**RETTENDON PARISH COUNCIL**

**Parish Clerk:**

**Katherine Kane**

**10 Squirrels Field**

**Colchester**

**CO4 5YA E: rettendonparishcouncil@outlook.com**

**AGENDA**

You are hereby summoned to a meeting of the Rettendon Parish Council to be held through electronic, digital or virtual means on TUESDAY 25th August 2020, commencing at 7.30pm

Signed:

**Mrs Katherine Kane**

**Parish Clerk, Rettendon Parish Council 20th August 2020**

**Members of the public can access the meeting via the link below:**

**https://us02web.zoom.us/j/81446379276**

**48-20/21** **To Receive** **Apologies and to approve Reasons for Absence**

To be received by the Clerk

**49-20/21** **Declarations of Interest on Items on the Agenda**

The Chairman to remind Councillors to declare any interests now and as they become evident to them during the progress of the meeting.

**50-20/21 Public Forum – strictly 5 minutes only per speaker**

The Chairman to remind those taking part in the Forum that Rettendon PC operates strict timescales (maximum 5 minutes per speaker) to receive their information in the form of statements. There can be no debate on any issues, just the receipt and clarification of information.

**51-20/21 To agree the minutes of the meeting held on Tuesday 28th July 2020 as a true record for signature by the Chairman at a later date**

**52-20/21 To receive the Essex County Councillor and Ward Councillors’ reports.**

**53-20/21 To receive reports from the following:**

1. **Village Hall Committee representative**
2. **Parish Survey Working Group**
3. **Bus Shelter Working Group**
4. **S-Type Security Working Group**
5. **Sonters Down Play Area Working Group**

**54-20/21 Finance**

To agree to authorise invoices for payment, receive copy Bank statements and details of expenditure to date.

**55-20/21 To agree the response to planning applications notified to the Parish Council as statutory consultee (Appendix A)**

**56-20/21 Bell Fields**

1. **To receive an update on the High Court proceedings**
2. **To agree a statement on behalf of Rettendon Parish Council on the judgment in the Bell Fields dispute**

**57-20/21 "Chelmsford City Council Community Governance Review" - to consider and discuss whether the Parish Council needs to take any action**

**58-20/21 To agree to compile a list of local tradespeople that the Parish Council can use as and when needed for jobs within the parish.**

**59-20/21 Health and Well-Being**

1. **To consider and agree to develop a ‘Health and Wellbeing Plan’ in line with Essex County Council’s Strategic Plan.**
2. **To agree that a working group is formed to oversee this with all council members being invited to contribute information and ideas.**
3. **If 59-20/21(b) is agreed, to appoint members of the Health and Well-Being Working Group**
4. **To agree that the completed plan will be available on the Parish Council website and electronically, with printed copies available.**
5. **To agree funding in principle for printing and distribution subject to receipt of quotations by a future Council meeting**

**60-20/21 Parish Survey**

**a) To agree the wording of the survey (circulated prior to the meeting)**

**b) To agree to distribute printed copies around the parish (details of cost circulated prior to the meeting)**

**c) To agree to purchase a survey package for online responses to the survey (details circulated prior to the meeting)**

**61-20/21 To discuss the possibility of producing a Parish Council newsletter**

**62-20/21 To agree that the Parish Council will move to online banking subject to required safeguards**

**63-20/21 To agree two voting members to attend the EALC Annual General Meeting**

**64-20/21 Reports from Councillors on Council activities since the last meeting**

**65-20/21 Date of the next Parish Council Meeting: To be confirmed.**

**66-20/21 Exclusion of the Press and Public**

**Having regard to the confidential nature of the business proposed to be transacted, to agree to exclude the Press and Public pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960.**

**67-20/21** **To receive a report from the HR Committee.**

**68-20/21 To agree recommendations in the HR Committee report.**

**Appendix 1 – Planning Applications for consideration**

20/01135/FUL - Oak Tree Farm Burnham Road Battlesbridge Wickford - Change of use from agricultural buildings to B1 (business) with associated external works.

19/00816/S73 - Runwell Sports And Social Club  St Lukes Way Runwell Wickford - Variation of conditions 2, 10, 15 of planning permission 19/00816/FUL - (Demolition and phased redevelopment of the existing sports and social clubhouse, external changing rooms and storage sheds. New social club, separate changing facilities and all weather floodlit playing area with associated car parking and external works). Revised drawings detailing alterations to the social club building. To allow the development to be completed in phases

20/01228/FUL - The Bungalow Chalk Street Rettendon Common Chelmsford - Proposed single storey rear and side extension, new roof lights to existing pitched roof. Refurbishment of front porch and internal alterations.

20/01157/FUL - Kimblewick Tabrums Lane Wickford Essex **-** Extension and conversion of stable block to create habitable area ancillary to main dwelling.