

## RETTENDON PARISH COUNCIL

Minutes of the meeting of the Council held on Tuesday 25<sup>th</sup> September 2018 at the  
Rettendon Memorial Hall, Main Road, Rettendon, Essex at 7.30pm

**Present:** Cllr Mark Fleming (Chair)

Cllr Jacky Copsey  
Cllr Denise Fleming  
Cllr Roy Hart  
Cllr Glenys Jones  
Cllr Lance Millane  
Cllr Ray Ride

The Clerk

There were 13 members of the public present.

**87-18/19      Apologies and Reasons for Absence**

Apologies were received and accepted from Cllr Cheater and Cllr Chapman

**88-18/19      Declarations of Interest on Items on the Agenda**

There were no declarations of interest.

**89-18/19      Public Forum – strictly 5 minutes only per speaker**

A resident referred to a recent quiz night held to raise funds for the Village Hall and thanked those who had organised it.

A resident referred to Item 67. He said the hall was being used more diversely. He said where possible work was carried out by the trustees – for example work on flooring had been done by local tradesmen at cost price. He said work on the windows was to ensure the hall was up to standard and he asked the parish Council to look at the application favourably.

Cllr Hart said he had an issue to raise and passed a piece of paper to the Chairman. The Chairman said he would look at this after the meeting.

**90-18/19      To agree the minutes of the meeting held on Tuesday 31<sup>st</sup> July 2018.**

The minutes of the meeting held on Tuesday 31<sup>st</sup> July 2018 were agreed as a true record and signed by the Chairman.

Proposed: Cllr Millane      Seconded: Cllr Jones      (Unanimous)

Signed \_\_\_\_\_  
Councillor M. Fleming, Chairman

**91-18/19 To agree the minutes of the meeting held on Thursday 30<sup>th</sup> August 2018.**

The minutes of the meeting held on Thursday 30th August 2018 were agreed as a true record and signed by the Chairman.

Proposed: Cllr Millane      Seconded: Cllr D Fleming      (6 For; 1 Abstention)

**92-18/19 To receive the Essex County Councillor and Ward Councillors' reports.**

Cllr Ride said he had attended a meeting of the Local Highways Panel the previous week. He said £200,000 had been made available by ECC and Chelmsford City Council. He said this offered the opportunity for an additional scheme to be dealt with within this financial year. He said the signalisation of the bridge over the River Crouch was likely to be done with this money. He said hopefully additional signage for the bridge at the turnpike would be underway. He said ward councillors would have the opportunity to express concerns at congestion at the turnpike with Essex Highways at a meeting to be held shortly.

He said a traffic scheme and monitoring at Runwell Hall Farm had been approved and work was to continue over the next few weeks.

He said he and Cllr Millane had been working on an application linked to Moorlands and further information would be available in due course.

**93-18/19 To receive the Clerk's report**

The Clerk referred to the recent Litter Pick undertaken by the Chelmsford Rapid Response team, where 21 bags of litter had been collected along Main Road.

**94-18/19 Finance**

- a) To agree to authorise invoices for payment, receive copy Bank statements and details of expenditure to date.

It was agreed to authorise invoices for payment, receive copy Bank statements and details of expenditure to date.

<b>Payee</b>	<b>Reason for Payment</b>	<b>Amount</b>
Katherine Kane	September salary/expenses	£717.82
HMRC	Q2 PAYE/NIC	£270.68
Battlesbridge Free Church	August meeting	£20.00
Allen Leslie Associates Ltd	Internal audit fee	£300.00
NALC	LCAS Registration	£60.00
Richard Fordham Tree Surgeons	Inspection – Rettendon Oak	£720.00
Tees Law	Legal fees	£990.00

Signed \_\_\_\_\_  
Councillor M. Fleming, Chairman

Tees Law	Legal fees	£2700.00
<b>Total</b>		<b>£8,473.28</b>

An additional payment of £6.50 to Cllr D Fleming for reimbursement of postage costs was authorised .

Proposed: Cllr Millane      Seconded: Cllr D Fleming      (Unanimous)

- b) To agree to purchase the Scribe accounting package (details circulated to Councillors prior to the meeting)

It was agreed to purchase the Scribe accounting package.

Proposed: Cllr M Fleming      Seconded: Cllr Millane      (Unanimous)

**95-18/19      To agree the response to the following planning applications (all applications are available to view at [www.chelmsford.gov.uk](http://www.chelmsford.gov.uk))**

18/01294/FUL - Southview Woodham Road Rettendon Chelmsford -  
Proposed replacement dwelling including new garage and associated works.

This application had been considered at the meeting on 30<sup>th</sup> August 2018.

**96-18/19      To consider ways to address the problem of speeding traffic through the parish**

Cllr D Fleming said surveys had been done round the parish in 2015 although this had not resulted in action being taken by ECC. She said once new houses were built in Chalk Street the speed limit could be re-addressed, while work on Hoe Lane speed limit was ongoing.

She said signage had been addressed around the village and this was ongoing. She said in May she had met with the Roads Officer in May who had suggested mobile speed cameras although these were expensive. She said she would bring further information on these to the Council in due course if appropriate.

Cllr Hart referred to Maltings Road and said he had put his own signs up – however, he felt like he was banging his head against a brick wall.

Cllr Jones said the Speedwatch team was depleted and if anyone was interested in training to contact the Parish Council.

**97-18/19 To consider the Tree Surgeon's report on the Rettendon Oak and to agree to take necessary action including an application to Chelmsford City Council for permission to carry out the work**

The Tree Surgeon's report was considered and it was agreed to submit a planning application to CCC for permission to carry out the recommended reduction of the crown of the Rettendon Oak.

Proposed: Cllr D Fleming      Seconded: Cllr Millane      (Unanimous)

**98-18/19 To agree the amount of a grant to Rettendon Village Hall Management Committee (details circulated prior to the meeting)**

It was agreed to grant £2,500 to the Rettendon Village Hall Management Committee.

Proposed: Cllr Copsey      Seconded: Cllr D Fleming      (Unanimous)

**99-18/19 To agree to accept one of the quotes received for maintenance and cleaning of the Parish Council bus shelters**

This Item was withdrawn. It was agreed that Cllr Ride would draw up a specification which the Clerk would pass to the three contractors who had already expressed an interest.

**100-18/19 Highways and Footpaths – to note Essex Highways Notices and receive reports from Councillors.**

No report.

**101-18/19 Street Lighting**

No report.

**102-18/19 Reports from Councillors on Council activities undertaken since the meeting held on 31<sup>st</sup> July 2018.**

Cllr Jones said a working group was needed to look at the signage on the Play Area.

She reported that the phone box had finally been taken away.

Cllr Hart reported a problem with noise from a barge in Battlesbridge which the Enforcement Officer had attended. He said an insulated cover for the generator had been made which had hopefully solved the problem.

**103-18/19 Date of the next Parish Council Meeting – 30<sup>th</sup> October 2018, 7.30pm at the Rettendon Memorial Hall, Main Road, Rettendon. CM3 8DP**

**The meeting closed at 8.32pm.**

Signed \_\_\_\_\_  
Councillor M. Fleming, Chairman