**RETTENDON PARISH COUNCIL**

**Parish Clerk:**

**Katherine Kane**

**10 Squirrels Field**

**Colchester**

**CO4 5YA E: rettendonparishcouncil@outlook.com**

**AGENDA**

You are hereby summoned to a meeting of the Rettendon Parish Council to be held at the Rettendon Memorial Hall, Main Road, Rettendon, CM3 8DP on TUESDAY 25th JUNE 2019

(commencing at 7.30pm)

Signed:

**Katherine Kane**

Katherine Kane

Parish Clerk

Please note copies of planning applications to be considered are available in the Committee Room from 7pm for Councillors and the public.

**25-19/20** **Apologies and Reasons for Absence**

To be received by the Clerk

**26-19/20** **Declarations of Interest on Items on the Agenda**

The Chairman to remind Councillors to declare any interests now and as they become evident to them during the progress of the meeting.

**27-19/20 Public Forum – strictly 5 minutes only per speaker**

The Chairman to remind those taking part in the Forum that Rettendon PC operates strict timescales (maximum 5 minutes per speaker) to receive their information in the form of statements. There can be no debate on any issues, just the receipt and clarification of information.

**28-19/20 To agree the minutes of the meeting held on Tuesday 30th April 2019.**

**29-19/20 To agree the minutes of the meeting held on Tuesday 14th May 2019**

**30-19/20 To receive the minutes of the Annual Parish Meeting held on Tuesday 28th May 2019 and to note any action necessary.**

**31-19/20 To receive the Essex County Councillor and Ward Councillors’ reports.**

**32-19/20 To receive a report from the Sonters Down Working Group**

**33-19/20 Finance**

1. To agree to authorise invoices for payment, receive copy Bank statements and details of expenditure to date.

**34-19/20** **To agree to approve the Annual Governance Statement section of the Annual Return for year ended 31 March 2019**

**35-19/20** **To agree to approve the Accounting Statement section of the Annual Return for year ending 31 March 2019**

**36-18/19 To agree the amount of the following precepted donations:**

1. **Rettendon Primary School to enable all children attending the school to be able to swim (£1500)**
2. **All Saints Church, Rettendon, for maintenance of the churchyard (up to £1,000)**
3. **Battlesbridge Free Church, Battlesbridge, for maintenance of the churchyard (£750)**

**37-19/20 To agree to engage one or two Special Constables for Rettendon and Battlesbridge at a cost of up to £2000 per annum**

**38-19/20 First Aid Course**

1. **To agree to pay for a venue for a First Aid course for Councillors and residents to attend at the Village Hall provided by Essex Community First Aid Events for up to twelve people under Section 137 of the Local Government Act 1972 (details of expenditure circulated prior to the meeting)**
2. **To agree to give a donation of up to £100 to Essex Community First Aid Events Volunteers for provision of the First Aid Course under Section 137 of the Local Government Act 1972**

**39-19/20 To agree to purchase 10 litter pickers, high-visibility vests and plastic bags for community litter picking at a maximum cost of £150.00.**

**40-19/20 To agree in principle to pay for the cost of a venue and refreshments for Adult Mental Health First Aid Training**

**41-19/20 To agree the response to the following planning applications (all applications are available to view at** [**www.chelmsford.gov.uk**](http://www.chelmsford.gov.uk)**)**

19/00364/FUL - 49 East Hanningfield Road Rettendon Chelmsford CM3 8EQ - Proposed new stables.

19/00929/FUL - Land South West Of Rivaside Maltings Road Battlesbridge Wickford -Erection of stable block to contain two stables and a store for the keeping of horses, along with associated hardstanding.

19/00947/FUL - Land Northwest Of Potters Lane Junction Buckhatch Lane Rettendon Chelmsford - Construction of an Agricultural Barn

19/00928/FUL - Land South West Of Rivaside Maltings Road Battlesbridge Wickford - Retrospective application for the erection of a fence and access gates.

19/00887/FUL - Oak Tree Farm Burnham Road Battlesbridge Wickford - Change of use from agricultural to office units (B1) with associated external works.

**42-19/20 To receive an update on the status of the Richard Cannon charity and agree to remove it from RPC's list of external bodies for appointment of representatives.**

**43-19/20 To agree to instruct Tees to complete the necessary work to enable RPC to initiate court proceedings before the 26 July 2019 deadline.  (Any non-essential work to be deferred until after RPC final decision re court proceedings at the 23 July 2019 meeting.)**

**44-19/20 To discuss the possibility of cancellation of legal action through the courts pertaining to the Bell Fields dispute.**

**45-19/20 To agree to set up a Working Group to design a village survey.**

**46-19/20 If the above Item is agreed, to appoint the members of the Working Group**

**47-19/20 Defibrillators**

1. **To agree the registration of the Parish Council’s defibrillators**
2. **To agree to pay the ongoing maintenance costs including resetting of the device and replacement pads**
3. **To note any other action necessary**

**48-19/20 To discuss setting up a separate Planning Committee**

**49-19/20 To agree to set up a Parish Council Facebook page**

**50-19/20 Highways and Footpaths – to note Essex Highways Notices and receive reports from Councillors.**

**51-19/20 Street Lighting**

**52-19/20 Reports from Councillors on Council activities since the last meeting**

**53-19/20 To agree to change the date of the next Parish Council Meeting from 30 July 2019 to 23 July 2019. 7.30pm at the Rettendon Memorial Hall, Main Road, Rettendon, CM3 8DP**