



Chair      D. Loudfoot  
Vice- Chair      G. Howeson

Clerk: W.J. Adshead-Grant

---

Agenda of the Ordinary Meeting of Pleshey Parish Council to be held at Pleshey Village Hall on Wednesday 11<sup>th</sup> September 2024 at 8pm.

---

2024/1137 Chair's Welcome:

Chair:

Councillors:

2024/1138      Apologies for absence

2024/1139      Declarations of interests (existence and nature) regarding items on the agenda.

2024/1140      Public participation session for anyone with an interest in the Parish.  
(Item does not need to be on the agenda).

2024/1141      Confirmation of the Minutes of the Ordinary meeting held on 06 June 2024.

2024/1142      External authorities report.

- Chelmsford City Council:
- Essex County Council:

2024/1143      Discuss the viewing area information board.

**Planning**

2024/1144      Planning application for discussion:

1. Reference: 24/01064/LBC.

Address: Tyle Barn Back Lane Pleshey Chelmsford.

Description of works: Solar panel installation on the roof of cart lodge.

**Finances**

2024/1145      Financial Report – 30<sup>th</sup> August - 2024

Cheque Account (Barclays)      £418.73

Cheque Account (Unity Trust)      £500.00

Reserve Account: (Barclays)      £5,000

**Total    £ 5918.73**

2024/1146            Payments for approval at the meeting:

### **To Follow**

2024/1147            Clerk's Report and actions to be undertaken.

- Unity Bank Account. – Clerk online and able to access.
- External Audit – currently dealing with queries.

2024/1148            Review and agree the monthly bank reconciliation – Vice Chairman.

2024/1149            Discuss the Internal Auditors report (2023-2024).

1) Adding policies to the web site (or drafting new policies to be adopted)

2) update on the CCC answer to the precept payment difference.

Precept requested from CCC    £8280.

Precept according to CCC        £8277.

*We are required to levy a Council Tax (D above) that is divisible by 9 to produce an answer that is a whole number of pence. If your supplied precept does not comply with this "rounding principle", I will produce a rounding adjustment to your requested precept. We will pay the precept originally requested without the rounding adjustment and take the sum of all the adjustments into our own accounts.*

3) moving to separate bank reconciliations (or two spaces allocated to sign it off).

- Bank recs are signed off by RFO and Vice Chair.

4) finance report structure.

- Proposed report structure released with agenda.

5) Audit reporting to the council.

2024/1150            Discuss the external auditor report.

2024/1151            Allotments

- Request to fence between the allotment plots 13/15 and Mount Villas (with a gate and fence).

2024/1152            Discuss a.gov.uk e-mail and domain name.

### **Reports and Updates**

2024/1153            Update on the Risk Matrix – ALL

2024/1154            Update on GJPA including the annual inspection report and actions required.

2024/1155            Update on Grass Cutting in the Parish.

2024/1156            Viewing Area – Gate and scarifier. – Cllr Somerville.

2024/1157            County Broadband Battery backup. – Cllr Howeson.

2024/1158            Update on The Leather Bottle – Cllr Groves.

2024/1159            Items for the next agenda – All

09.10.2024	Monthly Meeting @ 8PM
13.11.2024	Monthly Meeting @ 8PM
15.01.2025	Monthly Meeting @ 8PM
12.02.2025	Monthly Meeting @ 8PM
12.03.2025	Monthly Meeting @ 8PM
09.04.2025	Monthly Meeting @ 8PM
07.05.2025	AGM & Monthly Meetings @ 8PM
14.05.2025	Annual Assembly of the Parish