



Clerk: **W.J. Adshead-Grant**

Minutes of the meeting of Pleshey Parish Council held at Pleshey Village Hall on Wednesday 10th January 2024 at 8pm.

2023/1000 Chair's Welcome:

Chair: Loudfoot.

Councillors: Gunn, Holland and Groves.

2023/1001 Apologies for absence

Cllr Howeson and Cllr Sommerville.

2023/1002 Declarations of interests (existence and nature) regarding items on the agenda.

None requested.

2023/1003 Confirmation of the Minutes of the Monthly meeting held on the 08th of November 2023.

Resolution: The Minutes were confirmed.

2023/1004 Public participation session for anyone with an interest in the Parish

(Item does not need to be on the agenda).

No members of the public were present.

2023/1005 External authorities report.

A report from Cllr Steel is available on the agenda section of the parish council website.

Chelmsford City Council (CCC) – Cllr Chambers – Apologies and No update.

Essex County Council (ECC) – Cllr Mike Steel – Apologies and report issued.

Finances

2023/1006 Financial Report

Cheque Account: £3399.51

Reserve Account: £3281.64

- £8.95 Interest (Included above)

Total £ 6,681.15

2023/1007 Payments for approval at the meeting:

Item	Budget Line	Payment
PAYE- December	PAYE	£115.20
Essex Pension Fund- Employee Contribution	Pension - Employee cost	£20.69
Essex Pension Fund - AVC Employee	Pension - Salary Sacrifice	£66.85
Essex Pension Fund - Employer	Pension - Employer cost	£94.94
Clerk December Salary	Salary	£207.77
Clerk January Salary	Salary	£128.75

PAYE - January	PAYE	£63.20
Essex Pension Fund- Employee Contribution	Pension - Employee cost	£13.07
Essex Pension Fund - AVC Employee	Pension - Salary Sacrifice	£66.85
Essex Pension Fund - Employer	Pension - Employer cost	£59.94
JCM- Grounds maintenance	GJPA Refurbishment	£295.20
JCM - Tree works	GJPA Refurbishment	£408.00

Total **£1540.46**

2023/1008 Allotment payments – Arrears

Plots	2023-2024		
10	£10.00	unpaid	
14	£10.00	unpaid	

2023/1009 Review and agree the monthly bank reconciliation – Vice Chairman

Resolution: **This was approved with zero difference between the cash book and the bank accounts.**

2023/1010 Quarterly budget review.

	£9,264.00	Spent	Forecast	Balance	
Staff Costs	£5,480.00	£3,609.04	£1,203.01	£667.95	
General Administration	£1,720.00	£694.27	£231.42	£794.31	
OPEN SPACES	£2,130.00	£1,632.86	£544.29	-£47.15	
S137-Grants	£500.00	£400.00	£0.00	£100.00	
				£1,515.11	Potential UNDERSPEND
Reserves	£22,118.00	£21,308.00	£500.00	£310.00	

Resolution: **The figures were reviewed and noted.**

2023/1011 Discuss a grant request for Pleshey parish News.

Resolution: **Support available in principle via a grant.**

Reports and Updates.

2023/1012 Update on the Risk Matrix (non-financial or reputational).

Cllr Kenning has updated the matrix due to the improvements at the playground.

2023/1013 Discuss Drainage issue on Grange Road, Vicarage Road, Park Road.
Black Ice was highlighted in the area due to the trees and continual water overflow on to the road.
Information passed to Councillor Steel of Essex County Council highlighting concerns.

2023/1014 Woolmers Mead Drainage.

Chelmsford City Council enforcement to contact the local landowners for resolution.

2023/1015 Consider supporting a speed watch team in the village.

The item was reviewed. No volunteers have come forward.

2023/1016 Plans for the turrets in the playground.

Resolution: Defer the item to the next meeting.

2023/1017 Update on county broadband services.

The affected households have received a discount on their bill covering the period of no service.

The service has been down several times.

2023/1018 Playground item repairs.

The in-ground roundabout is waiting for confirmation from the contractor of the extent of the rubber base required.

2023/1019 National Grid Norwich to Tilbury pylon scheme.

The Pylon route was discussed and noted that the route currently being suggested as the prime route does not pass through the parish but that there is a risk that any major revisions might alter this position. Noted that campaign activists are advocating the display of signs, but the council does not own any land which could be used.

2023/1020 Items for the next agenda.

- Update on the Risk Matrix (non-financial or reputational).
- Discuss Drainage issue on Grange Road, Vicarage Road, Park Road.
- Woolmers Mead Drainage.
- Plans for the turrets in the playground.
- Update on county broadband services
- Playground item repairs

14.02.2024 Monthly Meeting @ 8PM

13.03.2024 Monthly Meeting @ 8PM

10.04.2024 Monthly Meeting @ 8PM

08.05.2024 AGM & Monthly Meetings @ 8PM

Meeting closed: 20.49.

Will Adshead-Grant

Clerk to the Council.