



Chair D. Loudfoot
Vice- Chair G. Howeson

Clerk: W.J. Adshead-Grant

Agenda of the Meeting of Pleshey Parish Council to be held at Pleshey Village Hall on Wednesday 9th September 2026 at 8pm.

2026/1353 Chair's Welcome:

Chair:

Councilors:

To note Cllr Will Sommerville resigned in August .

2026/1354 Apologies for absence.

2026/1355 Co-Option to the Parish Council.

Two members of the public have expressed an interest in joining the Parish Council.

2026/1356 Declarations of interest (existence and nature) regarding items on the agenda.

2026/1357 Public participation session for anyone with an interest or concern that they wish to raise with the Parish Council.

2026/1358 Confirm the minutes of the ordinary meeting held on 10th June 2026.

2026/1359 External authorities report.

2026/1360 Financial Report:

Budget 26/27	<u>£14,742</u>	
Precept Received April	£7,371	Complete.
Precept due October	£7,371	Due next month.

Unity Trust Bank:

Current:	£ 2897.42	0% Interest.
Savings:	£ 10,603.49	1.95% Interest.

- Parish Reserve £1,200
- Playground Reserve £4,436 Golden Jubilee Refurbishment
- General Reserve £3,800

Barclays:

Current	£151	(to be closed).
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Total Cash on hand £13,651.91

Budget Update

Staff Costs	£5,860.00		£2,055.00	£3,805.00	
General Administration	£8,867.00		£1,980.00	£6,887.00	
					Remaining Budget
	£14,727.00		£4,035.00	£10,692.00	72.60%

2026/1361 Payments for approval at the meeting:

Date	Payee	Item	Payment
15.06.26	HMRC	Paye - June	£102.00
30.06.26	Unity Trust	Service Charge	£7.00
24.07.26	ICO	Subscriptions	£47.00
30.07.26	Unity Trust	Service Charge	£7.00
13.07.26	Clerk	Salary - July	£216.83
13.07.26	Essex Pension	Pension - July	£177.27
13.07.26	HMRC	PAYE - July	£102.00
13.09.26	Essex Pension	Pension - August	£177.27
13.09.26	Clerk	Salary - August	£216.83
13.09.26	HMRC	PAYE - August	£102.00
13.09.26	Essex Pension	Pension - September	£197.53
13.09.26	Clerk	Salary - September	£256.21
13.09.26	HMRC	PAYE - September	£94.80
13.09.26	Clerk	Expenses -	£88.23
13.09.26	Pleshey Parish News	Sunsbriptions	£19.50
13.09.26	ECC	Pleshey Castle Viewing point board	£2,214.00
13.09.26	Clerk	PSS Live Inspection Credits	£270.00

Total £4,295.17

- New pay award of 3% agreed by Unions and Government 27th August 2026.

2026/1362 Review and agree the monthly bank reconciliation – Vice Chairman.

2026/1363 Clerks Report.

- Pleshey.org to Fast Host
- Close Barclays account and transfer to Unity Trust Bank.
- Additional signatories for Unity Trust (currently 4).
- AGAR going digital in 2027 for the 2025/2026 audit.

2026/1364 Update on the Risk Matrix.

2026/1365 Update on GJPA and discuss the annual report.

- Review the spreadsheet and continue to monitor.
- Update on the works to remove the excess materials and cut back the vegetation.
- Power Wash fall surfaces.
- Note Sovereign inspection – nothing of note.

2026/1366 Update on the information board at the Caste viewing point.
Board has been installed and invoice issued by ECC.

2026/1367 Pleshey Info Booklet – update and refresh.
Digital copy request from Daniel.

2026/1368 Pleshey Allotments .

- Update for gate repairs.
- Allotment association (meeting 15th September at Leather Bottle 7.30pm).
- Tires noted on the allotments.

2026/1369 Drainage in Grange Road

2026/1370 Buses – the contractual requirements of ECC.

2026/1371 Budget plans for 2027-2028.

Preliminary figures to discuss and add in additional projects before precept calculations in November.

FY	Staff Costs				General Administration										Total
26-27	salary	Pension	Paye	Expenses	Web . IT. Computer. Printer.	Bank Fees	Village Hall Hire	insurance	EALC RCCE PSS CALC subscriptions	Audit	Viewing Area	Inspections	GJPA Refurbishm ent	Grants	
	£2,160.00	£2,500.00	£1,200.00	£300.00	£800.00	£72.00	£160.00	£600.00	£500.00	£375.00	£600.00	£160.00	£5,000.00	£300.00	£14,727.00
27-28	salary	Pension	Paye	Expenses	Web . IT. Computer. Printer.	Bank Fees	Village Hall Hire	insurance	Subscriptions	Audit	Viewing Area	Inspections	GJPA Refurbishm ent	Grants	
	£2,224.80	£2,575.00	£1,236.00	£300.00	£1,000.00	£84.00	£160.00	£600.00	£500.00	£400.00	£600.00	£300.00	£5,000.00	£300.00	£15,279.80
Changes	£65	£75	£36	£0	£200	£12	£0	£0	£0	£25	£0	£140	£0	£0	£553

2026/1372 New Website feedback.

2026/1373 Planning Applications updates .

Reference	Address	Status
26/00421/FUL	Moat Cottage The Street Pleshey Chelmsford CM3 1HG	Application Permitted
26/00451/LBC	Butlers The Street Pleshey Chelmsford CM3 1HE	Application Permitted

2026/1374 Discuss and approve a Mapping Subscription with Parish Online Ltd.
Cost around £50 per annum.

2026/1375 Items for the next agenda – All.

- Budget Item to agree Budget 2027 to 2028.
- Precept Demand on Chelmsford City Council 2027 to 2028.

- 11th November 2026 . Ordinary Meeting 8pm.
- 13th January 2027. Ordinary Meeting 8pm.
- 10th March 2027. Ordinary Meeting 6.30pm and Annual Assembly 8pm.
- 12th May 2027. AGM and Ordinary Meeting 8pm.