



Chair D. Loudfoot
Vice- Chair G. Howeson

Clerk: W.J. Adshead-Grant

Minutes of the Meeting of Pleshey Parish Council held at Pleshey Village Hall on Wednesday 9th September 2026 at 8pm.

2026/1353 Chair's Welcome:

Chair: Loudfoot

Councilors: Gunn, Howeson, Groves, Kenning, Woolley and Ham.

To note Cllr Will Sommerville resigned in August .

2026/1354 Apologies for absence.

None required.

2026/1355 Co-Option to the Parish Council.

Two members were co-opted to the Parish Council and signed the declarations of office.

Resolution: Kieron Woolley and Mark Ham were co-opted to the Parish Council.

2026/1356 Declarations of interest (existence and nature) regarding items on the agenda.

There were no declarations of interest.

2026/1357 Public participation session for anyone with an interest or concern that they wish to raise with the Parish Council.

No members of the public were present.

2026/1358 Confirm the minutes of the ordinary meeting held on 10th June 2026.

Resolution: The minutes were confirmed.

2026/1359 External authorities report.

Geoff Bagnall– ECC (Takeley Division).

- LGR – Essex Paused.
- Operation Vanguard - Wethersfield asylum centre – feedback – ECC private security firm engaged – 3-month pilot.
- Highways – under road pipe at grange road installed, Pleshey Road surfaced and Bury Lane some works undertaken. Bury Road – Pleshey towards High Easter - HGV traffic (Lodges Coaches) – edges of the road, agricultural vehicles – edges of the road, large number of land rovers' / range rovers – edges of the road. – Looking for correct solution for each situation.

Mike Steel – ECC (Broomfield & Writtle Division).

- Highways Road Maintenance. - Penden Hill to Pleshey has been fixed.
- Drainage in Grange Road. – Under road pipe installed.
- RDR Average sped cameras. – 4 Cameras on Beaulieu Parkway.

- A12 Junction 19.- Reduced scheme but enables Beaulieu development to continue.
- LGR. - Has been postponed by Government.
- Fire at Highlands Farm, Near East Hanningfield, 24th May.

Chelmsford City Council (CCC).

- Local Plan. - Submitted to inspector.
- Fireworks. – Voluntary ban.
- Community Governance Review (CGR). - This has been paused.

2026/1360 Financial Report:

Budget 26/27	<u>£14,742</u>	
Precept Received April	£7,371	Complete.
Precept due October	£7,371	Due next month.

Unity Trust Bank:

Current:	£ 2897.42	0% Interest.
Savings:	£ 10,603.49	1.95% Interest.

- Parish Reserve £1,200
- Playground Reserve £4,436 Golden Jubilee Refurbishment
- General Reserve £3,800

Barclays:

Current	£151	(to be closed).
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Total Cash on hand £13,651.91

Resolution: The accounts were noted.

Budget Update

Staff Costs	£5,860.00		£2,055.00	£3,805.00	
General Administration	£8,867.00		£1,980.00	£6,887.00	
					Remaining Budget
	£14,727.00		£4,035.00	£10,692.00	72.60%

Resolution: The budget was noted.

2026/1361 Payments for approval at the meeting:

Date	Payee	Item	Payment
15.06.26	HMRC	Paye - June	£102.00
30.06.26	Unity Trust	Service Charge	£7.00
24.07.26	ICO	Subscriptions	£47.00

30.07.26	Unity Trust	Service Charge	£7.00
13.07.26	Clerk	Salary - July	£216.83
13.07.26	Essex Pension	Pension - July	£177.27
13.07.26	HMRC	PAYE - July	£102.00
13.09.26	Essex Pension	Pension - August	£177.27
13.09.26	Clerk	Salary - August	£216.83
13.09.26	HMRC	PAYE - August	£102.00
13.09.26	Essex Pension	Pension - September	£197.53
13.09.26	Clerk	Salary - September	£256.21
13.09.26	HMRC	PAYE - September	£94.80
13.09.26	Clerk	Expenses -	£88.23
13.09.26	Pleshey Parish News	Subscriptions	£19.50
13.09.26	ECC	Pleshey Castle Viewing point board	£2,214.00
13.09.26	Clerk	PSS Live Inspection Credits	£270.00
13.09.26	JCM	GJPA Clearance	£1,284.00

Total £5,579.47

New pay award of 3% agreed by Unions and Government 27th August 2026.

