request for residents.

**64-21/22 To agree to accept the quote from A K Hobson for refurbishment of the
Council's lampposts in the parish.**

This Item was deferred.

65-21/22 To agree to sign up to Essex County Council's Highways Devolution Scheme.

This Item was withdrawn.

66-21/22 Training

**To agree the attendance of Cllrs Knight and Phillips at the EALC Highways
briefing on at a total cost of £40.00**

The attendance of Cllrs Knight and Phillips at the EALC Highways briefing at a
total cost of £40.00 was **agreed**.

**67-21/22 To agree the Parish Council's response to the Army and Navy Sustainable
Transport Package consultation.**

This Item was withdrawn.

Signed _____
Councillor D. Phillips, Chairman

68-21/22 Reports from Councillors on Council activities since the last meeting

Cllr Cottee referred to the possibility of creating a layby down South View Road. She said she would send details to the Clerk to see if a landowner could be ascertained.

Cllr Knight said he had attended an EALC webinar on the Essex Forestry Initiative. He said he would circulate a report.

He said he had been liaising with John Whittingdale MP, Lee Scott and Cllr Ian Grundy regarding issues at Hayes Country Park.

He referred to the Highways briefing he had recently attended and said he would circulate a report.

Cllr Dale Evans referred to hardstanding recently installed at a local business.

She referred to the proposed shop at the Bell and said the outcome was awaited.

She said damage to oak trees had been reported.

She referred to an issue with a property in Old Bell Lane.

Cllr Hart referred to a ruptured water main leading to a leak on Hawk Hill.

He said he had inspected lights in the parish and planted trees.

He referred to an offer to be made to the Council regarding the Bell Fields pavilion.

He referred to a letter he had received from the trustees of the Bell Fields.

69-21/22 Date of the next Parish Council Meeting – 26 October 2021, venue to be confirmed.

The meeting closed at 9.05pm.

Signed _____
Councillor D. Phillips, Chairman