



Clerk: W.J. Adshead-Grant

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Minutes of the meeting of Pleshey Parish Council held at Pleshey Village Hall on Wednesday 13<sup>th</sup> September 2023 at 8pm.

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2023/933 Chair's Welcome:

Chair: Loudfoot

Councillors: Sommerville, Gunn, Holland, and Kenning

2023/934 Apologies for absence

Cllr Howeson and Cllr Groves.

2023/935 Declarations of interests (existence and nature) regarding items on the agenda.

No declarations were made.

2023/936 Public participation session for anyone with an interest in the Parish

(Item does not need to be on the agenda).

Two members of the public were present.

Concerns raised about the strength of the Mobile signal in the village -Vodafone. However, members of the Council confirmed Vodafone is working well.

2023/937 Confirmation of the Minutes of the Monthly meeting held on the 14<sup>th</sup> of June.2023.

**Resolution:                      The minutes were confirmed**

2023/938 External authorities report:

Essex County Council - Cllr Mike Steel

- Potholes – 24 of the 36-allowance repaired. What three words. Photo.
- Flooding – Grange Road. Update being requested.
- Flooding – Wolmers mead – Rods have been pushed through to the ditch. The ditch was investigated, and the pipe extends into the ditch beyond Woolmers garden. The pipe is blocked in the ditch. The Ditch needs to be cleared – CHP / Woolmers / Woolmer Orchard.
- Recycling center pilot survey will come out in the next month for feedback from users. Request to be put to cabinet member for how the survey will capture failed users.
- Bus services – consultation. Unclear on what flexible service being withdrawn. The number 10 is marked as risk.
  - Feedback - Consultation should cover the needs of the Pleshey residents in Chelmsford. Suggested that a Transport needs survey should be run.
  - Concerns raised about the reliability of the didgo service for Pleshey.
- Chelmsford Northeast bypass. The Northern end will not be done in phase 1 due to inflation and funding no longer being adequate. The station and the bypass will be used first.
- National Brid pylons. Waiting on the ESO report on an underwater
- RAAC – Essex 54 schools identified with the issue. Two in Waltham's and Broomfield ward. Still some potential in public buildings to have it.

Chelmsford City Council – Cllr Nicolette Chamber.

- Several libraries gone; several public pools closed along with a variety of shops. This means a lower income for the City Council parking.
- Public Spaces Protection Order. Introduction to Hylands park. This is to reduce the range that dog owners can allow their dogs to freely roam. The PSPO is to protect the public from dogs running loose. Chelmsford city Council plan to put it in place. Total ban on dogs around the children's play areas and the house. Limited access slightly further out from the house and then beyond that it will remain free for dogs. Dog walkers would be limited to four dogs.
- The leather bottle is running well with the new landlords.
- Verges overgrown. The Parks department will continue with the current regime.
- Council surgery can be restarted at the leather bottle.

**Planning status from Chelmsford Planning department:**

2023/939

Reference: 23/01269/FUL

Address: Woods Farmhouse Grange Road Pleshey Chelmsford

Description of works: Replacement dwelling including new hard and soft landscaping and ecological enhancement works.

**Resolution: No objections.**

**Finances**

2023/940 Purchase order to be placed for a wreath for the November war memorial service.

**Resolution: Approved.**

2023/941 Financial Report

Cheque Account £2302.50

Reserve Account: £4657.70

**Total £ 6,960.20**

2023/942 Payments for approval at the meeting:

Date	Item	Budget Line	Payment
29.06.2023	WEDO Finance - deposit	reserve	£3,577.28
05.07.2023	Internal Auditor	audit	£125.00
05.07.2023	WEDO Finance - payment 1	reserve	£715.46
27.07.2023	WEDO Finance - payment 2	reserve	£12,878.29
05.09.2023	Cllr Kenning- Playground Signs	reserve	£300.85
05.09.2023	Colchester Archaeological trust ltd	reserve	£1,758.48
05.09.2023	British Legion - wreath donation	reserve	£30.00
05.09.2023	JCM Services - grounds works	Grounds Maintenance	£295.00
05.09.2023	ROPSA- Playground Inspections	Inspections	£111.00
05.09.2023	Parish Online - Software	reserve	£38.40
05.09.2023	HMRC- JULY	PAYE	£63.20
05.09.2023	HMRC - AUGUST	PAYE	£62.80
05.09.2023	HMRC - SEPTEMBER	PAYE	£63.20
05.09.2023	Clerk - September salary	Salary	£128.75
05.09.2023	Clerk - August salary	Salary	£129.15
05.09.2023	Clerk - July Salary	Salary	£128.75
05.09.2023	Essex Pension Fund- July	employee contribution	£13.07

