

# RETTENDON PARISH COUNCIL

Parish Clerk:  
Katherine Kane  
10 Squirrels Field  
Colchester  
CO4 5YA

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## AGENDA

You are hereby summoned to a meeting of the Rettendon Parish Council to be held through electronic, digital or virtual means on TUESDAY 23<sup>rd</sup> FEBRUARY 2021, commencing at 7.30pm

Signed:

*Katherine Kane*

Mrs Katherine Kane  
Parish Clerk, Rettendon Parish Council

17<sup>th</sup> February 2021

Members of the public can access the meeting via the link below:

<https://us02web.zoom.us/j/89300686772> or

+442034815240 89300686772#

**167-20/21 To Receive Apologies and to approve Reasons for Absence**

To be received by the Clerk

**168-20/21 Declarations of Interest on Items on the Agenda**

The Chairman to remind Councillors to declare any interests now and as they become evident to them during the progress of the meeting.

**169-20/21 Public Forum – strictly 5 minutes only per speaker**

The Chairman to remind those taking part in the Forum that Rettendon PC operates strict timescales (maximum 5 minutes per speaker) to receive their information in the form of statements. There can be no debate on any issues, just the receipt and clarification of information.

**170-20/21 To agree the minutes of the meeting held on Tuesday 19<sup>th</sup> January 2021 as a true record for signature by the Chairman at a later date**

- 171-20/21** To receive the Essex County Councillor and Ward Councillors' reports.
- 172-20/21** To receive reports from the following:
- a) Village Hall Committee representative
  - b) Parish Survey Working Group
  - c) Bus Shelter Working Group
  - d) S-Type Security Working Group
  - e) Sonters Down Play Area Working Group
- 173-20/21** To receive a report from the Bell Fields trustees
- 174-20/21** Finance
- To agree to authorise invoices for payment, receive copy Bank statements and details of expenditure to date.
- 175-20/21** To consider and possibly agree to accept the renewal quotation for the Parish Council's insurance noting that this is under a Long Term Agreement until 31<sup>st</sup> March 2022.
- 176-20/21** To agree the response to planning applications notified to the Parish Council as statutory consultee (Appendix A)
- 177-20/21** To consider and possibly to agree to accept one of the quotations circulated prior to the meeting for re-designing the Parish Council website
- 178-20/21** To consider and possibly agree to the purchase of asset tags for the Council's current assets (details circulated prior to the meeting)
- 179-20/21** To discuss arrangements for handling the election of trustees to the Bell Fields charities due to take place in July 2021
- 180-20/21** To consider and possibly approve the Village Survey as circulated prior to the meeting
- 181-20/21** If Item 179-20/21 is approved, to consider and possibly agree to the following costs for the Village Survey:
- i. Printing of 1250 copies £189.75
  - ii. Formatting by printer £30.00
  - iii. Donation to Rettendon & Battlesbridge Newsletter £100.00 (for volunteer distribution)
  - iv. Poll Boxes £25
  - v. Contingency £30
- 182-20/21** Health & Well-Being Working Group
- a) To consider and possibly agree to form a Health and Well-Being Working Group

**b) If Item 164-20/21 a) above is agreed, to appoint members of the Health & Well-Being Working Group**

**183-20/21 Reports from Councillors on Council activities since the last meeting**

**184-20/21 Date of the next Parish Council Meeting: To be confirmed.**

**Appendix 1 – Planning Applications for consideration**

**21/00137/FUL - Mill Hill Farm Chalk Street Rettendon Common Chelmsford - Retention of the existing stable block for domestic use.**