**RETTENDON PARISH COUNCIL**

**Parish Clerk:**

**Katherine Kane**

**10 Squirrels Field**

**Colchester**

**CO4 5YA E: rettendonparishcouncil@outlook.com**

**AGENDA**

You are hereby summoned to a meeting of the Rettendon Parish Council to be held at the Rettendon Memorial Hall, Main Road, Rettendon, CM3 8DP on TUESDAY 23rd JULY 2019

(commencing at 7.30pm)

Signed:

**Katherine Kane**

Katherine Kane

Parish Clerk

Please note copies of planning applications to be considered are available in the Committee Room from 7pm for Councillors and the public.

**54-19/20** **Apologies and Reasons for Absence**

To be received by the Clerk

**55-19/20** **Declarations of Interest on Items on the Agenda**

The Chairman to remind Councillors to declare any interests now and as they become evident to them during the progress of the meeting.

**56-19/20 Public Forum – strictly 5 minutes only per speaker**

The Chairman to remind those taking part in the Forum that Rettendon PC operates strict timescales (maximum 5 minutes per speaker) to receive their information in the form of statements. There can be no debate on any issues, just the receipt and clarification of information.

**57-19/20 To agree the minutes of the meeting held on Tuesday 25th June 2019.**

**58-19/20 To receive the Essex County Councillor and Ward Councillors’ reports.**

**59-19/20 To receive a report from the Sonters Down Working Group**

**60-19/20 Finance**

1. To agree to authorise invoices for payment, receive copy Bank statements and details of expenditure to date.
2. To receive report on payments and expenditure against budget figures for the first quarter 2019/20

**61-19/20 To agree the response to the following planning applications (all applications are available to view at** [**www.chelmsford.gov.uk**](http://www.chelmsford.gov.uk)**)**

19/01137/FUL - Bridge Nursery Hawk Hill Rettendon Wickford - Construction of a horticultural building.

19/01147/FUL - Nine Acres Marks Farm Lane Rettendon Common Chelmsford Essex CM3 8HF - Replacement barn to be used for storage of agricultural equipment and materials and including the storage of hay.

19/01007/FUL - Pine View Hawk Hill Rettendon Wickford Essex SS11 7RJ - Front extension with porch. Single storey side extension with internal changes to incorporate both extensions

19/01038/OUT -  Land South West Of Willowbrook Coalhill Rettendon Chelmsford - Outline application for a new dwelling with Access and Layout not reserved.

19/01013/FUL - Land North East Of 17 Old Bell Lane Rettendon Chelmsford Essex - Construction of four semi-detached two storey dwellings with private drive access and associated covered and open car parking.

**62-19/20 To agree to continue the High Court action in the matter of trusteeship of the Bell Fields, noting that the action can be halted should a mediated settlement be confirmed by resolution of the Parish Council**

**63-19/20 To appoint a second representative to the Village Hall Management Committee**

**64-19/20 To agree to commemorate the 75th anniversary of VE Day in May 2020**

**65-19/20 Defibrillators**

i) To receive a report to explain liability of the Parish Council and necessity for a “custodian” of the defibrillators and to update the council and the public as to the condition of the units and the responses necessary.

ii) To agree to accept the offer from Mr. Mark Martin to become the custodian of the defibrillators in the Rettendon Parish Area and to maintain the units in working condition.

iii) To agree to buy two sets of replacement pads and batteries for the HeartSine Samaritan PAD units, one situated at Battlesbridge Free Church and one at the Bell Pub.  Cost is £140 per set and will last 2 years.

iv) To agree to buy a replacement lockable box for the unit at the Bell Pub at a cost of £495 if this proves to be necessary

**66-19/20 First Aid Courses – Section 137 Expenditure**

i) To agree to hire Rettendon Memorial Hall for a Saturday course of 3 hours duration at a cost of £50.

ii) To agree to hire Battlesbridge Free Church Hall for a Saturday course of 3 hours duration at a cost of £45.

iii) To agree to give a donation of £100 at each event to the Essex Community First Aid Event Volunteers, charity no. 1180674.

**67-19/20 To consider and if approved instruct Ken Hobson Ltd to undertake the repairs to the 2 Bus Shelters as detailed in his quotation dated 18.7.19**

**68-19/20 To agree to accept one of the quotations received for insurance against loss arising from Cyber Risk to the Council**

**69-19/20 To agree to supply a dog waste bin for Battlesbridge at a cost of £280.00 including installation plus £100.00 annually for weekly emptying.**

**70-19/20 Highways and Footpaths – to note Essex Highways Notices and receive reports from Councillors.**

**71-19/20 Street Lighting**

**72-19/20 Reports from Councillors on Council activities since the last meeting**

**73-19/20 Date of the next Parish Council Meeting: Wednesday 25th September 2019, 7.30pm at the Rettendon Memorial Hall, Main Road, Rettendon, CM3 8DP**