05.09.2023	Essex Pension Fund - July	salary sacrifice	£66.85
05.09.2023	Essex Pension Fund- July	employer costs	£58.89
05.09.2023	Essex Pension Fund-August	employee contribution	£13.07
05.09.2023	Essex Pension Fund - August	salary sacrifice	£66.85
05.09.2023	Essex Pension Fund - August	employer costs	£58.89
05.09.2023	Essex Pension Fund - September	employee contribution	£13.07
05.09.2023	Essex Pension Fund - September	salary sacrifice	£66.85
05.09.2023	Essex Pension Fund - September	employer costs	£58.89

**Total** **£20,822.04**

**Resolutions: The payments were approved.**

2023/943 2023/2024 Accounts performance to budget

**Resolution: Clerk to bring hard copies for next meeting.**

2023/944 2024-2025 Budget Planning

**Resolution: Defer to Next month and Clerk to bring hard copies.**

2023/945 Review and agree the monthly bank reconciliation – Vice Chair

**Resolution: Defer to next month as the Vice Chair is on holiday.**

## **Reports and Updates**

2023/946 Update on the Risk Matrix (non-financial or reputational) – ALL  
Add new assets to the register.

2023/947 Discuss Drainage issue on Grange Road, Vicarage Road, Park Road  
Autumn plans to investigate the missing pipe.

2023/948 Woolmers Mead Drainage.  
Essex Highways are making additional investigations.

2023/949 Picnic table for Playground  
Proposal to replace the picnic table that was vandalised, and which was removed about a year ago?  
Example products:

- <https://mgtimberproductsltd.co.uk/product/wheelchair-accessible-picnic-table/>  
£280.00
- <https://mgtimberproductsltd.co.uk/product/traditional-a-frame-picnic-table/>  
5ft long £240.00, 6 ft long £260.00
- <https://www.sustainable-furniture.co.uk/standard-a-frame-picnic-bench>  
5 ft long £280.00
- <https://www.gardenstreet.co.uk/garden-furniture-c31/picnic-benches-c41/alexander-rose-pine-woburn-picnic-table-6ft-p7666>  
6ft £269.00

**Resolution: The Parish Council approved the purchase of the mg timber products.**

2023/950 Playhouse at Golden Jubilee Playground.

Proposal to create a playhouse with the three turrets using either local labour or a local contractor.

**Resolution: Cllr Kenning to seek a designer if required.**

**Resolution Cllr Kenning to seek a quote from local tradesman to assemble the unit.**

2023/951 Repair & maintenance system at the playground:

Proposal to have in place the following:

- a. An account with a playground repair/maintenance contractor who can do specialist tasks like servicing & repairing equipment.

**Resolution: Following financial regulations the Clerk to place purchase orders as required by Cllr Kenning. Any expenditure required to be reported at the next meeting.**

- b. A budget for tasks like tree & hedge work so I can call JCM when required.

**Resolution: Confirmed that Currently £1500 remains in the budget for this fiscal year.**

- c. A way to either chase ECC grass-cutting or a budget to pay JCM to cut the grass.

**Resolution: Leave the arrangement on grass cutting with ECC /CCC.**

Thanks to Cllr Kenning for all his hard work on the playground support.

2023/952 Update on the Leather Bottle.

The leather bottle is open with the new landlord. Hours have been adjusted to meet the needs of the village.

License granted. – at the license hearing it was stated that National Policy is that music can be played up to 23.00 when less than five hundred are in attendance. It was stated that Parking has already been shown to be an issue as the parking is limited. This was raised by more than one comment with the licensing board, but it was ignored. There were no formal noise complaints recorded by the City Council.

The Parish Council welcomes the pub being open but is still concerned about parking issues. Residents are encouraged to monitor and advise CCC of any anti social parking activity

2023/953 Allotment Invoicing 2023-2024

**Resolution: The invoices to be issued in the week of 18-23 September.**

2023/954 ECC Bus consultation and effect on residents

The bus consultation was noted, and the members of the public present were recommended to answer the survey.

2023/955 Defib and recording in support systems – The circuit.

The units are currently registered with the ambulance service.

**Resolution: Both units to be added to the circuit.**

**Resolution: Clerk to arrange purchase of new pads for the unit at the Leather bottle.**

**Resolution: Clerk to arrange purchase of new pads and battery for the unit at the Village Hall.**

2023/956 Items for the next agenda – All

- o Budget meeting
- o Potholes follow up.
- o Grange Road
- o Defib updates
- o Whips for the GJPG
- o Follow up on bus consultation.
- o Follow up on traffic indicators.

**11.10.2023** **Monthly Meeting @ 8PM**

08.11.2023 Monthly Meeting @ 8PM

10.01.2024 Monthly Meeting @ 8PM

14.02.2024 Monthly Meeting @ 8PM  
13.03.2024 Monthly Meeting @ 8PM  
09.04.2024 Monthly Meeting @ 8PM  
08.05.2024 AGM & Monthly Meetings @ 8PM

Meeting closed: 21:56

W. Adshead-Grant

Clerk to the Council.