



Chair D. Loudfoot
Vice- Chair G. Howeson

Clerk: W.J. Adshead-Grant

Agenda of the meeting of Pleshey Parish Council to be held at Pleshey Village Hall on Wednesday 11th October 2023 at 8pm.

2023/957 Chair's Welcome:

Chair:

Councillors:

2023/958 Apologies for absence

2023/959 Declarations of interests (existence and nature) regarding items on the agenda.

2023/960 Public participation session for anyone with an interest in the Parish

(Item does not need to be on the agenda).

2023/961 Confirmation of the Minutes of the Monthly meeting held on the 13th of September 2023

2023/962 External authorities report:

Finances

2023/963 Financial Report

Cheque Account _____ £4611.22

- Precept income 50% £4140 – included in the above figure.

Reserve Account: _____ £2000

Total £ 6611.22

2023/964 Payments for approval at the meeting:

Date	Item	Budget Line	Payment
14.09.2023	Cllr Somerville - Parish Expenses - open playground	reserve	£175.08
25.09.2023	Clerk - Picnic Bench for GJPA	reserve	£300.00
25.09.2023	Clerk - Defib parts	reserve	£361.59
05.10.23	Fenland Leisure/Online Playgrounds	GJPA Refurbishment	£75.84
05.10.23	PAYE	PAYE	£62.80
05.10.23	Clerk October Salary	Salary	£141.15

05.10.23	Essex Pension Fund- Employee Contribution	Pension - Employee cost	£13.07
05.10.23	Essex Pension Fund - AVC Employee	Pension - Salary Sacrifice	£66.85
05.10.23	Essex Pension Fund - Employer	Pension - Employer cost	£59.94

Total **£1,256.32**

2023/965 2023/2024 Accounts performance to budget

	£9,264.00	Spent	Forecast	Balance
Staff Costs	£5,480.00	£2,461.00	£2,461.00	£558.00
General Administration	£1,720.00	£662.12	£312.61	£745.27
OPEN SPACES	£2,130.00	£673.79	£500.00	£956.21
S137-Grants	£500.00	£0.00	£0.00	£500.00
				£2,759.48
Reserves	£22,118.00	£21,308.00	£0.00	£810.00

**Potential
UNDERSPEND**

2023/966 2024-2025 Budget Planning

	£12,725.00
Staff Costs	£5,480.00
General Administration	£1,552.00
OPEN SPACES	£5,193.00
S137-Grants	£500.00
Reserves	£4,000.00

2023/967 Allotment payments – Arrears

Plots	2023-2024		
1	£10.00	unpaid	
9	£10.00	unpaid	
10	£10.00	unpaid	
11	£10.00	unpaid	
14	£10.00	unpaid	

16	£10.00	unpaid	
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2023/968 Review and agree the monthly bank reconciliation – Vice Chairman

Reports and Updates

2023/969 Update on the Risk Matrix (non-financial or reputational) – ALL

2023/970 Discuss Drainage issue on Grange Road, Vicarage Road, Park Road
Autumn plans to investigate the missing pipe.

2023/971 Woolmers Mead Drainage.
Essex Highways are making additional investigations.

2023/ 972 Proposal for meetings in May, June & July be moved on a Thursdays. – Cllr Kenning.

2023/973 Discuss the Playground Trees and hedges and the best way to maintain them (include planting
whips). -Cllr Kenning.

2023/974 Discuss the potholes and actions taken.

2023/975 Update on the Defib and actions taken.

2023/976 Follow up on the bus consultation.

2023/977 Follow up on the traffic indicators recently run by LHP.

2023/978 Broadband future reliability (county broadband).

2023/979 Items for the next agenda – All

08.11.2023	Monthly Meeting @ 8PM
10.01.2024	Monthly Meeting @ 8PM
14.02.2024	Monthly Meeting @ 8PM
13.03.2024	Monthly Meeting @ 8PM
10.04.2024	Monthly Meeting @ 8PM
08.05.2024	AGM & Monthly Meetings @ 8PM