PLESHEY PARISH COUNCIL

% 45 Cherry Garden Road, Great Waltham, CM3 1DH E-Mail Plesheypc@gmail.com

http://www.e-voice.org.uk/pleshey-parish-council

Chair Vice- Chair D. Loudfoot G. Howeson

Clerk: W.J. Adshead-Grant

Agenda of the meeting of Pleshey Parish Council to be held at Pleshey Village Hall on Wednesday 13th September 2023 at 8pm.

2023/933 Chair's Welcome:

Chair:

Councillors:

2023/934 Apologies for absence

Cllr Howeson

2023/935 Declarations of interests (existence and nature) regarding items on the agenda.

2023/936 Public participation session for anyone with an interest in the Parish (Item does not need to be on the agenda).

2023/937 Confirmation of the Minutes of the Monthly meeting held on the 14th of June.2023.

2023/938 External authorities report:

Planning status from Chelmsford Planning department:

2023/939

Reference: 23/01269/FUL

Address: Woods Farmhouse Grange Road Pleshey Chelmsford

Description of works: Replacement dwelling including new hard and soft landscaping and ecological

enhancement works.

Finances

2023/940 Purchase order to be placed for a wreath for the November war memorial service.

2023/941 Financial Report

Cheque Account £2302.50

Reserve Account: £4657.70

Total £ 6,960.20

2023/942 Payments for approval at the meeting:

Date	Item	Budget Line	Payment
29.06.2023	WEDO Finance - deposit	reserve	£3,577.28
05.07.2023	Internal Auditor	audit	£125.00
05.07.2023	WEDO Finance - payment 1	reserve	£715.46
27.07.2023	WEDO Finance - payment 2	reserve	£12,878.29
05.09.2023	Cllr Kenning- Playground Signs	reserve	£300.85
05.09.2023	Colchester Archaeological trust ltd	reserve	£1,758.48
05.09.2023	British Legion - wreath donation	reserve	£30.00
05.09.2023	JCM Services - grounds works	Grounds Maintenance	£295.00
05.09.2023	ROPSA- Playground Inspections	Inspections	£111.00
05.09.2023	Parish Online - Software	reserve	£38.40
05.09.2023	HMRC- JULY	PAYE	£63.20
05.09.2023	HMRC - AUGUST	PAYE	£62.80
05.09.2023	HMRC - SEPTEMBER	PAYE	£63.20
05.09.2023	Clerk - September salary	Salary	£128.75
05.09.2023	Clerk - August salary	Salary	£129.15
05.09.2023	Clerk - July Salary	Salary	£128.75
05.09.2023	Essex Pension Fund- July	employee contribution	£13.07
05.09.2023	Essex Pension Fund - July	salary sacrifice	£66.85
05.09.2023	Essex Pension Fund- July	employer costs	£58.89
05.09.2023	Essex Pension Fund-August	employee contribution	£13.07
05.09.2023	Essex Pension Fund - August	salary sacrifice	£66.85
05.09.2023	Essex Pension Fund - August	employer costs	£58.89
05.09.2023	Essex Pension Fund - September	employee contribution	£13.07
05.09.2023	Essex Pension Fund - September	salary sacrifice	£66.85
05.09.2023	Essex Pension Fund - September	employer costs	£58.89

<u>Total</u> <u>£20,822.04</u>

2023/943 2023/2024 Accounts performance to budget

2023/944 2024-2025 Budget Planning

2023/945 Review and agree the monthly bank reconciliation – Vice Chairman

Reports and Updates

2023/946 Update on the Risk Matrix (non-financial or reputational) – ALL

2023/947 Discuss Drainage issue on Grange Road, Vicarage Road, Park Road Autumn plans to investigate the missing pipe.

<u>2023/948 Woolmers Mead Drainage.</u> Essex Highways are making additional investigations.

2023/949 Picnic table for Playground

Proposal to replace the picnic table that was vandalised, and which was removed about a year ago? Example products:

- https://mgtimberproductsltd.co.uk/product/wheelchair-accessible-picnic-tables/
 £280.00
- https://mgtimberproductsltd.co.uk/product/traditional-a-frame-picnic-table/5ft long £240.00, 6 ft long £260.00
- https://www.sustainable-furniture.co.uk/standard-a-frame-picnic-bench 5 ft long £280.00
- https://www.gardenstreet.co.uk/garden-furniture-c31/picnic-benches-c41/alexander-rosepine-woburn-picnic-table-6ft-p7666
 6ft £269.00

2023/950 Playhouse at Golden Jubilee Playground.

Proposal to create a playhouse with the three turrets using either local labour or a local contractor.

2023/951 Repair & maintenance system at the playground:

Proposal to have in place the following:

- a. An account with a playground repair/maintenance contractor who can do specialist tasks like servicing & repairing equipment.
- b. A budget for tasks like tree & hedge work so I can call JCM when required.
- c. A way to either chase ECC grass-cutting or a budget to pay JCM to cut the grass.

2023/952	Update on the Leather Bottle.
2023/953	Allotment Invoicing 2023-2024
2023/933	Allotthent involcing 2023-2024
2023/954	ECC Bus consultation and effect on residents
2023/955	Defib and recording in support systems – The circuit.
2023/956	Items for the next agenda – All

11.10.2023	Monthly Meeting @ 8PM
08.11.2023	Monthly Meeting @ 8PM
10.01.2024	Monthly Meeting @ 8PM
14.02.2024	Monthly Meeting @ 8PM
13.03.2024	Monthly Meeting @ 8PM
09.04.2024	Monthly Meeting @ 8PM
08.05.2024	AGM & Monthly Meetings @ 8PM