

## **RETTENDON PARISH COUNCIL**

**Minutes of the meeting of the Council held at the Rettendon Memorial Hall, Main Road,  
Rettendon on Thursday 18 November 2021 at 7.30pm.**

Present: Cllr Sandie Cottee  
Cllr Hazel Dale Evans  
Cllr Denise Fleming  
Cllr Mark Fleming  
Cllr James Knight  
Cllr David Phillips (Chairman)  
Cllr Ray Ride  
Cllr Barbara Wright

In the absence of the Clerk, it was agreed that minutes would be taken by Cllr Mark Fleming.

### **83-21/22 Apologies and Reasons for Absence**

Apologies were received and accepted from Cllr Hart.

### **84-21/22 Declarations of Interest on Items on the Agenda**

Cllr Cottee declared an interest in Item 87-21/22 as a member of the Allotment Society Committee.

Cllr Knight declared an interest in Item 87-21/22 as a member of the Allotment Society Committee.

### **85-21/22 Public Forum – strictly 5 minutes only per speaker**

Glenys Jones and Paul Cooper spoke on behalf of the allotment committee in support of their application for a grant. They confirmed that the allotment committee was now properly constituted, tenancy agreement agreed and the bank account opened.

A resident asked whether councillors being trustees was a conflict of interest. The Chairman said that there was no conflict and the money was not going to the trustees of the Bell Fields.

Signed \_\_\_\_\_  
Councillor D. Phillips, Chairman

**86-21/22 To agree to vire £518 from the General Reserve to the Grants budget line for 2021/22**

It was **agreed** to vire £518 from the General Reserves to the Grants budget line for 2021/22.

A recorded vote was requested.

Cllr Ride voted For;  
Cllr D Fleming voted For;  
Cllr M Fleming voted For;  
Cllr Phillips voted For;  
Cllr Knight voted For;  
Cllr Cottee voted For;  
Cllr Dale Evans voted Against;  
Cllr Wright abstained.

**87-21/22 To consider and possibly agree the amount of a grant to the Lower Bell Fields Allotment Association**

The details of the Allotment Association's bank account were passed to the Chairman.

Cllr Wright said she was concerned about the lack of three quotations for the work.

It was **agreed** to grant £2,518.00 to the Allotment Association.

**88-21/22 Standing Orders**

To agree to amend Item 13.e in the Parish Council's Standing Orders to:

"A decision as to whether to grant a dispensation shall be made by a meeting of the Council, or committee or sub-committee for which the dispensation is required and that decision is final."

And

Item 13.g to:

"Subject to standing orders 13(d) and (f), a dispensation request shall be considered at the beginning of the meeting of the Council, or committee or sub-committee for which the dispensation is required."

This Item was **deferred**.

89-21/22 To consider and possibly agree a response to Chelmsford City Council's Community Governance Review

A response to Chelmsford City Council's Governance review was **agreed** as follows:

It was **agreed** that the Council was in favour of Option 1, to keep the parish boundary as it stood.

It was **agreed** to respond specifically as follows:

- Survey response questions 2 & 4: select option 1
- Qs 3, 5, 6: "Agreed by a majority vote of RPC" (or similar)
- Q 1: "the rest of Rettendon"

90-21/22 **To consider and possibly agree the budget for the 2022/23 municipal year**

The following were noted:

- Streetlighting OK
- Allow something for community transport
- £250 for Zoom in anticipation of further lockdown(s)
- Include £500 for health & wellbeing
- Funding for walking map (map of walks around the parish)
- Postage should be increased
- Need to increase budget for electricity (increase in cost)
- Hall hire may increase (has been unchanged for a long time)
- No maintenance budget for the Bell Fields, BUT allowance for the triangle and the changing room
- Funding for the neighbourhood plan (but hasn't researched what the cost might be)

91-21/22 **Date of the next Parish Council Meeting – 7.30pm, 30 November 2021, Rettendon Memorial Hall, Main Road, Rettendon CM3 8DP**

The meeting closed at 8.30pm.

Signed \_\_\_\_\_  
Councillor D. Phillips, Chairman