



Chair D. Loudfoot
Vice- Chair G. Howeson

Clerk: W.J. Adshead-Grant

Agenda of the Meeting of Pleshey Parish Council to be held at Pleshey Village Hall on Wednesday 12th November 2025 at 8pm.

2025/1385 Chair's Welcome:

Chair:

Councillors: .

2025/1386 Apologies for absence.

Cllr Howeson.

2025/1387 Declarations of interest (existence and nature) regarding items on the agenda.

2025/1388 Public participation session for anyone with an interest or concern that they wish to raise with the Parish Council.

2025/1389 Confirm the minutes of the ordinary meeting held on 11th June 2025.

2025/1390 Confirm the minutes of the extraordinary meeting held on the 30th of June 2025.

2025/1391 Confirm the minutes of the ordinary meeting held on the 10th of September 2025.

2025/1392 External authorities report.

- Chelmsford City Council:
- Essex County Council:

Finances.

Budget - £13,250

2025/1393 Financial Report:

Unity Trust Bank:

Current:	£ 105.34	0% Interest.
Savings:	£ 11,469.47	2.25% Interest
• £71.06 interest.(included above)		

Barclays Bank:

Current:	£ 8,520.33	0% Interest.
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Proposal to Close the Barclays Bank account and move the money to the Unity Bank Account.

Reserve £8608 (included above).

Total £20,095.14

Budget Update

	£13,250.00		Spent	Balance	Potential UNDERSPEND
Staff Costs	£5,700.00		£2,886.77	£2,813.23	
General Administration	£7,550.00		£1,856.77	£5,693.23	
	£13,250.00		£4,743.54	£8,506.46	

2025/1394 Payments for approval at the meeting:

	Item	Budget Line	Payment
16.11.2025	Essex Pension Fund -October	Penson	£120.34
16.11.2025	Recorded Solutions	reserve	£484.25
16.11.2025	Essex Pension Fund	Pension	£36.00
16.11.2025	Clerk - Nov salary	salary	£187.63
16.11.2025	Clerk - Oct Salary	salary	£187.63
16.11.2025	Clerk - Wood Stain	GJPA	£24.42
16.11.2025	Essex - pension Fund - November	Pension	£182.30
31.11.2025	Bank Fees	reserve	£6.00

Total **£1,228.57**

2025/1395 Review and agree the monthly bank reconciliation – Vice Chairman.

2025/1396 Proposed a Budget for 2026 to 2027.

2025/1397 Recommend a precept for 2026-2027 based on the Budget agreed in the previous item.

Reports and Updates

2025/1398 Clerks Report.

- Fall surfaces.
- GJPA Surfaces.
- Funding Options – CIL
- Pleshey.org to Fast Host

2025/1399 Update on the Risk Matrix.

2025/1400 Update on GJPA - Funding and Surfaces.

Routine Inspections Works identified:

- Wooden sleeper is rotten.
- The wooden picnic bench is not secured. One side was snapped. This has been repaired.
- Carousel bearing service/replace. To be completed November.

2025/1401 Update on the information board at the Caste viewing point.

2025/1402 Discuss the trees around the Castle and interaction with English Heritage.

2025/1403 Discuss the Castle, Village Ditch, and vegetation.

2025/1404 Items for the next agenda – All.

- 14- 01. 2026 Monthly Meeting 8PM.
- 11- 03. 2026 Monthly Meeting 8PM.
- 13- 05. 2026 AGM & Annual Assembly of the Parish -8PM.
- 10- 06. 2026 Monthly Meeting 8PM.
- 09- 09 .2026 Monthly Meeting 8PM.
- 11- 11.2026 Monthly Meeting 8PM.