

RETTENDON PARISH COUNCIL

**Minutes of the meeting of the Council held at the Rettendon Memorial Hall, Main Road,
Rettendon on Tuesday 30th November 2021 at 7.30pm.**

Present: Cllr Sandie Cottee
Cllr Hazel Dale Evans
Cllr Mark Fleming
Cllr Roy Hart
Cllr James Knight
Cllr David Phillips (Chairman)
Cllr Ray Ride
Cllr Barbara Wright

Chelmsford City Councillor Paul Clark also attended.

There were four members of the public present.

92-21/22 Apologies and Reasons for Absence

Apologies for absence were received from Cllr Denise Fleming (health) and acceptance of these apologies was confirmed.

93-21/22 Declarations of Interest on Items on the Agenda

Cllr Cottee declared a non-pecuniary interest in Items 105-21/22 as a trustee of the Bell Fields charity and Item 107-21/22 as a member of the Allotment Association committee.

Cllr Hart referred to Item 100-21/22 and said six councillors should declare an interest and would be unable to vote.

Cllr Knight declared an interest in Item 107-21/22 as a member of the Allotment Association committee.

94-21/22 Public Forum – strictly 5 minutes only per speaker

A resident referred to charges for the Village Hall and said that the Village Hall Committee had decided there would be no increase for the coming year, even though the Parish Council had withdrawn funding.

A resident referred to the planning application for the new development and said this would increase traffic travelling through the village.

Signed _____
Councillor D. Phillips, Chairman

95-21/22 Agreement of Minutes

- a) To agree the minutes of the Meeting of the Council held on Tuesday 26 October 2021.**

The minutes of the Meeting of the Council held on Tuesday 26 October 2021 were **agreed** as a true record.

- b) To agree the minutes of the extra ordinary meeting of the Council held on Thursday 18 November 2021**

The minutes of the extra ordinary meeting of the Council held on Thursday 18 November 2021 were **agreed** as a true record.

96-21/22 To receive the Essex County Councillor and Ward Councillors' reports.

Chelmsford City Councillor Paul Clark said the Council was moving to hold some meetings remotely and advised residents to check the Council website if they were planning to attend.

97-21/22 To receive reports from the following:

- a) Village Hall Committee representative**

Cllr Cottee said a meeting had been held the previous week and as already mentioned the rent would stay the same for the Parish Council for the coming year.

- b) Bus Shelter Working Group**

Cllr Cottee said maintenance and monitoring continued and there was nothing else to report.

- c) S-Type Security Working Group**

Cllr Knight said three reports from S-Type Security and Solutions had been received regarding night-time activities at Hayes Country Park.

98-21/22 Finance

- a) To agree to authorise invoices for payment, receive copy Bank statements and details of expenditure to date.**

It was **agreed** to authorise invoices for payment as listed below and copies of the bank statements were received.

It was noted that the water bill would be queried before payment and that VAT could be re-claimed for the replacement pads for the defibrillators.

Mrs K. Kane	November salary	£730.76
Mrs K. Kane	Mileage	£31.50
Mrs K. Kane	Expenses – defibrillator pads	£50.75
S-Type Security	Security patrols	£455.00
W & H (Romac) Ltd	Streetlights	£129.27

99-21/22 To agree the response to the planning applications listed below:

21/02157/FUL - Glendale Woodham Road Battlesbridge Wickford - Replacement roof and loft conversion with slate roof, rooflights to both side elevations and side dormer

It was **agreed** that the Parish Council had no objection to this application but would ask the City Council to note that height restrictions should be considered due to the application site being on Green Belt land.

21/01961/OUT - Land North West Of Hamberts Farm, Burnham Road, South Woodham Ferrers, Chelmsford - Hybrid application, (part full and part outline) for:

- 1. Outline application with all matters reserved for residential development of: up to 1020 homes, up to 88 bedroom units of residential care use (Class C2), up to 1,100 sq m (GEA) neighbourhood centre (Class E) including a multi-purpose community centre, up to 1,200 GEA) of business floorspace (Class E), a 2fe primary school and two 56 place early years facilities, 5 serviced plots for travelling showpeople, landscaping, strategic and local open space and associated buildings and structures, all associated highway infrastructure, pedestrian, cycle and bridleway routes (including partial extinguishment of Bridleway 25), vehicular and cycle parking, drainage works, ground reprofiling, demolition of existing building and all associated ancillary works including services and utilities**
- 2. Full application for the principal means of vehicular access to the site, the initial phase of on-site highway works, strategic ground reprofiling, strategic surface water attenuation, and strategic foul drainage**

The Council **agreed** to object to this application for the following reasons:

- More consideration should be given to infrastructure including roads and doctors' surgeries for example.
- The Council was sad to note the extinguishment of Bridleway 25.
- There was already significant congestion and traffic flow problems in the area and the proposed Bradwell B power station did not appear to have been factored into these plans. The A132 was already full to capacity and this would only add to the congestion.

