

RETTENDON PARISH COUNCIL

**Minutes of the meeting of the Council held on Tuesday 26th September 2017 at the
Rettendon Memorial Hall, Main Road, Rettendon CM3 8DP at 7.30pm**

Present: Cllr Mark Fleming (Chair)

Cllr Tom Chapman

Cllr Chris Cheater

Cllr Jacky Copsey

Cllr Denise Fleming

Cllr Glenys Jones

Cllr Roy Hart

Cllr Lance Millane

Cllr Ray Ride

The Clerk

There were 27 members of the public present.

120-17/18 Apologies and Reasons for Absence

There were no apologies to receive.

121-17/18 Declarations of Interest on Items on the Agenda

Cllr Hart declared a pecuniary interest in Item 136-17/18.

122-17/18 Public Forum – strictly 5 minutes only per speaker

A resident asked for clarification on procurement procedures and referred to the apparent conflict between Standing Orders and Financial Regulations. The Chairman said the Clerk would look into the matter and respond to the resident in writing.

A resident asked if the Council was aware of what was happening on Curry Hill. Cllr Hart said he would look into the matter.

A resident asked about the three benches for the parish which had been discussed previously. The Clerk said this would be added to the next agenda.

A resident referred to Item 133-17/18 and asked why this was on the agenda. The Chairman said this would be clarified when the agenda item was discussed.

A resident referred to Item 130-17/18 and asked why the Council felt another committee was necessary. He said two more trustees for the Bell Fields charities were to be affirmed at this meeting. He referred to the plans mentioned for the Bell Fields in the latest edition of the Rettendon and Battlesbridge newsletter and asked if the Parish Council could share plans with residents. The Chairman said this was a matter for the trustees of the charities and not the Parish Council.

The same resident asked about the remit of the Parish Council to look into manorial rights.

The Chairman said the issue had been raised at a Council meeting and was a matter for the Parish Council as it affected a significant number of residents.

Signed _____
Cllr Mark Fleming, Chairman

The same resident said he could not get answers relating to changes to the Defined Settlement Boundary.

The Chairman said this had proved difficult for a number of people.

The same resident referred to Item 137-17/18 and said he felt this was a good idea.

A resident referred to various issues within the Parish Council and raised concerns.

A resident said he felt the Parish Council was divided and referred to the particular issue of the Bell Fields. He asked about grass cuts within the parish. The Clerk said she would contact Chelmsford City Council for clarification and let the resident know what response was received.

A resident asked if the parish's footpaths were being monitored.

123-17/18 To agree the minutes of the meeting held on Tuesday 25th July 2017.

The minutes of the meeting held on Tuesday 25th July 2017 were **agreed** as a true record and signed by the Chairman.

Proposed: Cllr Ride Seconded; Cllr D Fleming (Unanimous)

124-17/18 To agree the minutes of the meeting held on Tuesday 5th September 2017.

The minutes of the meeting held on Tuesday 5th September 2017 were **agreed** as a true record and signed by the Chairman.

Proposed: Cllr D Fleming Seconded: Cllr Chapman (Unanimous)

125-17/18 Chairman's Report

The Chairman said he had no comments.

126-17/18 Clerk's Report

The Clerk said the external auditor had signed off the accounts for 2016/17 and the legal procedures necessary had been followed.

127-17/18 To receive the Essex County Councillor and Ward Councillors' reports.

No reports were received.

128-17/18 Finance

To agree to authorise invoices for payment, receive copy Bank statements and details of expenditure to date.

It was **agreed** to authorise invoices for payment, bank statements and details of expenditure were **received**.

Proposed: Cllr Jones Seconded: Cllr D Fleming (Unanimous)

Signed _____
Cllr Mark Fleming, Chairman

Payee	Reason for Payment	Amount
Katherine Kane	August/September salary	£500.55
HMRC	PAYE – 2 nd quarter	£201.80
Skippers Ground Maintenance	Sonters Down maintenance	£1,050.00
Total		£1,752.35

129-17/18 To agree the response to the following planning applications (all applications are available to view at www.chelmsford.gov.uk)

17/01618/FUL - 32 East Hanningfield Road Rettendon Chelmsford Essex CM3 8EQ - Retrospective application for two small front dormers to match existing.

The Parish Council supported this application.

17/01295/FUL - Holly Tree Farm Burnham Road Battlesbridge Wickford SS11 7QS - Revised application for stockman's home for a temporary period of 3 years and two animal shelters with associated hardstanding.

The Parish Council supported this application.

17/01605/FUL - Whitehouse Farm Main Road Rettendon Chelmsford Essex CM3 8DL - Retrospective application for construction of two memorial shelters, laying of internal footpaths and siting of various war memorials within the Living War Memorial site.

The Parish Council supported this application.

17/01350/FUL - Land At Os Field 9010 Hayes Chase Battlesbridge Wickford Essex - Part retrospective application for demolition of a number of outbuildings and construction of stable block, dog pen and paddock areas.

The Parish Council supported this application.

