



Clerk: W.J. Adshead-Grant

Minutes of the Meeting of the Parish Council held at Pleshey Village Hall on Wednesday 9th March 2022 at 8pm.

Governance

2021/624 Chairman's Welcome

Chairperson: Loudfoot

Councillors: Kenning, Howeson, Holland, Groves and Somerville

2021/625 Apologies for absence

Cllr Gunn

2021/626 Declarations of interests (existence and nature) regarding items on the agenda.

2021/627 Public participation session for anyone with an interest in the Parish

1 member of the public. Allotments. Original rent was instigated to avoid the loss of a recreation amenity. The Parish Council is losing money when they process payments of £1. Payments are with one notable exception not made to the Parish Council. Review of rent year to move to September to September. An indicative rent of £10 per plot was suggested. They will discuss with other allotment holders.

2021/628 Confirmation of the Minutes of the Monthly meeting held on the 9th of February 2022

Resolution **The minutes were confirmed.**

Planning

2021/629 Discuss Planning Application:

- Reference: 21/02207/FUL
Address: Devas, The Street Pleshey Chelmsford
Description of works: Extend existing garage/cart lodge.

Resolution **No comment**

Finances

2021/630 Financial Report

Bank account status: Business Account £ 23,039.96 (£19,81358 + £3280.38 com)

Cheque Account £ 3,171.69

Total £ 26,211.65

2021/631 Payments for approval at the meeting:

Date	Details	Chq	Total
09.03.2022	Clerk Wages Expenses	100986	£116.07
09.03.2022	Essex Pension Fund	100987	£127.67
09.03.2022	HMRC	100988	£52.00

Resolution **The Payment were approved**

Resolution **The Clerk to arrange additional account signatories**

Resolution **The Clerk to send updated accounts to the two signatories not online yet.**

2021/632 Clerk's Report and actions to be undertaken.

- Draft amendment to the financial regulations – (2021/520)
- Clerk to Digitise the records of any loose-leaf minutes - Started
- Clerk to gets quotes to digitise the book bound minutes – to be actioned during summer recess

2021/633 Review and agree the monthly bank reconciliation – Vice Chairman

Resolution **Approved**

2021/634 To consider new contractor for quarterly and annual inspections. – Cllr Kenning
Three suppliers have been asked to quote.

2021/635 Feedback on Funding Sources for Play equipment – Cllrs Kenning and Howeson
Specification has been agreed to be issued to potential suppliers.
Brief for the under 12.

Reports and Updates

2021/636 Discuss arrangements for the Queens Platinum Jubilee – Cllr Holland and Howeson
Meeting has been held and budgets have been discussed and idea agreed. Sunday
is a Big Jubilee Lunch at the village Hall – 12.30 onwards to the evening. Bring your
own plate, food, and cutlery so that's it's a more sustainable event.
Bunting to be purchased, Table covers, balloons, large flags, small prizes, face
paint, temp tattoos, goodie bag, small waving flags.
Several games planned
Bar in the Village Hall

Resolution **Expenditure budget increased to £1000**

Resolution **Cllr Sommerville delegated to discuss the beacon with the local
landowner.**

2021/637 Update on the Risk Matrix – Cllr Kenning
All members to highlight issues each month or areas of concern,
Create an entrance to the playground

Resolution **Cllr Kenning to arrange a technical drawing for entrance to the
playground.**

Resolution **The Parish Council supports a 20mph limit to cover the whole
of the village and will consult on implementation.**

Resolution **The financial regulations to be ignored due to Health and safety
risk of delegates power of up to £1000 for the cost of removing the tree by the
power line**

2021/638 Confirmation of action to recover retrospective Allotment rents for 2020, 2021 and
agree new price for 2022-2023 – Increase for future years as soon as appropriate for
any plot holder that has signed an allotment agreement.

Resolution **Defer to the next meeting**

2021/639 update on plans and advertise the annual litter pick

Resolution The event has been advertised and the Item is Closed

2021/640 Cllr Training at EALC -Great Dunmow

Resolution Clerk to send dates available to Cllr Howeson, Somerville, and Groves

2021/641 Discuss the potential installation of a streetlight near the church and a second one near routers hill
After consideration of the LED lights and light pollution the item was closed.

