

RETTENDON PARISH COUNCIL

Minutes of the meeting held on Tuesday 20th December 2016 at the Rettendon Memorial Hall,
Main Road, Rettendon CM3 8DP at 7.30pm

Present: Cllr Mark Fleming (Chair)
Cllr Christopher Cheater Cllr Roy Hart
Cllr Thomas Chapman Cllr Glenys Jones
Cllr Jacky Copsey Cllr Lance Millane
Cllr Denise Fleming

The Clerk

There were 15 members of the public present.

151-16/17 Apologies and Reasons for Absence

Apologies were received and accepted from Cllr Ride.

152-16/17 Chairman's Comments

There were no comments.

153-16/17 Declarations of Interest on Items on the Agenda

The Chairman to remind Councillors to declare any interests now and as they become evident to them during the progress of the meeting.

Cllr Cheater declared a non-pecuniary interest in planning application 02038/FUL.

Cllr Chapman declared a non-pecuniary interest in Item 162-16/17 and Item 163-16/17.

154/16-17 Public Forum – strictly 5 minutes only per speaker

A resident said the footpath at the back of Poplar Farm had been blocked but was now cleared. He said he would like to remind everyone about the Boxing Day Walk that he had mentioned at the last Parish Council meeting.

A resident asked for information on working out of the precept for the parish newsletter. The Clerk said she would provide an explanatory article.

The same resident asked if there was further information on the Local Plan. Cllr Cheater said he and Cllr Millane had attended a meeting at Chelmsford City Council. He said more information would follow.

A resident asked about the proposed defibrillator for Hayes Farm. He said he had a link for applying for funding which he would pass to the Parish Council. He asked if the defibrillator would be accessible to everyone as it would be on private land. He said the Parish Council could consider a different location.

Cllr Chapman said it would be possible to consider re-positioning the proposed defibrillator. He said as it would be in an external position it would need protection and to be in a heated box. He said it would be possible to consider purchasing two new defibrillators.

A resident said the Parish Council should approach Essex County Council about flood management and evaluation and not Chelmsford City Council. He said ECC would possibly pay for any necessary work.

Cllr Millane said that Tim Svage at CCC deals with flood management and arranged repair if he could. He said Tim Savage send s report to Cllr Ride.

Cllr Hart said flood reports were available online.

The Chair said he hoped Cllr Ride would be able to give his report at the January Parish Council meeting.

155/16-17 To receive the Essex County Councillor and Ward Councillors' reports.

There were no reports.

156/16-17 To agree the minutes of the meeting held on Tuesday 29th November 2016.

With the following amendments the minutes of the meeting held on 29th November 2016 were agreed and signed by the Chairman.

Proposed: Cllr Chapman

Seconded: Cllr Millane

157/16-17 Matters arising from the above minutes.

Cllr Hart referred to Item 147/16-16 regarding the flooding in Hobbits Lane. he said the pipe was to be rodded which should sort out the problem.

Cllr Jones referred to Item 147-16/17 regarding the wheelie bin stickers. She showed the mock-ups provided and said she would now place the order for the stickers.

158/16-17 To agree the response to the following planning applications

16/02056/FUL – Land North of Bramble Lodge, Chalk Street, Rettendon, Chelmsford – Construction of a chalet bungalow.

16/02038/FUL – 21 East Hanningfield Road, Rettendon Common, Chelmsford
– Extension of existing menage.

15/01173/MAT – The Nest, Main Road, Rettendon, Chelmsford – Material amendment to planning permission 15/01173/FUL (Construct new detached infill dwelling) to create two larger parking spaces for Rose Cottage and to create a straight boundary line between Rose Cottage and The Nest.

16/02000/FUL – Bridge Nursery, Hawk Hill, Rettendon, Wickford – Construction of a storage building for horticultural use.

It was agreed that the Parish Council raised no objection to any of the above applications.

159-16/17 – To receive copies of correspondence

There was no correspondence to receive.

160-16/17 Finance

- a) **There was no updated Financial Statement to receive.**
- b) **No bank statements had been received.**
- c) **The invoice of £125 to Images re 13509 October newsletter was recorded.**
- d) **The payment of the November salary to the Clerk was recorded.**
- e) **All payments, transfers, cash received, instructions and the countersigning of cheques for the above were agreed.**

Proposed: Cllr Chapman

Seconded: Cllr Millane

161-16/17 To agree the level of the 2017/18 Rettendon Parish Council Precept demand from Chelmsford City Council.

The level of the 2017/18 Rettendon Parish Council Precept Demand from Chelmsford City Council was agreed at

Proposed: Cllr Chapman

Seconded: Cllr D Fleming

162-16/17 To agree to purchase a defibrillator and heated box for the residents of Hayes Country Park for the price of £1,557.60 inclusive of VAT

This Item was deferred to the meeting on 31st January 2017.

163-16/17 Hayes Country Park road crossing and bus service – to obtain the Chairman’s signature on behalf of the Parish Council supporting the scheme request from the Local Highways Panel for a road crossing which has already been unanimously supported in principle by the Parish Council

The Clerk said she would draft a letter for the Chair to sign.

164-16/17 To agree the date, time and place of the Rettendon Parish Council Annual General Meeting

It was **agreed** to hold the Annual Parish Meeting on 22nd April 2017 at Rettendon Village Hall at 1pm.

165/16-17 To receive the Village Hall Management report.

The Village Hall Management report was **received** from Cllr Copsey. She said the Hall was running like clockwork.

166/16-17 Flood Protection – to receive report from Cllr Ride

This Item was deferred due to Cllr Ride's absence.

167/16-17 Highways and Footpaths – to note Essex Highways Notices and receive reports from Councillors.

Cllr Jones said she would report a problem with kerbstones by Pound Farm to ECC.

168/16-17 Street Lighting

Cllr Hart thanked the Clerk regarding the repair of lights in Battlesbridge.

169/16-17 Items from Councillors

Cllr Hart apologised for the fact that the Chairmans Boards were not yet installed and said they would be for the next Parish Council meeting.

Cllr Hart said a sewage leak behind Sonters Down was now being dealt with.

Cllr Hart said he had been approached by a resident about damp in an office building. He said the resident had asked if Chelmsford City Council had a business resources department. Cllr Millane said he would look into the matter.

Cllr Cheater asked where the Parish Council's paperwork was being held given the change on Clerk. The Clerk said she had paperwork for the current year but that Barry Summerfield still had the rest. The Clerk said she would contact Mr Summerfield again to arrange the handover of the remaining paperwork.

170/16-17 To agree the date, time and place of the next Parish Council Meeting

It was **agreed** that the next Parish Council Meeting would be held on 31st January 2017, 7.30pm, at the Rettendon Memorial Hall.