

RETTENDON PARISH COUNCIL

**Minutes of the meeting of the Council held on Tuesday 31st October 2017 at the
Rettendon Memorial Hall, Main Road, Rettendon CM3 8DP at 7.30pm**

Present: Cllr Mark Fleming (Chair)

Cllr Tom Chapman

Cllr Chris Cheater

Cllr Denise Fleming

Cllr Roy Hart

Cllr Glenys Jones

Cllr Lance Millane

Cllr Ray Ride

The Clerk

There were 23 members of the public present.

142-17/18 Apologies and Reasons for Absence

There were no apologies received.

143-17/18 Declarations of Interest on Items on the Agenda

Cllr Hart declared an interest in Items 153-17/18 and 158-17/18.

144-17/18 Public Forum – strictly 5 minutes only per speaker

A resident read a letter signed by six electors of the parish convening a parish meeting and passed the letter to the Clerk.

A resident offered her apology for the redaction of one word in the last issue of the Rettendon and Battlesbridge newsletter.

The Chairman thanked the resident for her apology.

A resident said she was unhappy at the conduct of people at the last meeting who had not shown due respect to one of the Councillors.

The Chairman said the Council had no responsibility for the behaviour of residents.

A resident referred to Item 151-17/18 and said the supporting information had not been made available before the meeting. He referred to the report on manorial rights and said again residents had not been able to see the full report. He referred to Item 154-17/18 and said this could be considered censorship. He asked whether the report on flooding that had been promised at previous meetings would be made available. He asked about progress on funding for another defibrillator, the crossing at Hayes Farm and the proposed Code of Conduct training for councillors.

The Clerk said all supporting information for items on the agenda had been circulated to Councillors before the meeting. She said it was not a requirement to provide this information to members of the public, but that if they contacted her once the agenda was published she

Signed _____
Cllr Mark Fleming, Chairman

would be happy to supply any information she could. She said she would provide a written response to the other queries.

145-17/18 To agree the minutes of the meeting held on Tuesday 26th September 2017.

The minutes of the meeting held on Tuesday 26th September 2017 were agreed as a true record and signed by the Chairman.

Proposed: Cllr Millane Seconded: Cllr Cheater (Unanimous)

146-17/18 Chairman's Report

There was no report.

147-17/18 Clerk's Report

The Clerk said she had nothing to report.

148-17/18 To receive the Essex County Councillor and Ward Councillors' reports.

Cllr Ride said ward councillors continued to engage with residents and address issues. He said he was very sad to report that the Chief Executive of Chelmsford City Council, Mr Stephen Packham, had passed away. He said he and Cllr Millane had had great respect for Mr Packham and had worked with him for many years. He said Mr Packham had presided with great leadership and had overhauled the structure of the Council. He said Mr Packham had had a great sense of humour and a great intellect, and had provided a sense of vision to Chelmsford City Council, and would be missed.

149-17/18 Finance - To agree to authorise invoices for payment, receive copy Bank statements and details of expenditure to date.

Invoices for payment were authorised, and bank statements and details of expenditure were received.

Proposed: Cllr Jones Seconded: Cllr D Fleming (Unanimous)

Payee	Reason for Payment	Amount
Katherine Kane	October salary	£320.30
Rettendon Village Hall	Meetings – Invoice 541	£455.00
PKF Littlejohn LLP	Audit fee – Invoice SB20171534	£276.00
Total		£1,052.30

150-17/18 To agree the response to the following planning applications (all applications are available to view at www.chelmsford.gov.uk)

17/01706/FUL - Willow Barn South Hanningfield Road Rettendon Chelmsford CM3 8HE - Retrospective application for partial garage conversion to a guest room.

Signed _____
Cllr Mark Fleming, Chairman

The Parish Council had no comment to make about this application and expressed dissatisfaction with receiving another retrospective application.

151-17/18 To agree to purchase a public address system for use by the Parish Council (details circulated prior to the meeting).

This Item was deferred.

152-17/18 To agree to finance the cost of new gateways and signage for the school as set out in the report from Essex County Council and Ringway Jacobs circulated to all Councillors prior to the meeting.

It was agreed to finance the cost of new gateways and signage for the school as set out in the report from Essex County Council and Ringway Jacobs circulated to all Councillors prior to the meeting.

Proposed: Cllr Millane Seconded: Cllr Jones (Unanimous)

153-17/18 To discuss and agree to accept the report and recommendations from the working party regarding manorial rights in the parish

Cllr Hart declared a Disclosable Pecuniary Interest in this item and left the room.

Cllr Cheater said he had concerns regarding the failure of the Working Party to circulate the full report and said he would email the Clerk on this matter.

The Item was deferred.

Cllr Hart rejoined the meeting.

154-17/18 To discuss the R&B newsletter and RPC obligations regarding compliance with public funding regulations and guidelines.

The R&B newsletter and RPC obligations regarding compliance with public funding regulations and guidelines were discussed.

The Chairman said the Parish Council had responsibilities regarding the public funding of publications.

Cllr Cheater asked for clarification on the guidelines for providing funding for publications.

155-17/18 To agree that funding of the Rettendon & Battlesbridge newsletter by RPC is subject to review and approval of each edition before printing, as set out in the paper circulated to Councillors prior to this meeting

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Proposed: Cllr M Fleming Seconded: Cllr Millane (6 For; 1 Abstention)

156-17/18 To remind councillors of RPC standing orders 24 and 25 regarding issuing instructions and making decisions.

Signed _____
Cllr Mark Fleming, Chairman

