**Chair D. Loudfoot**

 **Vice- Chair G. Howeson**

**Clerk: W.J. Adshead-Grant**

Agenda of the monthly Meeting of Pleshey Parish Council to be held at Pleshey Village Hall on Wednesday 14th September 2022 at 8pm.

2022/737 Chair’s Welcome

Chair:

Councillors:

2022/738 Apologies for absence

Cllr Gunn

2022/739 Declarations of interests (existence and nature) regarding items on the agenda.

2022/740 Public participation session for anyone with an interest in the Parish

(Item does not need to be on the agenda)

2022/741 Confirmation of the Minutes of the Monthly meeting held on the 8th June 2022

2022/742 Confirmation of the Minutes of the Extraordinary meeting held on the 13th July 2022

**Planning**

2022/743 Update on current applications with Chelmsford City Council:



2022/744 Planning Application:

Reference: 22/01486/FUL

Address: 22 Woolmers Mead Pleshey Chelmsford Essex

Description of works: Demolition of existing single storey rear extension, replacement single storey rear extension and alteration to fenestration details at ground floor level on side elevation.

Please return your comments to us by: 16th September 2022

**Finances**

2022/723 Financial Report

Bank account status: Business Account £ 20,007 (£19,760.15 + £246.85 com)

Cheque Account £ 1,611.17

 Total £ 21,618.17

2022/724 Payments for approval at the meeting:

To be confirmed at the meeting:

2022/ Cheque 101020 to JCM has not been received. £147.96. Cheque was issued 11.08.2022 . Request for a new cheque to be drawn

2022

2022/725 Clerk's Report and actions to be undertaken.

* Clerk to Digitise the records of any loose-leaf minutes - Started
* Clerk to gets quotes to digitise the book bound minutes – to be actioned during summer recess
* Clerk to arrange additional signatories on the Bank Account (Cllrs Howeson, Groves, and Somerville)
* Clerk to assist two members on getting online with latest bank statement. (Cllrs Gunn and Loudfoot)
* Clerk to investigate the 20MPH limit with LHP for the whole village of Pleshey
* Clerk to Book training days for the 3 Councillors (Howeson, Groves and Somerville)
* Clerk to write to all allotment holders with the new rates from September 2022

2022/726 Review and agree the monthly bank reconciliation – Vice Chairman

**Reports and Updates**

2022/727 Update on the Risk Matrix – ALL

2022/728 Discuss the possibility of creating a footway over the bridge at rooters hill

2022/729 Discuss Drainage issue on Grange Road, Vicarage Road, Park Road

2022/731 Ecology report – update on the draft report

2022/732 Feedback on the allotments

2022/733 update on the tender for the playground equipment

2022/735 Report(s) from External authorities

2022/736 Items for the next agenda – All

 12.10.2022 Monthly Meeting @ 8PM

 09.11.2022 Monthly Meeting @ 8PM

 11.01.2023 Monthly Meeting @ 8PM

 08.02.2023 Monthly Meeting @ 8PM

 08.03.2023 Monthly Meeting @ 8PM

 12.04.2023 Monthly Meeting @ 8PM

 04.05.2023 **PARISH ELECTIONS**

 10.05.2023 AGM & Monthly Meetings @ 8pm

 14.06.2023 Monthly Meeting @ 8PM

* **Eco-Study** - I will try to share a draft introduction before the meeting.
Can you check if we’ve paid Steve Plumb? I think we haven’t.
* **Playground** –
	+ can we enlist the archaeological consultant before then,  get a quote so we can agree?
	+ Do we have clarification about SMC conditions? We need this even if you already accepted them.
	+ We have an offer from Courtney to design & build a play house with the three turrets. I will guide her through safety & SMC requirements.
	+ Can you clarify in the meeting what I have to do to get jobs done after I’ve raised tasks on PSS app? So everyone knows and so I can get things done quickly.