PLESHEY PARISH COUNCIL

% 45 Cherry Garden Road, Great Waltham, CM3 1DH E-Mail <u>Plesheypc@gmail.com</u>

http://www.e-voice.org.uk/pleshey-parish-council

Chair Vice- Chair D. Loudfoot G. Howeson

Clerk: W.J. Adshead-Grant

Posted Date: Wednesday 02nd February

You are summoned to attend the Meeting of the Parish Council to be held at Pleshey Village Hall on Wednesday 9th February 2022 at 8pm to transact the following business:

Will Adshoad-Grant
Clerk to the Council.

Members of the public and press are welcome to attend and may ask questions at the Public open session or when invited to do so by the Chairman but may not speak or take part in the meeting at any other time.

Agenda

Governance

2021/604 Chairman's Welcome

Chairperson:

Councillors:

2021/605 Apologies for absence

2021/606 Co-Option for one vacancy on the Parish Council

2021/607 Declarations of interests (existence and nature) regarding items on the agenda.

2021/608 Public participation session for anyone with an interest in the Parish

(Items do not need to be on the agenda)

2021/609 Confirmation of the Minutes of the Monthly meeting held on the 12th of January 2022

Planning

2021/610 Update on status of Planning Applications:

Reference	Address	Туре	Status
21/01859/FUL	Robin Cottage Grange Road Pleshey Chelmsford Essex CM3 1HZ	Application	Application Permitted

Finances

2021/611 Financial Report

Bank account status: Business Account £ 23,039.39 (£19,759.01 + £3280.38 com)

<u>Cheque Account</u> £ 3,238.19

Total £ 26,277.58

2021/612 Payments for approval at the meeting:

Date	Details	Chq	Total	Budget Header
09.02.2022	Public Sector Software	Online	£187.20	Parish Reserve
09.02.2022	Northend nursery	Online	£167.19	Parish Reserve
09.02.2022	Clerk Wages&Expenses	Online	£116.47	Salary
09.02.2022	Essex Pension Fund	Online	£127.67	Pension
09.02.2022	HMRC	Online	£51.60	PAYE
Total	£650.1	3		•

2021/613 Clerk's Report and actions to be undertaken.

- Draft amendment to the financial regulations (2021/520)
- Clerk to Digitise the records of any loose-leaf minutes Ongoing
- Clerk to gets quotes to digitise the book bound minutes to be actioned
- The leather Bottle Asset of Community Value (March 2022) Action Complete.
- Clerk to contact ECC for Locality Fund £1000 Action complete
- Order Parts for the Telephone Box.

2021/614	Review and agree the monthly bank reconciliation - Vice Chairman
2021/615	To consider new contractor for quarterly and annual inspections Cllr Kenning
2021/616	Feedback on Funding Sources for Play equipment – Cllrs Kenning and Howeson

Reports and Updates

2021/617	Discuss arrangements for the Queens Platinum Jubilee – Cllr Holland and Howeson
2021/618	Update on the Risk Matrix – Cllr Kenning
2021/619	Discuss the Phone Box Name competition – Cllr Kenning
2021/620	Confirmation of action to recover retrospective Allotment rents for 2020 , 2021 and agree new price for 2022-2023 – Increase for future years as soon as appropriate for any plot holder that has signed an allotment agreement.
2021/621	Discuss plans and advertise the annual litter pick
2021/622	Report(s) from External authorities
2021/623	Items for the next agenda – All

09.03.2022	Monthly Meeting @ 8PM
13.04.2022	Monthly Meeting @ 8PM
04.05.2022	Annual Parish Assembly @ 8PM
11.05.2022	Monthly Meeting and AGM @ 8PM
08.06.2022	Monthly Meeting @ 8PM
14.09.2022	Monthly Meeting @ 8PM
12.10.2022	Monthly Meeting @ 8PM
09.11.2022	Monthly Meeting @ 8PM