**RETTENDON PARISH COUNCIL**

**Parish Clerk:**

**Katherine Kane**

**10 Squirrels Field**

**Colchester**

**CO4 5YA E: rettendonparishcouncil@outlook.com**

**AGENDA**

You are hereby summoned to a meeting of the Rettendon Parish Council to be held at the Rettendon Memorial Hall, Main Road, Rettendon, CM3 8DP on TUESDAY 29th OCTOBER 2019, commencing at 7.30pm

Signed:

**Katherine Kane**

Katherine Kane

Parish Clerk

Please note copies of planning applications to be considered are available in the Committee Room from 7pm for Councillors and the public.

**103-19/20** **Apologies and Reasons for Absence**

To be received by the Clerk

**104-19/20** **Declarations of Interest on Items on the Agenda**

The Chairman to remind Councillors to declare any interests now and as they become evident to them during the progress of the meeting.

**105-19/20 Public Forum – strictly 5 minutes only per speaker**

The Chairman to remind those taking part in the Forum that Rettendon PC operates strict timescales (maximum 5 minutes per speaker) to receive their information in the form of statements. There can be no debate on any issues, just the receipt and clarification of information.

**106-19/20 To agree the minutes of the meeting held on Tuesday 24th September 2019 as a true record for signature by the Chairman**

**107-19/20 To receive the Essex County Councillor and Ward Councillors’ reports.**

**108-19/20 To receive a report from the Sonters Down Working Group**

**109-19/20 To receive a report from the Parish Council representative on the Village Hall Management Committee**

**110-19/20 Finance**

1. To agree to authorise invoices for payment, receive copy Bank statements and details of expenditure to date.
2. To discuss invoices from Tees and agree any action necessary

**111-19/20 To agree the response to planning applications received since the last Parish Council meeting (all applications are available to view at** [**www.chelmsford.gov.uk**](http://www.chelmsford.gov.uk)**) –** **Appendix A**

**112-19/20 To agree the Business Contingency Plan**

**113-19/20 To discuss the Chelmsford Mobile Customer Information Service and agree any action necessary – *Cllr Knight***

**114-19/20 Mediation**

1. **To receive an update on the current position**
2. **To agree to pay the full cost of £400 plus VAT for a further mediation session of four hours regarding the Bell Fields dispute plus £150 plus VAT for each additional hour should the session last more than four hours**
3. **If Item 114-19/20 (b) is not agreed, to agree to pay 50% of the cost of a further mediation session regarding the Bell Fields dispute (costs as above)**

**115-19/20 To receive the Chelmsford City Council’s Report on the Governance hearing held on 22nd July 2019 and to agree any action necessary**

**116-19/20 To note the External Auditor’s report and to agree any action necessary**

**117-19/20 Bus Shelters – *Cllr Cottee***

1. **To agree to pay ongoing costs of cleaning materials for bus shelters**
2. **To agree to set up a Working Group to oversee cleaning of the bus shelters**

**118-19/20 To discuss the position of the Parish Council if the court action against the management trustees ceased now – *Cllr Dale-Evans***

**119-19/20 Highways and Footpaths – to note Essex Highways Notices and receive reports from Councillors.**

**120-19/20 Street Lighting**

**121-19/20 Reports from Councillors on Council activities since the last meeting**

**122-19/20 Date of the next Parish Council Meeting: Tuesday 26th November 2019, 7.30pm at the Rettendon Memorial Hall, Main Road, Rettendon, CM3 8DP**

**123-19/20 Exclusion of the Press and Public**

**Having regard to the confidential nature of the business proposed to be transacted, to agree to exclude the Press and Public pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960.**

**124-19/20 To discuss the proposed mediation session regarding the Bell Fields and agree any action necessary**

**Appendix A**

19/01445/FUL - Site At Hunters Lodge Chalk Street Rettendon Chelmsford - Demolition of existing stables and structures, with the construction of a new dwelling and all associated works including parking.

19/01490/FUL - Greenfields East Hanningfield Road Rettendon Chelmsford - Demolish existing detached garage, construction of new attached double garage. First floor side extension and ground floor rear extension. Site hoarding fence to be positioned adjacent to highway at height of 2.2m.

19/01468/LBC - Barn At Laceys Farm Old Barn Lane Rettendon - Proposed part demolition, alteration and extension of existing barn including conversion to residential dwelling.

19/01467/FUL - Barn At Laceys Farm Old Barn Lane Rettendon - Proposed part demolition, alteration and extension of existing barn including conversion to create a residential dwelling.

19/01726/FUL - Land South Of The Wheatsheaf Main Road Rettendon Chelmsford - Improvement to surface of an existing agricultural access

19/01749/FUL - Cherrytree Lodge Hawk Hill Rettendon Wickford - 3 car garage at front of property