

RETTENDON PARISH COUNCIL

Minutes of the meeting of the Council held on Tuesday 28th January 2020 at Rettendon Memorial Hall, Main Road, Rettendon, at 7.30pm.

Present: Cllr Mark Fleming (Chairman)
Cllr Sandie Cottee
Cllr Hazel Dale Evans
Cllr James Knight
Cllr David Phillips
Cllr Ray Ride
Cllr Barbara Wright

The Clerk

There were 16 members of the public present.

Apologies were received from Chelmsford City Councillor Paul Clark.

157-19/20 To Receive Apologies and to approve Reasons for Absence

Apologies were received from Cllr D Fleming (illness) and Cllr Hart (work commitments).

It was **agreed** to approve the reasons for absence for both Councillors.

158-19/20 Declarations of Interest on Items on the Agenda

Cllr Ride declared a non-pecuniary interest in Item 165-19/20, application 19/02094/FUL.

Cllr Wright declared a non-pecuniary interest in Item 165-19/20, application 19/02094/FUL.

Cllr Dale-Evans declared a non-pecuniary interest in Item 165-19/20, application 19/02094/FUL.

159-19/20 Public Forum – strictly 5 minutes only per speaker

A resident referred to Item 166-19/20 and asked if the Parish Council would be actively involved in the celebrations.

The Chairman said various bodies would be organising events and the Council had allowed money in its budget to contribute to these. He said a list of those who had applied for funding would be published and that £600 had been put aside.

A resident referred to Item 170-19/20 and asked if the arrangement for security was coming up for the six-month review. He said he thought it would

Signed _____
Councillor M. Fleming, Chairman

be better for the Council to decide whether to continue the arrangement before other decisions were made.

Cllr Knight said the arrangement would be reviewed in March. He said he had a detailed report for later in the meeting.

The resident asked if it would be best to wait for the decision to continue to be made before a sign was purchased for Hayes.

Cllr Knight said the sign would be a deterrent even if the security patrols did not continue.

A resident referred to Item 165-19/20, application 19/02094/FUL and said the site was next to the A130 with the concerns of car crashes and air pollution. He said this was a dangerous piece of ground with the road on one side and farm animals on the other.

A resident referred to Item 169-19/20 and said he had had experience of e-Voice which was free and where the data would be transferred for the Council. He said the procedure was painless.

A resident asked if the Council knew the reason for the footbridge across the A130 at Curry Hill.

The Chairman said the Council had no knowledge of this.

160-19/20 To agree the minutes of the meeting held on Tuesday 17th December 2019 as a true record for signature by the Chairman

The minutes of the meeting held on Tuesday 17th December 2019 were **agreed** as a true record and signed by the Chairman.

161-19/20 To receive the Essex County Councillor and Ward Councillors' reports.

There were no reports to receive.

The Chairman noted apologies received from Cllr Clark.

162-19/20 To receive a report from the Sonters Down Working Group

Cllr Cottee said notice had been given to Chelmsford City Council and to Skippers Ground Maintenance that responsibility for the Play Area would transfer back to CCC from 1st April 2020.

She said she had received an email from a private contractor regarding access and that this would be sorted out when the condition of the ground was better to prevent damage.

Cllr Phillips said he had been in contact with Paul van Damme at CCC and that he was coordinating Skippers' last cut and CCC's first cut, to hand the land over in good condition.

Cllr Cottee said the Working Party would meet prior to the handover to consider their future action.

163-19/20 To receive a report from the Parish Council representative on the Village Hall Management Committee

Cllr Cottee said there had been a meeting to discuss VE Day celebrations. She said it was possible a Fish and Chip supper would be held with an exhibition on Saturday 9th May 2020.

She said the Dance School was no longer meeting due to an issue with the franchise.

She said the Cycling Club had been leaving mud in the hall.

She said general maintenance was continuing and use of the library was progressing well.

164-19/20 Finance

- a) To agree to authorise invoices for payment, receive copy Bank statements and details of expenditure to date.

Copies of bank statements and details of expenditure to date were received.

Invoices were authorised for payment as detailed below.

