**Chair D. Loudfoot**

 **Vice- Chair G. Howeson**

**Clerk: W.J. Adshead-Grant**

Posted:

The Public and Press are invited (Public Bodies admission to Meeting Act 1960) and all Councilors are hereby summonsed to attend the meeting of Pleshey Parish Council to be held at Pleshey Village Hall on Wednesday 12th April 2023 at 8pm. For transacting the following business:

W.J. Adshead-Grant

2023/847 Chair’s Welcome

Chair:

Councillors:

2023/848 Apologies for absence

2023/849 Declarations of interests (existence and nature) regarding items on the agenda.

2023/850 Public participation session for anyone with an interest in the Parish

(Item does not need to be on the agenda)

2023/851 Confirmation of the Monthly meeting Minutes held on the 8th March 2023.

2023/852 External authorities reports- Cllrs Steel and Chambers.

**Planning**

2023/853 Local Planning Authority updates



**Finances:**

2023/854 Update on accounts:

* **Current Account £10,748.13**
* **Reserve Account £20,011.15**

2023/855 Payments for Approval:

To follow

2023/856 Review and approve Monthly Bank Recon

To follow

2023/857 Community Funding request – Youth Club of Pleshey

Paperwork to be submitted.

**Reports and Updates:**

2023/858 Clerk's Report and actions to be undertaken.

* Clerk to Digitise the records of any loose-leaf minutes – Started
	+ New hand held scanner to speed up process.
* Bridge at Rooters Hill – LHP request on signage of a shared space Motor traffic and pedestrian.
	+ Update on status.
* Update on banking online.
	+ Barclays online portal in use.

2023/859 Update on the Golden Jubilee Playground equipment refurbishment and fundraising- Cllrs Kenning and Howeson.

2023/860 Risk Register. - All.

2023/861 External authorities reports- Cllrs Steel and Chambers.

2023/862 Coronation Event to coincide with the 6th May. – Cllr Holland and Howeson.

2023/863 Grange Road drainage.

2023/864 Parish Elections May 2023.- The Clerk.

2023/865 Update on Clerk’s annual appraisal.

2023/866 Annual Assembly – Guest Speaker.

Potential for introduction of the Village agent.

2023/867 Discuss the commissioning of a plaque to mark the coronation of King Charles 3rd – Cllr Kenning.

2023/868 Footpath works by Essex County Council – Cross field paths – Cllr Howeson.

2023/869 Update on the litter pick.

2023/870 Welcome sign for the playground– Cllr Kenning.

2023/871 Approval to order a sign on Rules for the playground – Cllr Kenning.

2023/8 72 Approval to order “Playground” signs at the entrance to the playground – Cllr Kenning.

2023/873 Approval to order a new “Welcome sign” for the viewing area / castle park? (to replace the home made sign) – Cllr Kenning.

2023/874 Approval to order a sign about feeding the ducks at the moat– Cllr Kenning.

2023/875 To confirm the closing position of the accounts to Budget 2022-2023.

Underspend of £192.36.- The Clerk.

2023/876 To confirm and sign the Annual Governance Statement which forms section 12 of the Annual Return for Local Councils, Internal Drainage Boards and other smaller authorities in England for the year ended 31st March 2023. – The Clerk.

2023/877 To adopt the Annual Accounts for the year ended 31st March 2023 – and to sign the Annual Return for the year ended 31st March 2023.- The Clerk.

2023/878 The Parish Council meets the eligibility criteria to declare itself an exempt authority for 2022/2023 (Income and Expenditure is < £25,000, No Issues raised by the external auditors and the Parish Council is over 3 years old)

* The Parish Council Income was £17,416.76
* The Parish Council expenditure was £22,851.24

2023/879 Items for the next agenda – All

 04.05.2023 **PARISH ELECTIONS**

 10.05.2023 Annual Assembly @ 8PM

17.05.2023 AGM & Monthly Meetings @ 8pm

 14.06.2023 Monthly Meeting @ 8PM

 13.09.2023 Monthly Meeting @ 8PM

 11.10.2023 Monthly Meeting @ 8PM

 08.11.2023 Monthly Meeting @ 8PM