Resolution: **The payments were approved.**

2026/1362 Review and agree the monthly bank reconciliation – Vice Chairman.

Resolution: **The reconciliation was confirmed with no variance.**

2026/1363 Clerks Report.

- Pleshey.org to Fast Host
- Close Barclays account and transfer to Unity Trust Bank.
- Additional signatories for Unity Trust (currently 4).
- AGAR going digital in 2027 for the 2025/2026 audit.

Resolution: **The items were noted.**

2026/1364 Update on the Risk Matrix.

Resolution: **There were no new items.**

2026/1365 Update on GJPA and discuss the annual report.

- Review the spreadsheet and continue to monitor.
- Update on the works to remove the excess materials and cut back the vegetation.
- Power Wash fall surfaces.
- Note Sovereign inspection – nothing of note.

Resolution: **The tidy up by JCM was excellent and the area looks pristine.**

2026/1366 Update on the information board at the Caste viewing point.
Board has been installed and invoice issued by ECC.

Resolution: **Thanks to the Magna Carta committee for funding the board.**

2026/1367 Pleshey Info Booklet – update and refresh.
Digital copy request from Daniel.

Resolution: **Advertise the need for assistance to update.**

2026/1368 Pleshey Allotments .

- Update for gate repairs – to be measured up and designed.
- Allotment association (meeting 15th September at Leather Bottle 7.30pm).
- Tires noted on the allotments. – On two separate occasions.

2026/1369 Drainage in Grange Road
A pipe has been installed by Essex Highways.

Resolution: **The item can be closed.**

2026/1370 Buses – the contractual requirements of ECC.

Buses were discussed as the current contract appears to have no penalties. This is under review by Essex County Council as part of the new administration review.

2026/1371 Budget plans for 2027-2028.

Preliminary figures to discuss and add additional projects before precept calculations in November.

FY	Staff Costs				General Administration										Total
26-27	salary	Pension	Paye	Expenses	Web . IT. Computer. Printer.	Bank Fees	Village Hall Hire	insurance	EALC RCCE PSS CALC subscriptions	Audit	Viewing Area	Inspections	GJPA Refurbishment	Grants	
	£2,160.00	£2,500.00	£1,200.00	£300.00	£800.00	£72.00	£160.00	£600.00	£500.00	£375.00	£600.00	£160.00	£5,000.00	£300.00	£14,727.00
27-28	salary	Pension	Paye	Expenses	Web . IT. Computer. Printer.	Bank Fees	Village Hall Hire	insurance	Subscriptions	Audit	Viewing Area	Inspections	GJPA Refurbishment	Grants	
	£2,224.80	£2,575.00	£1,236.00	£300.00	£1,000.00	£84.00	£160.00	£600.00	£500.00	£400.00	£600.00	£300.00	£5,000.00	£300.00	£15,279.80
Changes	£65	£75	£36	£0	£200	£12	£0	£0	£0	£25	£0	£140	£0	£0	£553

Resolution: **Budget was noted. Additional items to be passed on to Clerk to update.**

2026/1372 New Website feedback.

Resolution: **The staging website to be sent to all members for feedback.**

2026/1373 Planning Applications updates .

Reference	Address	Status
26/00421/FUL	Moat Cottage The Street Pleshey Chelmsford CM3 1HG	Application Permitted
26/00451/LBC	Butlers The Street Pleshey Chelmsford CM3 1HE	Application Permitted

2026/1374 Discuss and approve a Mapping Subscription with Parish Online Ltd.
Cost around £50 per annum.

Resolution: ***The subscription was approved.***

2026/1375 Items for the next agenda – All.

- Budget Item to agree Budget 2027 to 2028.
- Precept Demand on Chelmsford City Council 2027 to 2028.
- Parish Councillor training.
- 2027 meetings

Meeting closed 21:42

Next Meetings:

- 11th November 2026 . Ordinary Meeting 8pm.
- 13th January 2027. Ordinary Meeting 8pm.
- 10th March 2027. Ordinary Meeting 6.30pm and Annual Assembly 8pm.
- 6th May 2027 Parish Elections.
- 12th May 2027. AGM and Ordinary Meeting 8pm.