



Chair D. Loudfoot
Vice- Chair G. Howeson

Clerk: W.J. Adshead-Grant

Minutes of the Meeting of Pleshey Parish Council held at Pleshey Village Hall on Wednesday 11th March 2026 at 8pm.

2025/1422 Chair's Welcome:

Chair: Loudfoot.

Councilors: Groves, Gunn, Holland, Howeson and Kenning.

2025/1423 Apologies for absence.

Cllr Sommerville.

2025/1424 Declarations of interest (existence and nature) regarding items on the agenda.

There were no declarations.

2025/1425 Public participation session for anyone with an interest or concern that they wish to raise with the Parish Council.

No members of the public were present.

2025/1426 Confirm the minutes of the ordinary meeting held on 14th January 2026.

Resolution: The minutes were confirmed.

2025/1427 External authorities report.

ECC Steel attended and presented a report.

- Chelmsford City Council:
No report was received.
- Essex County Council:
The report is in the agenda section of the Parish Council Website.
 - NG Pylons Examination by Govt Planning Inspectorate – update.
 - Devolution and Local Government Reorganisation (LGR) in Essex.
 - Highways.
 - Gritting Routes.
 - 48 Bus.
 - Chelmsford City Council:
 - Community Governance Review.
 - Chelmsford City Council Scrutiny issue.
 - Allocation of Capped Neighborhood CIL from the Little Hollows Development.
 -

Finances.

Budget 25/26 - £13,250

2025/1428 Financial Report:

Unity Trust Bank:

Current: £ 212.27 0% Interest.
 Savings: £ 17,538.28 2.10% Interest
 • Reserve £11,187 Golden Jubilee Refurbishment
 Included in savings account.

Total £17,750.55

Resolution: The accounts were noted.

Precept Payment 1 of 2 due by 30th April 2026 - £7371

Budget 26/27 - £14,742

Budget Update

	£13,250.00	Spent	Balance	
Staff Costs	£5,700.00	£5,487.00	£213.00	
General Administration	£7,550.00	£2,377.00	£5,173.00	
	£13,250.00	£7,864.00	£5,386.00	UNDERSPEND

Budget Line	Staff Costs					General Administration									
	salary and Handyman cos	Pension - Salary Sacrifice	Pension - Employee cost	Pension - Employer cost	Paye	Expenses	Village Hall Hire	insurance	EALC RCCE subscriptions	Add to General Reserve	Audit	Viewing Area	Inspections	GJPA Refurbishment	Grants
balance	£2,400.00	£1,100.00	£200.00	£1,000.00	£1,000.00	£300.00	£150.00	£517.00	£210.00	£1,100.00	£223.00	£600.00	£150.00	£4,000.00	£300.00
	£206.00	£158.22	£-107.10	£20.29	£-64.80	£-39.32	£6.00	£-80.95	£50.07	£1,100.00	£98.00	£538.68	£150.00	£3,299.58	£50.00

Resolution: The Budget update was noted.

2025/1429 Payments for approval at the meeting:

Item	Budget Line	Payment
Clerk - Feb Salary	salary	£227.63
Clerk-March salary	salary	£187.63
Village Hall	Village Hall Hire	£144.00
The Hundred Parishes Society	Subscriptions	£10.00
HMRC	Paye	£102.40
HMRC	Paye	£102.40
Essex Pension Fund	Pension	£182.30
Essex Pension Fund	Pension	£182.30

Resolution: The payments were approved.

2025/1430 Review and agree the monthly bank reconciliation – Vice Chairman.

Resolution: The bank reconciliation was agreed with zero tolerance.

Reports and Updates

2025/1431 Clerks Report.

- Funding update on CIL 2026. – The Parish Council has been awarded a £5,000 grant from the CIF fund managed by EALC to replace the play surfaces and make the equipment inclusive.
- Pleshey.org to Fast Host – to be progressed.

2025/1432 Update on the Risk Matrix.
No risks identified.

2025/1433 Update on GJPA.
Three quotes have been sought to replace the play bark surface and sleepers to make the Swings and the Slide more inclusive. The work will be supported with the £5,000 grant from EALC CIF .
Two quotes were received in time for the meeting. The lower cost quote was deemed more acceptable,

Resolution: Suspend financial regulations and accept one of the two quotes reviewed at the meeting so that the work can be booked in before Easter Holidays

Resolution: Award the work to Bounce Surfaces of Braintree.

2025/1434 Update on the information board at the Caste viewing point.
Contact with Essex Place services have been difficult. Confirmation that the payment for the design phase was made in July 2024. The complete board should be available in April 2026 and will be installed. The remaining balance held by the Magna Carta fund will be released to pay for the new information board.

2025/1435 Discuss the Castle, Village Ditch, and vegetation.
The Castle is in private hands. Parts of the village ditch are in either private hands or CHP. The overall project needs to be managed once the appetite and agreement of the village has been confirmed. Potentially a lot of trees will need to be cut back.

Resolution: Clerk to Contact Chelmsford City Council tree officer for advice.

Resolution: Clerk to Contact Historic England for advice.

Resolution: Clerk to Contact Natural England for advice.

2025/1436 Discuss the taxation change with the removal of the 'working from home' tax relief.

Resolution: ***The Parish Council resolved to pay the full work from home allowance.***

2025/1437 Discuss the arrangements for the Annual assembly and potential speakers.
Expectation of the speaker being on the history of the dig in Pleshey.
Councillors will arrange the refreshments as normal.

2025/1438 Items for the next agenda – All.

13.05.2026 AGM & Annual Assembly of the Parish -8PM.
10.06.2026 Monthly Meeting 8PM.
09.09.2026 Monthly Meeting 8PM.
11.11.2026 Monthly Meeting 8PM.

Meeting close at 21:20