

#### PLESHEY PARISH COUNCIL % 45 Cherry Garden Road, Great Waltham, CM3 1DH E-Mail <u>Plesheypc@gmail.com</u> http://www.e-voice.org.uk/pleshey-parish-council

Chair D. Loudfoot Vice- Chair G. Howeson

## Clerk: W.J. Adshead-Grant

Minutes of the Meeting of the Parish Council held at Pleshey Village Hall on Wednesday 8th September 2021 at 8pm to transact the following business:

2021/496	Chairman's Welcome
Chairman:	Cllr Loudfoot
Councillors:	Mallender, Howeson, Gunn, Kenning and Holland.
2021/497	Apologies for absence
None required.	
2021/498	Declarations of interests (existence and nature) regarding items on the agenda.
None	
2021/499	Public participation session for anyone with an interest in the Parish
	(Items do not need to be on the agenda)
No members of	f the public present.
2021/500	Confirmation of the Minutes of the Monthly meeting on the 9 <sup>th of</sup> June 2021
<u>Resolution</u>	The Minutes were confirmed.
<u>Resolution</u>	Minutes to be circulated with the agenda in future.
2021/501	Note the Planning Minutes from 13 <sup>th</sup> July 2021

Resolution The Minutes were noted.

2021/502 Note the Planning Minutes from 27<sup>th</sup> July 2021

- Resolution The Minutes were noted.
- 2021/503 Report from Essex County Council Cllr Mike Steel

Cllr Steel sent his apologies and his report.

Afghan Resettlement UK Govt have made an extra £5M available

### Mid and South Essex Hospital Trust: (incudes Broomfield Hospital)

Number of patients waiting for more than 52 weeks for treatment increased to 4 times pre covid levels. The Plan is to reduce this significantly. However, a difficult winter is expected.

### Army & Navy consultation

Open until 3rd Oct – down to remaining 2 choices – Hamburger or T-Junction. Search on essexhighways.org/

### Residents invited to have their say on the library service

Morning session 11:30-12:30, 20th September: <u>https://www.eventbrite.co.uk/e/have-your-say-on-the-library-service-tickets-169622719119</u>

Evening session 18:00-19:00, 20th September: <u>https://www.eventbrite.co.uk/e/have-your-say-on-the-library-service-tickets-169624544579</u>

### **County Broadband Roadworks:**

They assured Cllr Steel that they would only close roads if necessary. ECC notices tend to present worst case in terms of disruption to allow for flexibility.

**Home to School Transport** – ECC are only responsible for transporting entitled children to school for free. Entitlement is Govt set criteria where a child under 16 has the <u>nearest</u> school is more than 3 miles away, or it is less than 3 miles but there isn't a safe walking route.

Chelmer Valley High School (CVHS) has been served by a coach company for over 5 years, but this year competition from cab companies has brought in alternatives to larger school buses. The CVHS contract was still won by the coach company, but at a lower price. Consequently, the coach company has had to replan routes and vehicle sizes and the number of unused seats, which can be sold to non-entitled children, is less. This has resulted in many complaints from parents. However, we have been in ongoing contact with the coach operator to try to maximise the number of seats for sale. The net result is that the CVHS contract accommodates 158 entitled children who have applied (contractual capacity was 170) and the capacity has been enhanced to 200 by allowing standing and conditional offerings, meaning 42 seats are available for sale. It is believed that this means that the Chignals, Boreham, Leighs, Great Waltham non-entitled children have been accommodated but around 20 in Newlands Spring have not.

2021/504 Report from Chelmsford City Council - Cllr Nicolette Chambers

Cllr Chambers sent her apologies.

2021/505 Update on status of Planning Applications:

21/01193/FUL	The Barn Back Lane Pleshey Chelmsford CM3 1HL	Application Permitted
21/00788/FUL	The Folly the Street Pleshey Chelmsford CM3 1HE	Application Permitted

2021/506 New Planning Applications

1. Reference: 21/01506/FUL

Address: Plesheybury Bury Road Pleshey Chelmsford

Description of works: Single storey rear extension to existing detached annexe. Conversion of existing storage outbuilding to gym and habitable area. Construction of swimming pool with gazebo canopy and patio area.

## <u>Resolution The Parish Council has no objections. The extension must remain ancillary to</u> <u>the main dwelling.</u>

2. Reference: 21/01507/FUL

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Description of works: Single storey rear extension to existing detached annexe. Conversion of existing storage outbuilding to gym and habitable area. Construction of swimming pool with gazebo canopy and patio area.

## <u>Resolution The Parish Council has no objections. The extension must remain ancillary to</u> the main dwelling.

3. <u>Reference: 21/01622/FUL</u>

Address: Park Farm Park Road Pleshey Chelmsford

Description of works: Retrospective application for the change of use of an agricultural yard to siting of 2 storage containers and change of use of part of an agricultural building to storage (Class B8).