17/01610/FUL - 3, 6, 7 & 9 Bell Court East Hanningfield Road Rettendon Common Chelmsford Essex CM3 8JP - Two-storey front extension to flats 3,6,7, 9 Bell Court. External wall insulation and weather board cladding to existing flats 3,6,7, 9 Bell Court.

CLlr M Fleming declared a non-pecuniary interest in this application and took no part in the discussion.

The Parish Council agreed to support this application.

130-17/18 To agree to appoint a committee to consider all issues relating to the Sonters Down Play Area

It was **agreed** appoint a committee to consider all issues relating to the Sonters Down Play Area

Signed _____
CLlr Mark Fleming, Chairman

Proposed: Cllr Chapman Seconded: Cllr D Fleming (Unanimous)

131-17/18 If Item 130-17/18 is agreed, to agree the following:

a) the members of the committee

It was **agreed** to appoint Cllr Ride and Cllr Jones to the committee and to seek two residents to join the committee.

Proposed: Cllr Millane Seconded: Cllr Chapman (Unanimous)

b) the terms of reference of the committee

The Terms of Reference that had been circulated were **agreed** with the addition of “and other areas” under number 4.

Proposed: Cllr Millane Seconded: Cllr Chapman (Unanimous)

c) the number and time of the ordinary meetings of the committee up until the date of the next annual meeting of full council;

Deferred.

d) to appoint the Chairman of the committee

It was **agreed** to appoint Cllr Ride as Chairman of the committee.

Proposed: Cllr M Fleming Seconded: Cllr Millane (Unanimous)

e) the place, notice requirements and quorum for a meeting of the committee which shall be no less than three

It was **agreed** that the meetings would take place in the committee room of the Village Hall, that the notice requirements would be three clear days and that the quorum would be three.

Proposed: Cllr Chapman Seconded: Cllr M Fleming (Unanimous)

f) if the public may participate at a meeting of a committee

It was **agreed** that the public would be able to participate at a meeting of the committee

Proposed: Cllr Chapman Seconded: Cllr M Fleming (Unanimous)

132-17/18 To appoint Cllr Millane and Cllr Chapman as trustees of charities 271479 and 271480

It was **agreed** to amend the proposal as follows:

To affirm Cllr Millane and Cllr Chapman as trustees of charities 271479 and 271480.

Proposed: Cllr M Fleming Seconded: Cllr Jones (Unanimous)

Cllr Millane was **affirmed** as a trustee of charities 271479 and 271480.

Signed _____
Cllr Mark Fleming, Chairman

Proposed: Cllr D Fleming Seconded: Cllr Ride (7 For; 2 Abstentions)

Cllr Chapman said he did not wish to be affirmed as a trustee at this time.

133-17/18 To agree to investigate the purchase of a hearing loop for the Rettendon Village Hall.

An amendment to the proposal was **agreed** as follows:

To agree to investigate the purchase of a public address system for the Rettendon Village Hall.

Proposed: Cllr M Fleming Seconded: Cllr Ride (Unanimous)

It was **agreed** to investigate the purchase of a public address system for the Rettendon Village Hall.

Proposed: Cllr Ride Seconded: Cllr D Fleming (Unanimous)

The Clerk said she would contact the Chair of the Village Hall Management Committee for any comments he might wish to make.

134-17/18 To agree the Council's response to Chelmsford City Council's consultation on the proposed Public Spaces Protection Order: Dog Fouling

The response to Chelmsford City Council's consultation on the proposed Public Spaces Protection Order: Dog Fouling was **agreed** as follows:

Rettendon Parish Council agrees with the proposed action of the City Council in this matter.

Proposed: Cllr M Fleming Seconded: Cllr Jones (Unanimous)

135-17/18 To agree the Council's response to the Essex Highways Service Delivery Survey

The response to the Essex Highways Service Delivery Survey was **agreed** and noted by the Clerk.

136-17/18 To discuss and agree to accept the report and recommendations from the working party regarding manorial rights in the parish

Deferred.

137-17/18 To agree to amend standing orders to allow a member of the public to receive an answer and or update within two meetings of the PC and for questions to remain live until answered.

Proposed: Cllr Cheater Seconded: Cllr Hart (3 For; 5 Against; 1 Abstention)

The proposal was defeated.

138-17/18 Highways and Footpaths – to note Essex Highways Notices and receive reports from Councillors.

Signed _____
Cllr Mark Fleming, Chairman

Cllr Hart referred to South View Road and said the problem had been reported but no action would be taken by ECC.

Cllr D Fleming referred to the issue of the VAS and said she would report further in due course.

Cllr Jones said FP10 had been reported and now cleared.

139-17/18 Street Lighting

Cllr Hart said the light opposite Phoenix Fire Places was not working. The Clerk said she would report this to the contractor for repair.

140-17/18 Items from Councillors

Cllr Jones said she had reported the pumping out of the culvert on East Hanningfield Road to CCC.

A problem with flytipping in the parish was noted.

141-17/18 Date of the next Parish Council Meeting – 31st October 2017, 7.30pm at the Rettendon Memorial Hall, Main Road, Rettendon, CM3 8DP

The meeting closed at 9.10pm.

Signed _____
Cllr Mark Fleming, Chairman