



Clerk: **W.J. Adshead-Grant**

Posted: 03.11.2022

The Public and Press are invited (Public Bodies admission to Meeting Act 1960) and all Councilors are hereby summonsed to attend the meeting of Pleshey Parish Council to be held at Pleshey Village Hall on Wednesday 9 November 2022 at 8pm. For transacting the following business:

W. J. Adshead-Grant

2022/757 Chair's Welcome

Chair:

Councillors:

2022/758 Apologies for absence

Cllr Gunn

2022/759 Declarations of interests (existence and nature) regarding items on the agenda.

2022/760 Public participation session for anyone with an interest in the Parish

(Item does not need to be on the agenda)

2022/761 Confirmation of the Minutes of the Monthly meeting held on the 12th of October 2022

2022/762 Confirmation of the Minutes of the Extraordinary meeting held on the 13th of July 2022

Finances

2022/763 Financial Report

Bank account status: Business Account £ 20,007

Income Interest £7.03 Transfer to cheque account

Cheque Account £ 4,036.62

2022/764 Confirmation of the current state on the 2022 to 2023 budget

	£9,264.00	Spent	Forecast	Balance	
Staff Costs	£4,674.00	£2,393.00	£1,746.00	£535.00	
General Administration	£1,950.00	£1,295.00	£312.61	£342.39	
OPEN SPACES	£2,140.00	£747.96	£500.00	£892.04	
S137-Grants	£500.00	£0.00	£0.00	£500.00	
				£2,269.43	UNDERSPEND
Reserves	£22,118.00	£4,558.00	£2,560.00	£15,000.00	

2022/765 Review the Proposed budget for 2023 to 2024

2022/766 Discuss and agree a precept demand for 2023-2024

2022/767 Payments for approval at the meeting:

Date	Details	Chq	Total	Budget Header
05.10.2022	Bank	dd	£12.72	interest charged
03.11.2022	Essex Pension Fund	101037	£129.95	Pension
03.11.2022	HMRC	101038	£54.80	Paye
03.11.2022	Clerk - November Salary	101039	£116.68	Salary

Cheques to be confirmed at the meeting.

2022/768 Clerk's Report and actions to be undertaken.

- Clerk to Digitise the records of any loose-leaf minutes - Started
- Clerk to arrange additional signatories on the Bank Account – waiting on Barclays.
- Clerk to assist two members on getting online with latest bank statement. (Cllrs Gunn and Loudfoot)
- Clerk to investigate the 20MPH limit with LHP for the whole village of Pleshey
- Clerk to Book training days for Councillor Groves
- Bridge at Rooters Hill – LHP request on signage of a shared space Motor traffic and pedestrian.
- Update on spare allotments
- Clerk to discuss the former cricket pitch with landowner.

2022/769 Review and agree the monthly bank reconciliation – Vice Chairman

Reports and Updates

2022/770 Update on the Risk Matrix – ALL

2022/771 Ecology report – update on the draft report

2022/772 Update on the playground equipment and fundraising

2022/773 Update on Staffing costs for April 2022 to March 2023..

2022/774 Report(s) from External authorities

2022/775 Items for the next agenda – All

11.01.2023	Monthly Meeting @ 8PM
08.02.2023	Monthly Meeting @ 8PM
08.03.2023	Monthly Meeting @ 8PM
12.04.2023	Monthly Meeting @ 8PM
04.05.2023	PARISH ELECTIONS
10.05.2023	AGM & Monthly Meetings @ 8pm
14.06.2023	Monthly Meeting @ 8PM