

RETTENDON PARISH COUNCIL

Minutes of the meeting of the Council held remotely on Tuesday 19th January 2021.

Councillors attended the meeting through digital link.

Present: Cllr Mark Fleming (Chairman)
Cllr Hazel Dale Evans
Cllr Denise Fleming
Cllr Roy Hart
Cllr James Knight
Cllr David Phillips
Cllr Ray Ride
Cllr Barbara Wright

There were three members of the public in attendance.

151-20/21 To Receive Apologies and to approve Reasons for Absence

There were no apologies to receive.

152-20/21 Declarations of Interest on Items on the Agenda

There were no declarations of interest,

153-20/21 Public Forum – strictly 5 minutes only per speaker

There were no comments.

154-20/21 To agree the minutes of the meeting held on Tuesday 15th December 2020 as a true record for signature by the Chairman at a later date

The minutes of the meeting held on Tuesday 15th December 2020 were agreed as a true record for signature by the Chairman at a later date.

155-20/21 To receive the Essex County Councillor and Ward Councillors' reports.

There were no reports to receive.

156-20/21 To receive reports from the following:

a) Village Hall Committee representative

Cllr Cottee said no meeting had been held since the last Council meeting but one was planned for 26th January 2021.

b) Parish Survey Working Group

Cllr Cottee said meetings were being arranged. She said there was a target date for presentation to the full Council meeting in February.

c) Bus Shelter Working Group

Signed _____
Councillor M. Fleming, Chairman

Cllr Cottee said she had nothing to report on the bus shelters.

d) S-Type Security Working Group

Cllr Phillips said he and Cllr D Fleming were having ongoing conversations with S-Type Security. He said they were circulating maps showing the patrols and they were looking at putting the times and dates on maps.

e) Sonters Down Play Area Working Group

Cllr Phillips said there was nothing to report.

157-20/21 Finance

To agree to authorise invoices for payment, receive copy Bank statements and details of expenditure to date.

Cllr Dale Evans questioned the breakdown of the Tees invoice and the activity undertaken in November and asked if notice had been given.

The Chairman said no notice had been given but no further instructions had been issued.

Cllr Knight said he had looked at the breakdown and work had been involved in the run-up to the costs hearing which had now been billed. He said he had no issue with the figure.

It was **agreed** to authorise invoices for payment as listed below.

Mrs K. Kane	January salary	£730.16
Mrs K. Kane	Mileage	£31.50
S-Type Security Ltd	Patrols	£490.00
Stanley Tee LLP	Legal costs	£3540.00

158-20/21 To agree the response to planning applications notified to the Parish Council as statutory consultee

20/02119/FUL - Site At Chelsfield Tileworks Lane Rettendon Chelmsford - Demolition of the existing residential dwelling and some ancillary outbuildings, and erection of three residential dwellings

It was **agreed** that the Council would object to this application due to over-development of the site and the site being on Green Belt land.

21/00012/FUL - Casita Buckhatch Lane Rettendon Common Chelmsford - Single storey front extension. First floor front, side and rear extensions with addition of dormers, side windows and roof windows.

Signed _____
Councillor M. Fleming, Chairman

It was **agreed** to support this application.

20/01985/FUL - Hilltop House Main Road Rettendon Common Chelmsford Essex CM3 8EA - Demolition of existing garages. Proposed garage with storage and home office

It was **agreed** to support this application, noting that it was on Green Belt land.

20/02075/FUL - Ellenridge Rectory Lane Battlesbridge Wickford - Construction of single storey side extension.

It was **agreed** to support this application.

159-20/21 To consider and possibly agree to adopt the following policies:

a) Financial Reserves Policy

It was **agreed** to adopt the Financial Reserves Policy as circulated prior to the meeting.

b) Remote Meetings Policy

It was **agreed** to adopt the Remote Meetings Policy as circulated prior to the meeting.

160-20/21 To receive a report from Cllr Dale-Evans on initial procedures towards the update of a Neighbourhood Plan.

Cllr Dale Evans read the following statement:

“In September 2020 the Chelmsford City Council adopted a Statement of Community Involvement (SCI). The document offers help to parishes and communities when developing Neighbourhood Plans.

As our own Plan (Village Design Statement) is now 10 years old it was felt that an update of this document would be of value as visions of our local living space may have shifted.

There are plans to field a survey allowing all residents (both domestic and business) to air their thoughts on their local environment and this is still a live pending matter and this could have a big contribution in establishing an up-to-date Neighbourhood Plan. This process is not fast, it can take up to four years.

The first item to establish is “setting up a group” who do not have to be councillors, the qualifying body would be the Parish Council, so as a start I

would ask all councillors for their views on embarking on this process so we can have a considered vote on the value of this project. “

Cllr Dale Evans said she would circulate the procedural requirement and would do further investigation.

161-20/21 To consider and possibly to agree to accept one of the quotations received for replacing the current Parish Council website.

This Item was deferred.

127-20/21 Reports from Councillors on Council activities since the last meeting

Cllr Cottee said she had attended a Health & Well-Being Forum organised by EALC, and that she would share further information. She said she planned to bring to Council next month information to lead to a Health & Well-Being Plan, and that she would send out a report in the meantime.

Cllr Wright said the Bell pub had recently changed hands. She said she had been in touch with the new owners regarding the defibrillator. She said they were happy with the situation and had been informed that the Parish Council was maintaining the defibrillator.

Cllr Phillips said he had been entertaining residents on Hayes Country Park with a quiz every day.

128-20/21 Date of the next Parish Council Meeting: To be confirmed.

It was **confirmed** that the next Parish Council meeting would be held online on Tuesday 23rd February 2021 at 7.30pm.

129-20/21 Exclusion of the Press and Public

Having regard to the confidential nature of the business proposed to be transacted, to agree to exclude the Press and Public pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960.

Having regard to the confidential nature of the business proposed to be transacted, to it was **agreed** to exclude the Press and Public pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960.

130-20/21 To consider and possibly agree to take further action regarding the advice given by the Council’s solicitors in the Bell Fields dispute.

This Item was withdrawn.

131-20/21 To consider and possibly agree to investigate insurance for costs in litigation.

This Item was withdrawn.