



Clerk: W.J. Adshead-Grant

Minutes of the meeting of Pleshey Parish Council held at Pleshey Village Hall on Wednesday 14th February 2024 at 8pm.

2023/1021 Chair's Welcome:

Chair: Cllr Loudfoot.

Councillors: Sommerville, Groves, Kenning, Howeson and Gunn.

2023/1022 Apologies for absence

Cllr Holland.

2023/1023 Declarations of interests (existence and nature) regarding items on the agenda.

Cllr Loudfoot -County broadband – nonpecuniary.

2023/1024 Confirmation of the Minutes of the Monthly meeting held on the 10th of January 2024.

Resolution: The minutes were confirmed.

2023/1025 Public participation session for anyone with an interest in the Parish

(Item does not need to be on the agenda).

No members of the public present.

2023/1026 External authorities report.

Cllr Chambers – CCC. Community Surgeries to be arranged.

Cllr Steel - ECC.

- **Update on the Member Led pothole scheme.**

many holes to the West of Pleshey – the plan are to do these towards the end of Feb.

- **Woolmers Mead Drainage.**

“Following the last update, Essex Legal Services have been asked to review this case in relation to riparian responsibility for the ditch in question. Once this opinion and advice has been received Officers will act accordingly.”

- **Drainage issue on Grange Road, Vicarage Road, Park Road**

The Enforcement Officer will review both the jetting history on Map 16 and a look on site to offer his advice on the matter. It may be that residents have filled in ditches, and we have lost the once working drainage system here. "On 25th Jan I was told – "Officers have confirmed that a new site visit will be carried out in a couple of weeks, to appraise the situation."

- **Digigo**

Digigo are reaching out to parishes within the operational area to introduce a series of in-person app support sessions called 'Enhance your Digital Confidence with Digigo.'

They are eager to collaborate with Parish Councils to explore the possibility of arranging sessions. Some residents and parish representatives have expressed interest in using the app but are unsure how to do it. The sessions specifically focus on providing digital support for those less digitally inclined, guiding them through the process of using the Travel Essex app and making Digigo bookings via it. emailing digigo@essex.gov.uk .

- **Army and Navy:**

The Planning application for [Army and Navy Sustainable Transport Package](#) have now been submitted and the drawings are live on the Essex County Council planning and development website. The planning application reference numbers are as follows:

- Army and Navy Junction – [CC/CHL/108/23](#)
- Sandon Park and Ride – [CC/CHL/109/23](#)
- Chelmer Valley Park and Ride – [CC/CHL/110/23](#)

A series of [visualisations](#) of the proposals are available on the Army and Navy Sustainable Transport Package webpage. Visit www.essex.gov.uk/armyandnavy.

- **Essex Highways crews tackle Storm Isha:**

Highways crews worked throughout the night dealing with flooding, wind damage and fallen trees as Storm Isha arrived. They received 70 reports for weather-related incidents, including reports of flooding and fallen trees. Working with partners Essex Police and UK Power Networks, 20 serious issues were dealt with quickly by crews overnight to help get the roads across Essex moving again.

2023/1027 Planning Updates:

Reference	Address	Type	Status
23/01269/FUL	Woods Farm House Grange Road Pleshey Chelmsford Essex CM3 1HZ	Application	Application Permitted

1. Ref. No: 24/00053/FUL

Bury Barn Cottage Bury Road Pleshey Chelmsford CM3 1HB.
Part retrospective application for timber shed attached to cottage at north end, double doors to south end and internal layout. Proposed change in roof material from corrugated fiber cement to handmade clay plain tiles, new roof light and new windows at gable ends.

Resolution: *The Parish Council has no comment.*

2. Ref. No: 24/00054/LBC

Bury Barn Cottage Bury Road Pleshey Chelmsford CM3 1HB.
Part retrospective application for timber shed attached to cottage at north end, double doors to south end and internal layout. Proposed change in roof material from corrugated fiber cement to handmade clay plain tiles, new roof light and new windows at gable ends.

Resolution: *The Parish Council has no comment.*

3. Ref. No: 24/00173/FUL

Bury Barn Bury Farm Bury Road Pleshey Chelmsford CM3 1HB.
Proposed extensions and alterations to Bury Barn.

Resolution: *The Parish Council has no comment.*

4. Ref. No: 24/00174/LBC

Bury Barn Bury Farm Bury Road Pleshey Chelmsford CM3 1HB.
Proposed extensions and alterations to Bury Barn.

