

#### PLESHEY PARISH COUNCIL

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http://www.e-voice.org.uk/pleshey-parish-council

Chair D. Loudfoot Vice- Chair G. Howeson

Clerk: W.J. Adshead-Grant

Minutes of the Ordinary Meeting of Pleshey Parish Council held at Pleshey Village Hall on Wednesday 15<sup>th</sup> January 2025 at 8pm.

2024/1210 Chair's Welcome:

Chair: Loudfoot

Councilors: Somerville, Groves, Gunn, Holland, Howeson and Kenning.

2024/1211 Apologies for absence

No apologies required all member present.

2024/1212 Declarations of interests (existence and nature) regarding items on the agenda.

No declaration was made.

2024/1213 Public participation session for anyone with an interest or concern that they wish to

raise with the Parish Council.

One member of the public to discuss the setting up and relaunch of a youth club in the village.

A grant of £250 was requested to support the setting up and running of the youth club (7–12-year-olds), administration, refreshments and CRB checks. Friday nights in the Village Hall are subject to other hirers every week. – to be added to the February agenda.

2024/1214 Confirmation of the Minutes of the Ordinary meeting held on 13 11 2024

Resolution: The minutes were confirmed.

#### 2024/1215 External authorities report.

- Chelmsford City Council:
- Essex County Council:

#### **Finances**

2024/1216 Financial Report.

Accounts at 09-01-2025 at 22:15:

Cheque Account £14.68 0% Interest. (Barclays) Savings Account (Barclays) £10,116.25 1.4% Interest. 0% Interest. Cheque Account (Unity Trust) £6.60 Interest account opened. (Unity Trust) £483.89 2.75% Interest.

Reserve included above £7,800

Total £ 10,621.42

Resolution: The accounts were noted.

#### 2024/1217 Payments for approval at the meeting:

**Outstanding Action:** 

Move £10,000 from Barclays to Unity Trust Bank – on hold until signatories confirmed for the Unity account.

#### Payments:

|        | ltem                          | Budget Line | Payment |
|--------|-------------------------------|-------------|---------|
| Jan-25 | Pleshey Village Hall          | hall hire   | £160.00 |
| Jan-25 | HMRC -December payment        | Paye        | £72.40  |
| Jan-25 | HMRC -January payment         | Paye        | £72.40  |
| Jan-25 | Clerk - December Salary       | Salary      | £143.01 |
| Jan-25 | Clerk- January Salary         | Salary      | £143.01 |
| Jan-25 | Essex Pension Fund - December | Pension     | £158.15 |
| Jan-25 | Essex Pension Fund - January  | Pension     | £158.15 |
| Jan-25 | Pleshey Parish News           | Grant       | £250.00 |

Total £1157.12

Resolution: The payments were approved.

2024/1218 Review and agree the monthly bank reconciliation – Vice Chairman.

- November.
- December.

Resolution: The bank reconciliations were approved.

#### <u>2024/1219</u> Allotments

• Request to fence between the allotment plots 13/15 and Mount Villas (with a gate and fence).

## Resolution Quote for Post and Rail fence without the gate. - Clerk

#### **Reports and Updates**

#### 2024/1220 Update on the Risk Matrix – ALL

- Concerns about the potential work levels required from the Councilors and the impact on their working availability.
- IT Security Dot Gov support and website. New website required as the E-Voice is not supported by dot gov. A new website can be provided for £500 and a £50 a year hosting fee.

# Resolution: Chair to investigate setting up a new website with our dot gov provider with delegated authority of the Council to spend up to £600.

2024/1221 Update on GJPA including the weekly reports and actions required.

- New hex socket tool in use for tightening the bolts.
- February 15<sup>th</sup> for a work party to cut back hedges and other minor works at the children's playground.

2024/1222 Update on the Viewing Area – Gate / posts and scarifier.

Resolution: Clerk to Chase up JCM for a site meeting any day except (Thursday).

2024/1223 Grange Road flooding concerns.

The area has been drained but concerns about the level of Ice on the road created recently.

Resolution: Clerk to Contact Cllr Steel and report the hazard created with the ice.

Resolution: Cllr Steel is to be asked to contact the Cabinet member for highways to get this

resolved.

2024/1224 Update on the working day at the GJPA.

Item already covered under 24/1221.

2024/1225 Update on the information board at the castle viewing point-Cllr Loudfoot.

The new order board will be ordered once the new website is arranged.

2024/1226 Discuss Back Lane and the salt/gritting route.

The gritting route does not include back lane.

#### Resolution: Request from Cllr Steel when the route was changed.

#### 2024/1227 Discuss the Letter received from Lodges Bus:

- 1. Request for the Retreat House and ask if they could put' No Waiting' cones outside the Vicarage when they have an event to enable buses to pass.
- 2. Discuss parking outside houses along The Street.
- 3. Discuss the hedges outside the old Post Office just cutting the hedge back by a foot or removing it would make such a difference for passing larger vehicles

# Resolution: Clerk to write to the Retreat house, The Old Post office. And highlight concerns outlined in the letter and highlight concerns around access for emergency,

agricultural and transport vehicles.

Resolution Clerk to feedback to Lodges what action the Parih Council is undertaking and to thank them for highlighting the issues and in addition can Lodges press

highways for the repair of the potholes.

### 2024/1228 Items for the next agenda – All

- Youth Club Grant requests £250 for set up costs.
- Parish Council litter pick. Saturday 8<sup>th</sup> March.

12.02.2025 Monthly Meeting @ 8PM 12.03.2025 Monthly Meeting @ 8PM 09.04.2025 Monthly Meeting @ 8PM

07.05.2025 AGM & Monthly Meetings @ 8PM 14.05.2025 Annual Assembly of the Parish

Additional meeting dates to be discussed.

Meeting closed 21:22. W. Adshead-Grant.

Clerk to the Council.