Payee	Reason for Payment	Amount
Staff costs	December salary/expenses	£716.31
EALC	Training – Cllr Phillips	£65.00
S-Type Security	Security Patrols	£630.00
Cllr D Fleming	Expenses – postage	£13.00
Cllr B Wright	Expenses – printing	£71.46
Rettendon Parish Hall	Meetings/First Aid course	£193.00
W & H Romac Ltd	Streetlight repair	£131.49
Barclays Bank	Commission charge Dec/Jan	£4.00
EALC	Training – Cllr Phillips	£13.00
Cllr Cottee	Expenses – bus shelter cleaning	£19.26
Total		£1,869.52

Signed _____
Councillor M. Fleming, Chairman

165-19/20 To agree the response to planning applications received since the last Parish Council meeting

Cllrs Ride, Wright and Dale-Evans had declared a non-pecuniary interest in this application and all left the room while the application was discussed and took no part in the vote.

19/02094/FUL - Land North West Of Hill View Farm South Hanningfield Road Rettendon Common Chelmsford - Creation of outdoor play area with hardstanding to accommodate 10 cars and 1 larger minibuss vehicle. Installation of a portacabin and toilet facilities.

It was **agreed** that the Parish Council could not support this application because of the following concerns:

- safe access to the application site;
- provision of services;
- the length of licence for use of the site;
- pollution due to proximity to the A130;
- safety of users due to proximity to the A130.

The Council was also concerned about the potential use of the site given the use of the phrase “not considering residential use at this time”, and the fact the site was in a conservation area and on Green Belt land.

Cllrs Ride, Wright and Dale-Evans rejoined the meeting.

20/00062/FUL – Site at Chelsfield Tileworks Lane Rettendon Chelmsford Essex – Demolish existing dwelling and some ancillary outbuildings. Construction of three residential dwellings. Additional associated landscaping works.

This Item was deferred.

166-19/20 To consider the procedure for applications to the Parish Council for VE Day grants and to agree any action necessary

It was **agreed** that the availability of financial support would be publicised on the website and in the parish. It was **agreed** that applications should be received by 20th March 2020 by the Clerk, who would collate and circulate the details to Councillors so that a decision could be made at the March Council meeting.

167-19/20 To agree to accept a quotation for repair of the solar lighting in the Parish Council’s bus shelters

This Item was deferred until further information was available.

168-19/20 To consider and possibly agree a response to the Consultation on the Essex Coast Recreational disturbance Avoidance and Mitigation Strategy Draft Supplementary Planning Document from Chelmsford City Council

This Item was deferred.

169-19/20 To agree to accept one of the quotations received for a replacement website for the Parish Council

It was **agreed** that the Council's website should be moved to e-Voice as an interim measure due to the closure of Essexinfo. It was agreed that further consideration of a replacement website would be undertaken.

170-19/20 S-Type Security

a) To agree a reporting procedure

It was **agreed** that monthly reports should be received. It was **agreed** that S-Type Security's contact details should be on the website for residents to report problems.

b) To agree areas of the parish for regular visits

This Item was deferred.

c) To agree to purchase a sign for the front of Hayes Country Park

Cllr Knight said he would investigate the availability of spare signs.

171-19/20 Highways and Footpaths – to note Essex Highways Notices and receive reports from Councillors.

Cllr Knight said he had reported missing cats eyes in the road outside Hayes Country Park entrance.

Cllr Cottee said work was being done on the pavement along old Woodham Road and acknowledged Cllr D Fleming's hard work on this issue.

Cllr Wright said the vegetation from the turnpike onto Woodham Road on the left hand side was very overgrown.

Cllr Dale-Evans referred to the state of the pavement along Hoe Lane.

172-19/20 Street Lighting

Cllr Dale-Evans said the streetlights at the end of East Hanningfield Road were still not working.

Cllr Knight said he would be meeting with W & H (Romac)Ltd to discuss lighting at the entrance to Hayes Country Park.

He said he was looking at ways to illuminate the entrance and that an LHP application was necessary to assess feasibility of the scheme.

173-19/20 Reports from Councillors on Council activities since the last meeting

Cllr Dale-Evans said she would be attending a Planning Briefing at the EALC on Saturday 1st February 2020.

Cllr Wright said a way of reporting on the defibrillators was being considered.

Cllr Knight said he had been invited to attend a strategic master planning workshop for Strategic Growth Site 7, north of South Woodham Ferrers on 29th January 2020.

He said the Chelmsford Mobile Customer Service had visited the parish on 10th January 2020.

174-19/20 Date of the next Parish Council Meeting: Tuesday 25th February 2020, 7.30pm at the Rettendon Memorial Hall, Main Road, Rettendon, CM3 8DP

The date of the next Parish Council Meeting was confirmed as Tuesday 25th February 2020, 7.30pm at the Rettendon Memorial Hall, Main Road, Rettendon, CM3 8DP.