**RETTENDON PARISH COUNCIL**

**Parish Clerk:**

**Katherine Kane**

**10 Squirrels Field**

**Colchester**

**CO4 5YA E: rettendonparishcouncil@outlook.com**

**AGENDA**

You are hereby summoned to an extra ordinary meeting of the Rettendon Parish Council to be held through electronic, digital or virtual means on TUESDAY 2nd JUNE 2020, commencing at 7.30pm

Signed:

**Councillor Mark Fleming**

**Chairman, Rettendon Parish Council**

**1-20/21** **To Receive** **Apologies and to approve Reasons for Absence**

To be received by the Clerk

**2-20/21** **Declarations of Interest on Items on the Agenda**

The Chairman to remind Councillors to declare any interests now and as they become evident to them during the progress of the meeting.

**3-20/21 Public Forum – strictly 5 minutes only per speaker**

The Chairman to remind those taking part in the Forum that Rettendon Parish Council operates strict timescales (maximum 5 minutes per speaker) to receive their information in the form of statements. There can be no debate on any issues, just the receipt and clarification of information.

**4-20/21 Exclusion of the Press and Public**

**Having regard to the confidential nature of the business proposed to be transacted, to agree to exclude the Press and Public pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960.**

**5-20/21 To appoint two trustees to the Richard Cannon charity (details circulated prior to the meeting)**

**Members of the press and public may join via** [**https://us02web.zoom.us/j/89462483164**](https://us02web.zoom.us/j/89462483164)

**The virtual meeting will be set up to enable press and public to submit statements as usual in the public forum.**