



Clerk: W.J. Adshead-Grant

Agenda of the meeting of Pleshey Parish Council to be held at Pleshey Village Hall on Wednesday 10th January 2024 at 8pm.

2023/1000 Chair's Welcome:

Chair:

Councillors:

2023/1001 Apologies for absence

2023/1002 Declarations of interests (existence and nature) regarding items on the agenda.

2023/1003 Confirmation of the Minutes of the Monthly meeting held on the 08th November 2023.

2023/1004 Public participation session for anyone with an interest in the Parish
(Item does not need to be on the agenda).

2023/1005 External authorities report.

Finances

2023/1006 Financial Report

Cheque Account £3399.51

Reserve Account: £3281.64

- £8.95 Interest (Included above)

Total £ 6,681.15

2023/1007 Payments for approval at the meeting:

Date	Item	Budget Line	Payment
06.12.23	PAYE- December	PAYE	£115.20
06.12.23	Essex Pension Fund- Employee Contribution	Pension - Employee cost	£20.69
06.12.23	Essex Pension Fund - AVC Employee	Pension - Salary Sacrifice	£66.85
06.12.23	Essex Pension Fund - Employer	Pension - Employer cost	£94.94
06.12.23	Clerk December Salary	Salary	£207.77
10.01.24	Clerk January Salary	Salary	£128.75
10.01.24	PAYE - January	PAYE	£63.20
10.01.24	Essex Pension Fund- Employee Contribution	Pension - Employee cost	£13.07
10.01.24	Essex Pension Fund - AVC Employee	Pension - Salary Sacrifice	£66.85
10.01.24	Essex Pension Fund - Employer	Pension - Employer cost	£59.94
10.01.24	JCM- Grounds maintenance	GJPA Refurbishment	£295.20
10.01.24	JCM - Tree works	GJPA Refurbishment	£408.00

Total **£1540.46**

2023/1008 Allotment payments – Arrears

Plots	2023-2024		
10	£10.00	unpaid	
14	£10.00	unpaid	

2023/1009 Review and agree the monthly bank reconciliation – Vice Chairman

2023/1010 Quarterly budget review.

	£9,264.00	Spent	Forecast	Balance	
Staff Costs	£5,480.00	£3,609.04	£1,203.01	£667.95	
General Administration	£1,720.00	£694.27	£231.42	£794.31	
OPEN SPACES	£2,130.00	£1,632.86	£544.29	-£47.15	
S137-Grants	£500.00	£400.00	£0.00	£100.00	
				£1,515.11	Potential UNDERSPEND
Reserves	£22,118.00	£21,308.00	£500.00	£310.00	

2023/1011 Discuss a grant request for Pleshey parish News.

Reports and Updates

2023/1012 Update on the Risk Matrix (non-financial or reputational).

2023/1013 Discuss Drainage issue on Grange Road, Vicarage Road, Park Road

2023/1014 Woolmers Mead Drainage.

2023/1015 Consider supporting a speed watch team in the village.

2023/1016 Plans for the turrets in the playground.

2023/1017 Update on county broadband services.

2023/1018 Playground item repairs.

2023/1019 National Grid Norwich to Tilbury pylon scheme.

2023/1020 Items for the next agenda.

14.02.2024 Monthly Meeting @ 8PM
13.03.2024 Monthly Meeting @ 8PM
10.04.2024 Monthly Meeting @ 8PM
08.05.2024 AGM & Monthly Meetings @ 8PM