**RETTENDON PARISH COUNCIL**

**Parish Clerk:**

**Katherine Kane**

**10 Squirrels Field**

**Colchester**

**CO4 5YA E: rettendonparishcouncil@outlook.com**

**AGENDA**

You are hereby summoned to a meeting of the Rettendon Parish Council to be held at the Rettendon Memorial Hall, Main Road, Rettendon, CM3 8DP on TUESDAY 26th NOVEMBER 2019, commencing at 7.30pm

Signed:

**Katherine Kane**

Katherine Kane

Parish Clerk

Please note copies of planning applications to be considered are available in the Committee Room from 7pm for Councillors and the public.

**125-19/20** **Apologies and Reasons for Absence**

To be received by the Clerk

**126-19/20** **Declarations of Interest on Items on the Agenda**

The Chairman to remind Councillors to declare any interests now and as they become evident to them during the progress of the meeting.

**127-19/20 Public Forum – strictly 5 minutes only per speaker**

The Chairman to remind those taking part in the Forum that Rettendon PC operates strict timescales (maximum 5 minutes per speaker) to receive their information in the form of statements. There can be no debate on any issues, just the receipt and clarification of information.

**128-19/20 To agree the minutes of the meeting held on Tuesday 29th October 2019 as a true record for signature by the Chairman**

**129-19/20 To receive the Essex County Councillor and Ward Councillors’ reports.**

**130-19/20 To receive a report from the Sonters Down Working Group**

1. **To receive a report from the Sonters Down Working Group**
2. **To discuss the recommendation of the Sonters Down Working Group that the Parish Council should terminate the current Licence to Maintain the Sonters Down play area and equipment in accordance with the terms of that Licence and to return the care and maintenance of the same to the Parks Dept of Chelmsford City Council who will then continue with their schedule of grass cutting every 3 weeks, and their inspection and repair of equipment on a 2 week cycle. The working group recommends that the required notification should be given as soon as possible so that necessary adjustments to the CCC budgets and RPC precept can be implemented. The required period of notice is 3 months.**

**131-19/20 To receive a report from the Parish Council representative on the Village Hall Management Committee**

**132-19/20 Finance**

1. To agree to authorise invoices for payment, receive copy Bank statements and details of expenditure to date.
2. To agree an amount to support parish events to celebrate the 75th anniversary of VE Day in 2020.

**133-19/20 To agree the budget for the year 2020/21.**

**134-19/20 To agree the precept demand on Chelmsford City Council for 2020/21**

**135-19/20 To agree the response to planning applications received since the last Parish Council meeting (all applications are available to view at** [**www.chelmsford.gov.uk**](http://www.chelmsford.gov.uk)**) –** **Appendix A**

**136-19/20 To discuss the appointment of trustees to the Richard Cannon Charity by the Parish Council**

**136-19/20 Highways and Footpaths – to note Essex Highways Notices and receive reports from Councillors.**

**137-19/20 Street Lighting**

**138-19/20 Reports from Councillors on Council activities since the last meeting**

**139-19/20 Date of the next Parish Council Meeting: Tuesday 17th December 2019, 7.30pm at the Rettendon Memorial Hall, Main Road, Rettendon, CM3 8DP**

**Appendix A**

19/01719/FUL - Site At The Ashes Tileworks Lane Rettendon Chelmsford - Demolish existing barn conversion and erect new two storey dwelling.