

RETTENDON PARISH COUNCIL

Minutes of the meeting held on Tuesday 25th April 2017 at the Rettendon Memorial Hall, Main Road, Rettendon CM3 8DP at 7.30pm

Present:

<p>Cllr Mark Fleming (Chair) Cllr Chris Cheater Cllr Denise Fleming Cllr Roy Hart</p>	<p>Cllr Glenys Jones Cllr Lance Millane Cllr Ray Ride</p>
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The Clerk

There were 16 members of the public present.

10-17/18 Apologies and Reasons for Absence

Apologies were received and accepted from Cllrs Chapman.

11-17/18 Chairman's Comments

There were no comments.

12-17/18 Declarations of Interest on Items on the Agenda

The Chairman to remind Councillors to declare any interests now and as they become evident to them during the progress of the meeting.

There were no declarations of interest.

13-17/18 Public Forum – strictly 5 minutes only per speaker

There were no comments.

14-17/18 To receive the Essex County Councillor and Ward Councillors' reports.

Cllr Millane said he and Cllr Ride had attended various meetings including one on the St Luke's Park development. He said Rettendon residents would have priority with regard to rental and shared ownership on this development. He said there was an injunction in force with regard to work on Hayes Country Park and that the case would come before a judge soon.

15-17/18 Clerk's Report

The Clerk said since the last meeting that apart from day to day administration and correspondence she had been working mainly on pulling together the end of year figures.

16-17/18 To agree the minutes of the meeting held on Tuesday 28th March 2017.

The minutes of the meeting held on Tuesday 28th March 2017 were **agreed** as a true record and signed by the Chairman.

Proposed: Cllr D Fleming Seconded: Cllr Millane (Unanimous)

Signed _____
 Cllr Mark Fleming, Chairman

17-17/18 To agree the minutes of the extra ordinary meeting held on 18th April 2017.

The minutes of the extra ordinary meeting held on 18th April 2017 were **agreed** as a true record and signed by the Chairman.

Proposed: Cllr Millane Seconded: Cllr Jones (7 For; 1 Abstention)

18-17/18 Update on progress of resolutions made at previous meetings

The Clerk referred to Item 228-16/17 and confirmed that the insurance had been renewed.

19-17/18 To agree the response to the following planning applications (all applications are available to view at www.chelmsford.gov.uk)

17/00383/FUL – Holly Tree Farm, Burnham Road, Battlesbridge, Wickford – Residential use for an agricultural working family to live on site

The Parish Council agreed to support this application.

17/00598/HNC – Little Rettendon Place, Main Road, Rettendon Common, Chelmsford, Essex, CM3 8DR – Rename property as The Farm, Rettendon Place

The Parish Council agreed to support this application.

Proposed: Cllr Millane Seconded: Cllr D Fleming (Unanimous)

20-17/18 To discuss Parish Council contributions to the Rettendon and Battlesbridge Newsletter including potential expansion of the newsletter to allow more content

The Chairman asked the Editor of the Rettendon and Battlesbridge newsletter to address the meeting.

The editor said other parish magazines have content from Parish Councils and ward councillors. She asked if it would be possible to have more from the Council regularly. She said it might be worth considering.

The Chairman asked if it was something the Council could consider.

Cllr Hart said if an extra page was added this could possibly include adverts but he felt the newsletter was acceptable as it stood.

Cllr Jones asked if a synopsis of the minutes could be included.

The Clerk said she would be happy to do this. She said it would be worth looking at options for expansion of the newsletter on a regular basis as

Signed _____
Cllr Mark Fleming, Chairman

including more from the Parish Council would give the editor more difficulty in trying to fit everything in to the available space.

Cllr Jones asked if we could get quotes from other printers.

The editor of the newsletter said she would look into this.

21-17/18 To agree the content of a letter from Rettendon Parish Council to the Charity Commission regarding charities 271479 and 271480

This Item was deferred.

22-17/18 To agree to instruct a solicitor to advise on the validity of Rettendon Parish Council's appointment of trustees to charities 271479 and 271480

This Item was deferred.

