

RETTENDON PARISH COUNCIL

**Minutes of the meeting of the Council held at the Rettendon Memorial Hall, Main Road,
Rettendon on Tuesday 26 October 2021 at 7.30pm.**

Present: Cllr Sandie Cottee
Cllr Hazel Dale Evans
Cllr Mark Fleming
Cllr Roy Hart
Cllr James Knight
Cllr David Phillips (Chairman)
Cllr Ray Ride
Cllr Barbara Wright

Chelmsford City Councillor Paul Clark also attended.

There were seven members of the public present.

70-21/22 Apologies and Reasons for Absence

Apologies were received from Cllr Denise Fleming (health) and were accepted.

71-21/22 Declarations of Interest on Items on the Agenda

Cllr Cottee declared an interest in Item 79-21/22 a) as a member of the Allotment Association.

Cllr Knight declared an interest in Item 79-21/22 a) as a member of the Allotment Association.

72-21/22 Public Forum – strictly 5 minutes only per speaker

The following points were raised:

- There was a request that trees be planted as per the Queen's wish, rather than a beacon being lit
- The car parking problem at the end of Meadow Road (1 household with 4 cars resulting in cars being parked too close the junction with Main Road). The resident had been advised it was a police matter, but asked the Parish Council to put some weight behind it

Signed _____
Councillor D. Phillips, Chairman

- There was a light out along the path by Rettendon School
 - A pothole on East Hanningfield Road has still not been repaired.

73-21/22 To agree the minutes of the Meeting of the Council held on Thursday 7th October 2021.

The minutes of the Meeting of the Council held on Thursday 7th October 2021 were **agreed** as a true record.

74-21/22 To receive the Essex County Councillor and Ward Councillors' reports.

Chelmsford City Councillor Paul Clark referred to the following:

- The Community Governance Review
- Streetlighting: replacement of bulbs with LED bulbs has caused some non-working lights at the turnpike which are now working
- Meadow Road parking problem. He suggested contacting Nick Binder of the South Essex Parking Partnership.

75-21/22 To receive reports from the following:

a) Village Hall Committee representative

Cllr Cottee said the hall was up and running.

b) Bus Shelter Working Group

Cllr Cottee said the shelters had been cleaned and all were in good working order.

c) S-Type Security Working Group

Cllr Phillips said patrols were continuing as normal.

76-21/22 Finance

Signed _____
Councillor D. Phillips, Chairman

a) To agree to authorise invoices for payment, receive copy Bank statements and details of expenditure to date.

Invoices were authorised for payment as listed below and copies of bank statements were received.

Mrs K. Kane	October salary	£730.76
Mrs K. Kane	Mileage	£31.50

77-21/22 To agree the response to the planning applications listed in Appendix 1 to the agenda.

21/01945/FUL - Land North West Of Hill View Farm South Hanningfield Road Rettendon Common Chelmsford - Proposed earth bund to provide acoustic attenuation for existing outdoor learning facility and dipping pond. Alteration to gravel parking and turning area.

It was **agreed** to support this application.

21/01554/FUL - Meadowcroft Nursery Woodham Road Battlesbridge Wickford Essex SS11 7QU - Demolition of existing glasshouse. Extension to existing building to provide relocated garden centre restaurant. Additional overflow parking area to accommodate 98 vehicles.

It was **agreed** to support this application.

21/02009/CUPAMA - The Old Bakery Hawk Lane Battlesbridge Wickford - Determination as to whether the prior approval of the local planning authority is required for the proposed change of use from commercial premises (Class E) to 1 Dwellinghouse (Class C3).

It was **agreed** that there was no general objection to the change of use but it was felt planning permission should be sought.

78-21/22 To discuss the Essex Forest Initiative Briefing and note any action necessary

Cllr Knight referred to the briefing note he had circulated prior to the meeting.

He said it was important to promote the scheme to local landowners via various media; for example the Parish Council website, the Rettendon and Battlesbridge Newsletter and Facebook.

It was suggested that screening along the clearway along Main Road could be investigated.

Councillors were supportive of the scheme.

Cllr Knight said he would liaise with Tom Moat to progress the matter.

79-21/22 Grants

- a) To consider and possibly agree the amount of a grant to the Lower Bell Fields Allotment Association**

This item was deferred.

- b) To consider and possibly agree a grant to Rettendon Primary School of £1500 towards cost of providing swimming lessons for pupils of the school.**

A grant to Rettendon Primary School of £1500 towards cost of providing swimming lessons for pupils of the school was **agreed**.

80-21/22 Jubilee Beacon

- a) To consider and possibly agree to join in the lighting of a beacon with other parish councils all across the country enabling our residents to come together to celebrate the Queens Platinum Jubilee.**

It was **agreed** to join in the lighting of a beacon with other parish councils all across the country enabling our residents to come together to celebrate the Queens Platinum Jubilee.

- b) To consider and possibly agree to the following up to maximum expenditure of £1000:**

- 1. To purchase a beacon, to be lit on the Upper Bell Field**
- 2. To hire a Town Crier to undertake a Proclamation announcing the lighting of the beacons. (Proclamation to take place in the main areas of the parish).**

3. To hire a Piper to play “Diu Regnare” from the Upper Bell Field prior to the lighting of the beacon as a personal tribute to Her Majesty The Queen from the Parish of Rettendon.

This Item was deferred.

81-21/22 Reports from Councillors on Council activities since the last meeting

Cllr Dale Evans said it was time to raise again the possibility of developing a Neighbourhood Plan which would need Parish Council backing. She asked for this to be added to the agenda for the November meeting.

Cllr Cottee said cleaning of the bus shelters continued.

She referred to parking in South View Road and the proposal to use some of the green space as a layby. She said she would take this forward.

She said parking at the entrance to Meadow Road was also very poor.

Cllr Knight referred to the application for Local Highways Panel funding for pedestrians signage at the entrance to Hayes Country Park. He said the application had been submitted and the design team was now finalising scheme validation. He said there would be a count of pedestrians crossing by means of a camera which would be arranged.

Cllr Hart referred to recent flooding in Battlesbridge. He said he had been involved in tree-planting and a local charity was up for an award.

He said he had passed a quote for refurbishment of the streetlights to the Clerk.

He said he would like a report from the Bell Fields trustees at each Parish Council meeting.

Cllr Wright said replacement pads had been ordered for the defibrillator at the Village Hall. She said maintenance was ongoing.

82-21/22 Date of the next Parish Council Meeting – 7.30pm, 30 November 2021, Rettendon Memorial Hall, Main Road, Rettendon CM3 8DP

The meeting closed at 9.10pm.

Signed _____
Councillor D. Phillips, Chairman