



Clerk: W.J. Adshead-Grant

Minutes of the Ordinary Meeting of Pleshey Parish Council held at Pleshey Village Hall on Wednesday 12th June 2024 at 8pm.

2024/1118 Chair's Welcome:

Chair: Loudfoot.

Councillors: Holland, Somerville, Groves and Howeson.

2024/1119 Apologies for absence

Cllr Gunn and Cllr Kenning.

2024/1120 Declarations of interests (existence and nature) regarding items on the agenda.

Cllr Groves – Planning application - 24/00622/FUL.

2024/1121 Public participation session for anyone with an interest in the Parish.

2 members of the public to discuss item 2024/1125 – Information board at the castle viewing point.

A mockup of the board had been shared with the Parish Council before the meeting for review.

Essex Place Services have agreed a final draft with Historic England for approval and a final version will need to go to the Secretary of State. The current text proposed has been improved in principle.

2024/1122 Confirmation of the Minutes of the AGM and Ordinary meeting held on 08th May 2024.

Resolution: **The minutes were confirmed.**

2024/1123 Confirmation of the Minutes of the Ordinary meeting held on 10th April 2024

Resolution: **The minutes were confirmed.**

2024/1124 External authorities report.

The full report from Cllr Steel is in the agenda area of the website.

- Chelmsford City Council:
- Essex County Council:
 - National Grid Norwich to Tilbury – Statutory Consultation.
 - Update on member Led Defects
 - Woolmers Mead Drainage and Drainage issue on Grange Road
 - *Broomfield and Writtle LHP schemes agreed for funding in 24/25*

2024/1125 Discuss the viewing area information board.

Concern over the red lettering potentially fading to a lighter colour. QR code discussed to drive users of the board on to a maintained website that can contain history pages and context. The new board contains around 600 words. Consideration of orientation and arrows to highlight areas was discussed.

The Website to be used will be created by Cllr Loudfoot and Cllr Kenning. The address to be shared with Essex Place Services to create a QR code to link to the website.

The new information board should be owned, maintained and insured by the Parish Council.

Magna Carta committee to Ask Essex Place Services about the QR code and fading ink.

Resolution: Cllr Loudfoot and Cllr Groves to investigate a new domain.

Planning

2024/1126 Planning application for discussion:

Cllr Groves – Declared an interest.

Reference: 24/00622/FUL

Address: Pleshey Grange, Grange Road, Pleshey, Chelmsford.

Description of works: Two storey extension to existing detached garage and single storey link to house.

Pre-application advice was sought and taken three times. The plans were adjusted as per the request of Chelmsford City Council planning. Uttlesford were consulted as part of the process due to it being on the boundary.

Resolution: The Parish Council has no comment on this application.

Finances

2024/1127 Financial Report – 06th June - 2024

Cheque Account £2,198.71

- Income: Interest £18.85

Reserve Account: £8,281.64

Total £ 10,480.35

£10,787 – remaining of budget 2024/2025.

2024/1128 Payments for approval at the meeting:

Date	Item	Budget Line	Payment
15.06.2024	Cllr Kenning - Engraved Tankard	Expenses	£91.89
15.06.2024	Annual Insurance	Insurance	£453.12
15.06.2024	Rospa - Play Safety - Annual Playground	Inspections	£127.20
15.06.2024	Clerk - Salary + Expenses	Salary + Expenses	£135.10
15.06.2024	HMRC - June - Tax	Paye	£59.60
15.06.2024	Essex Pension fund	Pension - Salary Sacrifice	£74.90
15.06.2024	Essex Pension fund	Pension-Employee Cost	£13.07
15.06.2024	Essex Pension fund	Pension - Employer Cost	£59.94
15.06.2024	Cllr Howeson - Refreshments -Assembly	Expenses	£10.35
		TOTAL	£1,025.17

Resolution: The payments were approved.

2024/1129 Clerk's Report and actions to be undertaken.

- Unity Bank Account.
- Internal Audit 18th June 2024
- External Audit runs until the end of September.

2024/1130 Review and agree the monthly bank reconciliation – Vice Chairman

Resolution: **Approved and signed.**

Reports and Updates

2024/1131 Update on the Risk Matrix – ALL

No additional items this month.

2024/1132 Update on GJPA including the annual inspection report and actions required.

Consider new metal extension legs for the swings.

It was noted that an item installed by Sovereign last year does not appear to be in accordance with regulations.

Cllr Kenning is reviewing potential maintenance and repair options.

Resolution: **Cllr Kenning to have a delegated authority of £1000 for repairs.**

2024/1133 Update on Norwich to Tilbury Pylons.

Currently no comment but concerns over the impact on traffic getting through to Chelmsford.

2024/1134 Update on Chelmsford Local Plan 2024- 2036.

Noted that both Great Leighs and Ford End have proposed development plans.

2024/1135 Woolmers mead grass cutting.

It was noted that the grass at the Recreation ground and the grass at Wolmers mead was cut today after query was raised by the Chair.

A freedom of information request has been sent by the Chair to CCC to understand the cutting regime and ownership of the parcels of land to understand the maintenance regime.

Resolution: **Clerk to get a quote for comparison purposes.**

2024/1136 Items for the next agenda – All.

- Viewing Area – Gate and scarifier. - Cllr Somerville.
- County Broadband Battery backup. – Cllr Howeson.
- Update on The Leather Bottle – Cllr Groves.

Meeting closed 21:50

Will Adshead-Grant

Clerk to the Council.

Next Meetings:

11.09.2024	Monthly Meeting @ 8PM
09.10.2024	Monthly Meeting @ 8PM
13.11.2024	Monthly Meeting @ 8PM
15.01.2025	Monthly Meeting @ 8PM
12.02.2025	Monthly Meeting @ 8PM
12.03.2025	Monthly Meeting @ 8PM
09.04.2025	Monthly Meeting @ 8PM
07.05.2025	AGM & Monthly Meetings @ 8PM
14.05.2025	Annual Assembly of the Parish