21/01621/REM - Morelands Industrial Estate Tileworks Lane Rettendon Chelmsford - Application for the approval of reserved matters (layout, scale, appearance and landscaping) in relation to outline application permission for demolition of existing buildings and residential development of up to 92 dwellings with public open space and landscaping with all matters reserved except for the access into the site from Tile Works Lane, and relocation of existing bund to west side of A130 road.

The Council noted the potential problems with traffic and infrastructure but supported the clearing of the land.

100-21/22 Standing Orders

To agree to amend Item 13.e in the Parish Council's Standing Orders to:

"A decision as to whether to grant a dispensation shall be made by a meeting of the Council, or committee or sub-committee for which the dispensation is required and that decision is final."

And

Item 13.g to:

"Subject to standing orders 13(d) and (f), a dispensation request shall be considered at the beginning of the meeting of the Council, or committee or sub-committee for which the dispensation is required."

Cllr Hart said he was opposed to this Item and said the non-declaration of interests was in breach of the Council's Code of Conduct clause 3.1.3.

A recorded vote was requested.

Cllr M Fleming voted in favour of the motion.

Signed _____
Councillor D. Phillips, Chairman

Cllr Ray Ride voted in favour of the motion.
Cllr James Knight voted in favour of the motion.
Cllr David Phillips voted in favour of the motion.

Cllr Barbara Wright voted against the motion.
Cllr Hazel Dale Evans voted against the motion.
Cllr Roy Hart voted against the motion.

Cllr Sandie Cottee abstained.

It was **agreed** to amend Item 13.e in the Parish Council's Standing Orders to:

"A decision as to whether to grant a dispensation shall be made by a meeting of the Council, or committee or sub-committee for which the dispensation is required and that decision is final."

And

Item 13.g to:

"Subject to standing orders 13(d) and (f), a dispensation request shall be considered at the beginning of the meeting of the Council, or committee or sub-committee for which the dispensation is required."

101-21/22 To consider and possibly agree the budget for the 2022/23 municipal year

The following points were noted:

- The amount for Health and Well-Being should be included.
- A reserve should be built up for Community Transport.
- Quotes for new streetlights could be sought.
- Bus shelters maintenance should be increased to £2,500.

This Item was deferred.

102-21/22 To consider and possibly agree the precept demand on Chelmsford City Council for the 2022/23 municipal year

This Item was deferred.

103-21/22 To consider and possibly agree to allow any out-of-date defibrillator parts to be offered to any charity for their training use

It was **agreed** to allow any out-of-date defibrillator parts to be offered to any charity for their training use.

104-21/22 To consider and possibly agree the Parish Council's attendees at the EALC Climate Crisis Conference at a cost of £50.00 each.

It was **agreed** that Cllr Wright would attend the EALC Climate Crisis Conference at a cost of £50.00.

105-21/22 To consider and possibly agree that the specification for the refurbishment of the changing room on the Upper Bell Field circulated prior to the meeting can be issued to obtain three competitive quotations as soon as possible.

It was **agreed** that subject to minor amendments to be circulated by Cllr Phillips the specification for the refurbishment of the changing room on the Upper Bell Field would be issued to obtain three competitive quotations as soon as possible.

106-21/22 Neighbourhood Plan

a) To consider and possibly agree to the production of a Neighbourhood Plan for the parish.

It was **agreed** in principle to the production of a Neighbourhood Plan. It was noted that the level of interest and support in the parish would be investigated before proceeding further.

b) If 106-21/22 a) is agreed, to consider and possibly agree to set up a steering group to take the Plan forward.

This Item was withdrawn.

107-21/22 Allotments

a) To consider and possibly agree to allow the committee of the Lower Bell Fields Allotment Association to access the manhole cover on the Upper Bell Field.

It was **agreed** to allow the committee of the Lower Bell Field Allotment Association to access the manhole cover on the Upper Bell for investigation purposes only.

- b) To consider and possibly agree for allotment holders to have access to the toilets in the changing room, except during football matches when children are present, and use of the car park in the Upper Bell Field (triangle) until facilities are available on the allotment site.**

This Item was withdrawn.

- c) To consider and possibly agree to allow allotment holders to use the hardstanding outside the changing room until parking is available on the allotment site.**

This Item was withdrawn.

107-21/22 Reports from Councillors on Council activities since the last meeting

Cllr Dale Evans said the large pothole in East Hanningfield had been reported again.

Cllr Cottee said the Survey Report was now on the website and the comments would be added.

Cllr Hart said two flooding incidents had occurred in Battlesbridge and he was designing a new footpath.

Cllr Phillips referred to an investigation into the licence of the owners of Hayes Country Park. He said he would like the Parish Council to comment as well and would be circulating further information.

108-21/22 Date of the next Parish Council Meeting – 7.30pm, 21 December 2021, Rettendon Memorial Hall, Main Road, Rettendon CM3 8DP

The meeting closed at 9.29pm.

Signed _____
Councillor D. Phillips, Chairman