



Chair D. Loudfoot
Vice- Chair G. Howeson

Clerk: W.J. Adshead-Grant

Minutes of the Meeting of Pleshey Parish Council held at Pleshey Village Hall on Wednesday 12th November 2025 at 8pm.

2025/1385 Chair's Welcome:

Chair: Loudfoot.

Councilors: Sommerville, Groves , Holland, and Gunn.

2025/1386 Apologies for absence.

Cllr Howeson and Kenning.

2025/1387 Declarations of interest (existence and nature) regarding items on the agenda.

There were no declarations.

2025/1388 Public participation session for anyone with an interest or concern that they wish to raise with the Parish Council.

There were no members of the public present.

2025/1389 Confirm the minutes of the ordinary meeting held on 11th June 2025.

Resolution: The minutes were confirmed.

2025/1390 Confirm the minutes of the extraordinary meeting held on the 30th of June 2025.

Resolution: The minutes were confirmed.

2025/1391 Confirm the minutes of the ordinary meeting held on the 10th of September 2025.

Resolution: The minutes were confirmed.

2025/1392 External authorities report.

- Chelmsford City Council:
No report.
- Essex County Council:
 - The Pylon consultation now with the planning Inspectorate. This is the opportunity to raise concerns and highlight issues.
 - The CIF is open for 2025 and open to most organisations. Grants up to £10,000 available.
 - Connection / Street lights / Internet system – the pole in the Village is with Planning enforcement for action.

Finances.

Budget - £13,2502025/1393 Financial Report:Unity Trust Bank:

Current: £ 105.34 0% Interest.
 Savings: £ 11,469.47 2.25% Interest
 • £71.06 interest.(included above)

Barclays Bank:

Current: £ 8,520.33 0% Interest.
 Reserve £8608 (included above).

Total £20,095.14**Resolution: The accounts were noted.****Resolution: Close the Barclays Bank account and move the money to the Unity Bank Account.****Budget Update**

	£13,250.00		Spent	Balance	Potential UNDERSPEND
Staff Costs	£5,700.00		£2,886.77	£2,813.23	
General Administration	£7,550.00		£1,856.77	£5,693.23	
	£13,250.00		£4,743.54	£8,506.46	

Resolution: The Budget was noted.2025/1394 Payments for approval at the meeting:

	Item	Budget Line	Payment
16.11.2025	Essex Pension Fund -October	Penson	£120.34
16.11.2025	Recoded Solutions	reserve	£484.25
16.11.2025	Essex Pension Fund	Pension	£36.00
16.11.2025	Clerk - Nov salary	salary	£187.63
16.11.2025	Clerk - Oct Salary	salary	£187.63
16.11.2025	Clerk - Wood Stain	GJPA	£24.42
16.11.2025	Essex - pension Fund - November	Pension	£182.30
31.11.2025	Bank Fees	reserve	£6.00
31.11.2025	The Royal British legion	Chairs Allowance	£50

Total **£1,278.57**

2025/1395 Review and agree the monthly bank reconciliation – Vice Chair.

Resolution: **The Cashbook was noted as correct with no differences.**

2025/1396 Proposed a Budget for 2026 to 2027.

After a review of the prepared budget and plans for 2026-2027 the Budget of £14,742 was approved.

Resolution: **The Budget for Financial year 2026 to 2027 of £14,742 was approved.**

2025/1397 Recommend a precept for 2026-2027 based on the Budget agreed in the previous item.

A careful review of budget and reserves concluded with a precept demand of £14,742.

Resolution: **The Parish Council demands a precept of £14,742 from Chelmsford City Council.**

Reports and Updates

2025/1398 Clerks Report.

- Fall surfaces.
- GJPA Surfaces.
- Funding Options – CIL
- Pleshey.org to Fast Host.
- Grass surfaces are for falls up to 1.5m
- Noted the rotten timbers in the bark fall surface.

Resolution: **The Parish Council seeks a CIL grant of up to £5,000 (Match funded) to replace the fall surfaces.**

2025/1399 Update on the Risk Matrix.

No additional risks to note.

2025/1400 Update on GJPA - Funding and Surfaces.

Routine Inspections Works identified:

- Wooden sleeper is rotten.
- The wooden picnic bench is not secured. One side was snapped. This has been repaired.
- Carousel bearing service/replace. To be completed November.

Resolution: **Clerk to pursue a CIL grant for repairs. A grant of £5,000 to be requested.**

2025/1401 Update on the information board at the Caste viewing point.

The hold up appears to be with Essex Place services. The Chair has chased up several times.

Resolution: **A senior manager to be found within Essex Place Services and asked for an update.**

2025/1402 Discuss the trees around the Castle and interaction with English Heritage.

Noted that Historic England were keen to have things moved on. Natural England are also involved. No more details are available currently.

2025/1403 Discuss the Castle, Village Ditch, and vegetation.

Based on item 2025/1402 there was a discussion on asking if Natural England can take a project

management approach to the Village Ditch to co-ordinate a reduction in the trees.

Resolution: **Clerk to contact Historic England and Natural England to understand what can be done by the Parish Council to promote the clearing of the village ditch and reduction in trees.**

2025/1404 Items for the next agenda – All.

14· 01. 2026 Monthly Meeting 8PM.
11· 03. 2026 Monthly Meeting 8PM.
13· 05. 2026 AGM & Annual Assembly of the Parish -8PM.
10· 06. 2026 Monthly Meeting 8PM.
09· 09 .2026 Monthly Meeting 8PM.
11· 11.2026 Monthly Meeting 8PM.

Meeting closed 20:39

W. Adshead-Grant.

Clerk to the Council.