23-17/18 To discuss and agree whether to set up a Working Party to consider local records and the scope of retained rights affecting residents of Rettendon following the 1861 Inclosure Act

It was **agreed** to set up a Working Party to consider local records and the scope of retained rights affecting residents of Rettendon following the 1861 Inclosure Act

Proposed: Cllr M Fleming Seconded: Cllr Millane (5 For; 2 Against)

Cllrs M Fleming and Millane said they would be interested in joining the Working Party.

The Chairman said Cllrs Chapman and Ride should be given the opportunity to join the Working Party.

24-17/18 To agree a response to the letter dated 13th April 2017 from Mr Roy Hart regarding the Rettendon Bell Fields Trust

Cllr Fleming read out the letter dated 13th April 2017 from Mr Roy Hart regarding the Rettendon Bell Fields Trust. He asked for written confirmation that the request was to transfer the title deeds to the Official Custodian. He asked for confirmation of the date of the meeting of the charities' trustees at which this request had been agreed.

25-17/18 To agree to accept one of the three tenders submitted to the Parish Council for maintenance of the Sonters Down Play Area

The Chair said this Item would be moved down the agenda to allow Cllr Ride to take part in the discussion.

26-17/18 Finance

- a) The RPC Financial Statements ending March 2017 was **received**.
- b) The balances were checked against bank statements

Signed _____
Cllr Mark Fleming, Chairman

- c) The payment of the March salary to the Clerk was **agreed**.
- d) The payment of £71.20 to W&H (Romac) Ltd (Invoice 132830) was **agreed**.
- e) The payment of £346.00 to HMRC for PAYE was **agreed**.
- f) The payment of £436.17 to EALC for 2017/18 affiliation to EALC and NALC was **agreed** (Invoice 7715).
- g) The payment of £1,200.00 to ECC for the speed survey was **agreed** (Invoice 1010190407).
- h) The payment of £25.00 to the Rettendon Parish Hall Management Committee was **agreed** (Invoice 503).
- i) All payments, the monthly financial statements, transfers, cash received, instructions and the countersigning of cheques for the above were **agreed**.

Proposed: Cllr Jones

Seconded: Cllr Hart

(Unanimous)

Cllr Ride joined the meeting at 8.07pm.

27-17/18 Highways and Footpaths – to note Essex Highways Notices and receive reports from Councillors.

Cllr Cheater asked about his previous request for sweeping of the cycleway through the parish.

The Clerk said she had contacted various people about this but it had been difficult to find anyone who was responsible. She said if Cllr Cheater could clarify exactly where the sweeping was required she would continue to chase this issue.

Cllr Jones said she was looking into the possibility of a parking place on Buckhatch Lane and had contacted Paul van Damme at ECC.

28-17/18 Street Lighting

There were no issues.

29-17/18 Items from Councillors

Cllr Hart said there had been a spate of travellers in Rawreth. He said he had checked in Battlesbridge and the landowner would be putting a gate on the land on Hawk Hill.

Signed _____
Cllr Mark Fleming, Chairman

The Chairman said the Council would now consider Item 25-16/17

Cllr Hart said he had already made his feelings clear on this issue. He said he did not agree with the Parish Council taking responsibility for the play area. He said none of the tenders should be accepted and that the previous arrangement with Chelmsford City Council should be resumed.

Cllr Ride said Skippers Ground Maintenance had provided the lowest quote which covered grass-cutting, weekly inspections of the play area and litter removal. He said the point of the Parish Council taking on the responsibility for the play area was to improve maintenance standards.

It was **agreed** to accept the tender from Skippers Ground Maintenance for the maintenance of the Sonters Down Play Area.

Proposed: Cllr Ride Seconded: Cllr Jones (6 For; 1 Against; 1 Abstention)

30-17/18 Date of the next Parish Council Meeting – 30th May 2017, 7.30pm at the Rettendon Memorial Hall, Main Road, Rettendon, CM3 8DP

Annual Parish Meeting – Tuesday May 2nd 2017, 7pm at the Rettendon Memorial Hall, Main Road, Rettendon, CM3 8DP