



Chair D. Loudfoot
Vice- Chair G. Howeson

Clerk: W.J. Adshead-Grant

Minutes of the Meeting of Pleshey Parish Council held at Pleshey Village Hall on Wednesday 10th June 2026 at 8pm.

2026/1332 Chair's Welcome:

Chair: Loudfoot.

Councillors: Somerville, Howeson and Groves.

2026/1333 Apologies for absence.

Cllrs Gunn and Kenning.

One Vacancy.

2026/1334 Declarations of interest (existence and nature) regarding items on the agenda.

There were no declarations of interest.

2026/1335 Public participation session for anyone with an interest or concern that they wish to raise with the Parish Council.

4 members of the public.

- One member of the public as an Allotment holder – to request water being installed on the allotments.
 - Request for a water supply – Essex & Suffolk Water quote to be refreshed.
 - Potential to create a tank at a low point. And install a hand pump?
- One member of the public as a Householder.
 - Heating Oil contamination in the ground due to a failed installation.
 - Planning for replacement of the barn.
 - Barn to be removed as cannot be used in place.
 - Barn to be dismantled so can be reused or recycled.
- Two members of the public discuss Grange Road.
 - Flooding has not been resolved.
 - ECC closed Grange Road for 3 days to do patching and install a pipe underneath the road to relieve the constant flooding of the road.
 - The pipe was not installed.

2026/1336 Confirm the minutes of the AGM and ordinary meeting held on 13 May 2026.

Resolution: Confirmed.

2026/1337 External authorities report.

The full report is on the website under agenda.

- Chelmsford City Council:
 - Chelmsford City Council Local Plan.
- Essex County Council:

- County Elections.
- Pothole Emergency.
- Local Government Reorganisation.
- Highways Road Maintenance.
- Drainage in Grande Road.
- Buses.

Finances.

2026/1338 Financial Report:

Budget 26/27	<u>£14,742</u>
Precept Received April	£7,371
Precept due October	£7,371

Unity Trust Bank:

Current: £ 86.08 0% Interest.

Savings: £ 15,928.13 2.10% Interest.

- Parish Reserve £1,200
- Playground Reserve £4,436 Golden Jubilee Refurbishment
- General Reserve £3,800

Barclays:

Current £851.25

Total £16,865.46

Resolution: The finances were noted.

Budget Update

	Budget		Spent	Balance	
Staff Costs	£5,860.00		£915.40	£4,944.60	
General Administration	£8,867.00		£1,213.00	£7,654.00	Remaining Budget
	£14,727.00		£2,128.40	£12,598.60	85.55%

Resolution: The budget position was noted.

2026/1339 Payments for approval at the meeting:

Payee	Item	Payment
PPN	Annual Subscription	£19.50
Cllr Kenning	Refreshments - Annual Assembly	£31.49
HMRC	PAYE	£102.00
Councilwise	Internal Audit 2025-2026	£156.00
Cllr Howeson	Refreshments - Annual Assembly	£19.65
Clerk	Salary-June	£262.83
Rospa	Annual Safety inspection	£132.20
Clear Insurance	Annual Insurance	£608.67
Cllr Loudfoot	Refreshments - Annual Assembly	£73.50
Essex Pension	June Pension	£177.27
Total		£1,583.11

Resolution: **The payments were approved.**

2026/1340 Review and agree the monthly bank reconciliation – Vice Chairman.

Resolution: **The bank reconciliation was approved.**

2026/1341 Clerks Report.

- Pleshey.org to Fast Host
- Close Barclays.
- Additional signatories for Unity Trust (currently 4)

2026/1342 Update on the Risk Matrix.
No additional risks identified.

2026/1343 Update on GJPA and discuss the annual report.

- Review the spreadsheet and continue to monitor.
- Discuss the quote to remove the excess materials and cut back the vegetation.

Resolution **Quote QU1262 Boundary Clearance works approved.**

Resolution **Quote QU1263 Grounds Maintenance 2026 – Clearance work only.**

2026/1344 Update on the information board at the Caste viewing point.
Purchase order has been placed with Place Services on 18th May.
Purchase order was confirmed by Place services.
No additional updates.

2026/1345 Discuss the Castle, Village Ditch, and vegetation.

Resolution: **Close this item.**

2026/1346 Discuss the Parish Council Vacancy and co-option process.

Resolution: **Advertise the position in all media.**

2026/1347 Pleshey Info Booklet – update and refresh.

Resolution: **Digital version to be added to the new website after an update.**

2026/1348 Pleshey Allotments and request for gate repairs.

Resolution: **Cllr Howeson to request a local tradesman to make a metal gate.**

Resolution: **Local handyman to be requested to install the gate.**

2026/1349 Drainage in Grange Road

Item discussed. No change despite a 3-day road closure. Road still to be piped.

2026/1350 Buses – the contractual requirements of ECC.

Resolution: **Defer this item to the next meeting of the Council.**

2026/1351 Advert for Councillor in PPN

See item 2026/1346

2026/1352 Items for the next agenda – All.

Meeting closed

20:55

- 9th September 2026. Ordinary Meeting 8pm.
- 11th November 2026. Ordinary Meeting 8pm.
- 13th January 2027. Ordinary Meeting 8pm.
- 10th March 2027. Ordinary Meeting 6.30pm and Annual Assembly 8pm.
- 12th May 2027. AGM and Ordinary Meeting 8pm.