



Chair D. Loudfoot
Vice- Chair G. Howeson

Clerk: W.J. Adshead-Grant

Minutes of the Ordinary Meeting of Pleshey Parish Council held at Pleshey Village Hall on Wednesday 13th November 2024 at 8pm.

2024/1182 Chair's Welcome:

Chair: Loudfoot.

Councillors: Somerville, Kenning, Groves, Howeson and Gunn.

2024/1183 Apologies for absence

Cllr Holland.

2024/1184 Declarations of interests (existence and nature) regarding items on the agenda.

Cllr Kenning – Grant request – Nonpecuniary. 2014/1204.

2024/1185 Public participation session for anyone with an interest or concern that they wish to raise with the Parish Council.

No members of the public were present.

2024/1186 Confirmation of the Minutes of the Ordinary meeting held on 09 10 2024

Resolution: The Minutes were confirmed.

2024/1187 External authorities report.

- Chelmsford City Council: Report is on the website under the agenda section.
- Essex County Council: Report is on the website under the agenda section.

2024/1188 Planning

Application

1. Reference: 24/00921/FUL

Address: Lady stiles Back Lane Pleshey Chelmsford

Description of works: Part single, part two storey side extension.

Resolution: The Parish Council has no comment.

2. Reference: 24/01420/FUL

Address: Tyle Barn Back Lane Pleshey Chelmsford

Description of works: installation of solar panels on the roof of cart lodge.

Resolution: The Parish Council support this application.

Finances

2024/1189 Financial Report –

Accounts at 06-11-24 at 22:07.

Cash on Accounts

Cheque Account	(Barclays)	£11,904.26	0% Interest.
Cheque Account	(Unity Trust)	£6.60	0% Interest.
Interest account opened.	(Unity Trust)	£483.89	2.75% Interest.

Total Cash: **£ 12,394.75**

Reserve: **£7,800**

(Included in the cash accounts)

2024/1190 Payments for approval at the meeting:

Outstanding Action:

Move £10,000 from Barclays to Unity Trust Bank.

Resolution: **Clerk to arrange additional cheque signatories on the unity trust account.**

Payments:

Item	Budget Line	Payment
Essex Pension Fund - November	pension	£183.26
Clerk - November	salary	£193.91
hmrc-payee-nov	Paye	£103.20
Parish Online - Mapping License	parish reserve	£38.40
Recoded - Web domain and. Gov	parish reserve	£424.24
Royal British Legion	Wreath Donation	£40.00
	Total	£983.01

Resolution: **The payments were approved.**

2024/1191 Clerk's Report and actions to be undertaken.

- . Gov.uk Update. – emails now available and in use by some members.
- Precept / Budget. – preparation for this meeting.
- VAT. - Claim submitted.

2024/1192 Current budget performance FY 2024 to 2025 and estimated end of year.

	£13,250.00		Spent	Forecast	Balance	
Staff Costs	£5,460.00		£2,839.54	£2,000.00	£620.46	
General Administration	£2,097.00		£1,185.53	£500.00	£411.47	
OPEN SPACES	£5,193.00		£2,415.30	£1,000.00	£1,777.70	

S137-Grants	£500.00		£0.00	£250.00	£250.00	Potential UNDERSPEND
					£3,059.63	

Underspend will be moved to reserves.

Resolution: ***The budget performance was noted.***

2024/1193 Discuss and agrees the budget for the FY 2025 to 2026.

Budget 2024 – 2025 £13,250

Proposed Budget 2025 - 2026 £13,250

Resolution ***The Budget was approved at £13,250.***

2024/1194 Agree a precept demand in Chelmsford City Council for a Band D property 2025-2026.

Resolution: ***The Precept of £13,250 was approved.***

Resolution: ***The precept demand to be sent to Chelmsford City Council to action.***

2024/1195 Review and agree the monthly bank reconciliation – Vice Chairman.

Resolution ***The Cash book was agreed with a 21p difference.***

2024/1196 Allotments

- Request to fence between the allotment plots 13/15 and Mount Villas (with a gate and fence).
- Update on Vacant plots.
- Discuss tenant policy.

Resolution: ***Defer decision on the fence to next meeting.***

Resolution: ***If there is no waiting list then the parish council will accept out of parish applications.***

Reports and Updates

2024/1197 Update on the Risk Matrix – ALL.

Resolution: ***No new issues raised.***

2024/1198 Update on GJPA including the weekly reports and actions required.

Resolution: ***Tool for the torque bolt to be purchased by Cllr Kenning.***

2024/1199 Viewing Area – Gate and scarifier. – Cllr Somerville.
See quote from JCM for the gate.

Resolution: ***Cllr Somerville to liaise directly with JCM to arrange a date.***

Resolution: ***JCM to be asked to arrange a scarify of the area.***

2024/1200 Grange Road flooding concerns.

Resolution: ***Defer to next meeting.***

2024/1201 Hedges on Coach / Bus routes.

The hedges have been cut back by the highway's authority.

2024/1202 Update on the status of the Leather Bottle public house and possible actions.
The previous tenants have left, and The Leather Bottle is open with the new tenant.

Resolution: **The item can be closed.**

2024/1203 Consider any action that can be taken about the trees on Pleshey Castle and in the
outer moat.

Historic England confirmed that various discussions are taking place to find the best solution.

Resolution: **The Parish Council will maintain a watching brief.**

2014/1204 Discuss a grant for the Parish News of £250 due to increased production costs.
Cllr Kenning confirmed his nonpecuniary interest.

Resolution: **A grant of £250 was approved.**

2024/1205 Discuss options to increase the security of the village such as CCTV.
CCC sent a representative to discuss CCTV options in the village.
Residents can have their own CCTV – Ring doorbell.
Request CCC to temporarily install CCTV - £2,000 each for 6 months. Battery powered.
Request an ANPR at a cost of £12,000-£15,000 to be maintained by CCC.
Suggested that resident's self-help would be the most effective solution at this time.

2024/1206 Discuss a working day at the GJPA of volunteers and Parish Councilors.

Resolution: **A Saturday in January to be selected for a group to work at the GJPA to have**
some work undertaken.

2024/1207 Discuss the Roadside weed removal (chemical spraying).
A Glyphosate spray was undertaken by Essex Highways as this is the only chemical approved for footway weed suppression.

Resolution: **Clerk to write to ECC to request that they investigate alternative weed**
suppression methods other than glyphosate.

2024/1208 Update on the information board at the castle viewing point.
The artwork was all approved and the invoice paid by the Parish Council. No additional details at this time.

2024/1209 Items for the next agenda – All
• GJPA working group update.

15.01.2025	Monthly Meeting @ 8PM
12.02.2025	Monthly Meeting @ 8PM
12.03.2025	Monthly Meeting @ 8PM
09.04.2025	Monthly Meeting @ 8PM
07.05.2025	AGM & Monthly Meetings @ 8PM
14.05.2025	Annual Assembly of the Parish

Meeting closed:

21:40

Will Adshead-Grant CllCA