## <u>Resolution The Parish Council does not object to this application but note it's a</u> <u>retrospective application.</u>

2021/507 Financial Report

Bank account status: Business Account \_\_\_\_\_£ 22,844.19 (£17,013.13 + £5831.06 com)

Cheque Account

# Total £24,577.99

2021/508 Payments for approval at the meeting:

20.08.2021	Ealc - Cllr Kenning- Course	100957	£204.00	Training
20.08.2021	Ealc - Cllr Kenning- Exam	100958	£204.00	Training
20.08.2021	HMRC	100959	£52.00	Paye
20.08.2021	Essex Pension Fund	100960	£129.87	Pension
20.08.2021	Clerk August wages	100961	£115.41	Salary
08.09.2021	HMRC	100962	£52	Paye
08.09.2021	Essex Pension Fund	100963	£127.67	Pension
08.09.2021	Clerk September Wages	100964	£115.41	Salary & Misc.
08.09.2021	Handyman work	100965	£80	General Reserve

Total	£1080.36
2021/509	Clerk's Report.
	<ul> <li>Annual Accounts with external Auditor to complete -</li> <li>Handyman Repairs (Phone Box and Trim Trail)</li> </ul>
2021/510	Review and agree the monthly bank reconciliation - Vice Chairman
<u>Resolution</u>	Zero Variance was noted and signed
Resolution	Reconciliation to be send with the agenda
2021/511	Update on the gate at the play area – Discuss the three quotes requested – Two received - Cllr Kenning
4 Companies v	vere contacted for quotation, but 2 suppliers turned down the opportunity.
Discussion aro	und the standard BS1176 for playgrounds.
Resolution:	The Parish Council delegated the negotiation to the Clerk and the Chairman.
2021/512 <i>Resolution</i>	Power Cuts - UK Power Networks for an update on the works. Defer to next month
2021/513	Review a new version of the risk Matrix.
Resolution	Cllr Kenning to share the new Matrix
Resolution	Update at next meeting.
2021/514	Discuss current and future Allotment rents.
Resolution	Split the Allotment Representative position in to two roles – Administration
	and Operations.
<u>Resolution</u>	The Clerk to take responsibility for the administration and rent collection. Any plot holders in arrears will have their agreement terminated.
Resolution	Cllr Gunn will manage any operational requirements of the allotments.
Resolution	The Clerk to Prepare an allotment account to cover the last 10 years.
Resolution	The current Plot holders to be consulted to increase to £24 per year to May
Resolution	2022.
2021/515	Clarify the process for the phone box book swop and storage- Cllr Kenning
Resolution	Item closed as it's like 2021/521
2021/516	Discuss an Ecology report for the Parish. Stage 1 is a theoretical study on the Parish of Pleshey.

<u>Resolution</u>	In principle the Parish Council supports an Initial Ecology study of the Pleshey Parish.
<u>Resolution</u>	Cllr Kenning to investigate sources and invite potential candidate to the next meeting.
<u>Resolution</u>	Highlight to Cllr Steel the Ecological Survey with a view to a grant from the Locality fund.
2021/517	Discuss the proposal for Areas for tree planting in Pleshey – Cllr Kenning
Resolution	Defer this item until we have an ecological survey.
2021/518	Does the Parish Council to apply reinstate a footpath to the definitive map: Queens Walk across Queen's Garden (former cricket pitch). The first path goes from the gate of the churchyard to the gate of the castle parallel to the moat. The Second footpath starts from the Churchyard turn right towards the concrete path. Witness reports have been prepared.
<b>Resolution</b>	The Parish Council supports this application, and it should be to be sent on to Essex County Council for review.
	<u>Essex County Counter for review.</u>
2021/519	Discuss an update to the Play Equipment including a replacement of the Fort. Meeting with Playdale on site planned to discuss.
<b>Resolution</b>	Defer until the next meeting.
2021/520	Discuss updating the financial regulations to include an item on Procurement. Proposal to create a mechanism to ensure that all future procurements for the Parish Council is accompanied by a drawing,
Resolution	Clerk and Cllr Kenning to draft an amendment to the financial regulations.
<i>Resolution</i> 2021/521	<i>Clerk and Cllr Kenning to draft an amendment to the financial regulations.</i> Update on the renovation of the phone box and the change of use to a book exchange. The grand opening is on the 11 <sup>th of</sup> Sept.
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# Resolution The Clerk to invite the applicant to the next meeting to explain the plans around the goals.

2021/526 Discuss the road closures due to broadband installation.

County Broadband contacted the Parish Council to discuss the issues raised by the Chairman. County Broadband discussed with the contractor and to ensure that the road signs are covered when not in use. Road closed sign will be used when they are cutting across the width of the road.

# Resolution Continue to monitor.

2021/527Discuss the EALC initiative on "Councilor Buddies" – The Clerk**ResolutionNoted** 

2021/528 Items for the next agenda – All

- Dates for 2022
- Budget for 2022
- Precept for 2022
- Queens Platinum Jubilee Cllr Holland
- Councilor Vacancy

Meeting Closed 22:00 Will Adshead-Grant Clerk to the Council

# Date of Next Meeting - Wednesday 13.10.2021

10.11