Resolution: *The Parish Council has no comment.*

Finances

2023/1028 Financial Report

Cheque Account	£ 3,399.11
Reserve Account:	£ 3,281.64

Total £ 6,680.75

2023/1029 Payments for approval at the meeting:

Date	Item	Budget Line	Payment
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15.02.24	Clerk January Salary	Salary	£128.75
15.02.24	PAYE - January	PAYE	£63.20
15.02.24	Essex Pension Fund- Employee Contribution	Pension - Employee cost	£13.07
15.02.24	Essex Pension Fund - AVC Employee	Pension - Salary Sacrifice	£66.85
15.02.24	Essex Pension Fund - Employer	Pension - Employer cost	£59.94
15.02.24	JCM- Grounds maintenance	GJPA Refurbishment	£295.20
15.02.24	JCM - Tree works	GJPA Refurbishment	£408.00
15.02.24	Clerk February Salary	Salary	£128.75
15.02.24	PAYE - February	PAYE	£63.20
15.02.24	Essex Pension Fund- Employee Contribution	Pension - Employee cost	£13.07
15.02.24	Essex Pension Fund - AVC Employee	Pension - Salary Sacrifice	£66.85
15.02.24	Essex Pension Fund - Employer	Pension - Employer cost	£59.94
15.02.24	Pleshey Village Hall	Village Hall Hire	£160.00
15.02.24	Pleshey Parish News	expenses	£15.00
15.02.24	Clerk - Google storage	expenses	£15.99

Total **£1,557.81**

Resolution: **The payments were noted and approved.**

2023/1030 Allotments Update

2 new allotment holders to replace retiring holders.

1 plot still available. All plots paid for.

2023/1031 Review and agree the monthly bank reconciliation – Vice Chairman

Resolution: **The reconciliation was approved with a difference under £1.**

Reports and Updates

2023/1032 Update on the Risk Matrix (non-financial or reputational).
Sovereign post installation inspection was discussed and noted as clear of faults.

2023/1033 Discuss Drainage issue on Grange Road, Vicarage Road, Park Road
ECC issue and as far as the Parish Council is informed ECC will undertake an inspection.

2023/1034 Woolmers Mead Drainage.
Noted that the ownership of the drain and ditch is under discussion.

2023/1035 Plans for the turrets in the playground.
Potential plan with Writtle collage carpentry course team.

2023/1036 Update on Broadband service
Some service issues have continued with service drop out late at night.
Chair and Cllr Kenning to meet with the head of service, head of networks and head of finance next week,
The broadband fiber lines have been damaged by falling trees, pigeon shot damage, data center failure
and a potential connection issue. A solution could be a second link.
Any outages should be reported to the Director.

2023/1037 Playground item repairs.
Playdale quote is still under query due to the cost per square meter.

2023/1038 Add an up-to-date community photograph for the wall of the Village Hall, given that we
have a splendid group photo from the orchard-planting event?
Resolution: **Orchard planting photo of residents to be offered to the village hall. A frame to be**
purchased.

2023/1039 Enhanced Digital Confidence with Digigo.

Resolution: Clerk to invite Digigo to the Parish meeting on the 15th of May.

2023/1040 Review the enforcement information from Chelmsford city council.

Pleshey			
Case No	Received	Nature of alleged breach & Address	Status
21/00070/ENFB	24/02/2021	Use of the land for storage and commercial purposes at Park Farm Park Road Pleshey Chelmsford Essex CM3 1JA	Pending Consideration
21/00376/ENFB	11/10/2021	Breach of conditions 3, 5 and 8 to permission Ref 21/00203/FUL at Park Farm Park Road Pleshey Chelmsford Essex CM3 1JA	Pending Consideration
23/00305/ENFB	02/10/2023	Construction of an extension at Bury Barn Cottage Bury Road Pleshey Chelmsford CM3 1HB	Pending Consideration

2023/1041 Items for the next agenda.

- Annual Meeting of the Parish
- Potholes

Meeting closed 21.40.

Will Adshead-Grant

Clerk to the Council.

13.03.2024 Monthly Meeting @ 8PM
10.04.2024 Monthly Meeting @ 8PM
08.05.2024 AGM & Monthly Meetings @ 8PM.
15.05.2024 Annual meeting of the Parish.
12.06.2024 Monthly Meeting @ 8PM
11.09.2024 Monthly Meeting @ 8PM
09.10.2024 Monthly Meeting @ 8PM
13.11.2024 Monthly Meeting @ 8PM