Resolution Close the item.

2021/642 Discuss defib training and an emergency first aid day
£200 plus Vat for a training session.

Resolution Cllr Holland to Book for the 4th of May.

2021/643 Discuss the possibility of creating a footway over the bridge at routers hill

Resolution Defer to the next meeting

2021/644 Update on the playground access point

Resolution Item covered under risk management

2021/645 Draft letter for the allotment holders

Resolution Defer to next meeting

2021/646 Discuss recent power cuts
No major issues despite the recent storms.

Resolution Item Closed

2021/647 Consider the purchase of a map for meetings
Maps are now available at the meetings.

Resolution Item Closed

2021/648 Update on the footpath case sent to Essex County Council.

Resolution Clerk to Contact Essex for an update

2021/649 Update on the budget performance for 2021 to 2022
Expected position Underspend of £1684

Resolution Some extraordinary items discussed at this meeting will use this reserve.

2021/650 Report(s) from External authorities

I am attending the Chelmsford City Council Governance meeting in my capacity as a City Cllr. This meeting is agreeing the parish boundary changes, so quite an important meeting. 3 of my County Council parishes had the prospect of significant change to them – Chignal, Little Waltham and Broomfield. I am pleased to say that the consultation process resulted in the wishes of the Parish Councils and residents being heard! The main Chelmsford changes are new parishes in the newly built areas on the Northeast of Chelmsford, resulting in some removals from Little Waltham and Broomfield. Chignal residents in the Hollows responded in large numbers, expressing a strong desire to remain as part of Chignal Parish, which was achieved.

Pleshey conclusion is:

Final recommendations

1. No change in parish boundary.
2. No change in parish name.
3. No change in the number of parish councilors.

If approved, the recommendations will go to full Council, then be implemented for the May 2023 elections.

Library Consultation:

There is a Briefing on the consultation and development of the new library plan: Everyone's Library Service 2022 – 2026 on Thursday 10th March at the People and Families Policy and Scrutiny Committee – which I will attend and participate in. Members of the public can also attend and watch

The meeting will provide an update on:

- The consultation and engagement process with Essex residents and key stakeholders on the draft plan for Essex libraries.
- The outcomes of the consultation
- The next steps to finalise and adopt the plan and prepare for delivery.

The advance papers state that the new library plan will enable the delivery of a service that is modern, vibrant, and sustainable. It commits to keeping all 74 libraries open with investment in training and the upskilling of library staff.

The consultation analysis report shows that Essex residents and organisations give their broad support to the Plan.

Essex County Council is the second largest library authority in the country, serving a population of nearly 1.5 million residents across a network of 74 libraries, two mobile library vehicles, an online e-library service,

and a home library delivery service provided by volunteers to residents who cannot access onsite or mobile services. In 2019-20 (the last year unaffected by pandemic restrictions), the library service had 226,000 active users, 4.3 million visits, 3.9 million loans, and over 400,000 e-resources were borrowed

I note that a total of 2,213 survey responses were received of which 2,185 were from individuals = 0.1% of population. 15% of respondents were from the Chelmsford area = 0.2% of the population. 87% of respondents were over 35, 1% were under 16.

The document appears to be a plan to have a plan, stating ambitions, but not clear on detail on how it will be achieved.

Following any final feedback from the Scrutiny Committees we will amend the plan in line with the proposed changes and seek Cabinet approval to adopt

2021/651 Items for the next agenda – All

- Clerk's annual appraisal
- Annual Governance Statement
- Annual Accounts Statement
- Statement of exemption for external audit
- Arrangements for the Annual assembly
- Discuss the possibility of creating a footway over the bridge at rooters hill
- Update on the Platinum Jubilee
- Update on the Playground quotes

13.04.2022	Monthly Meeting @ 8PM
04.05.2022	Annual Parish Assembly @ 8PM
11.05.2022	Monthly Meeting and AGM @ 8PM
08.06.2022	Monthly Meeting @ 8PM
14.09.2022	Monthly Meeting @ 8PM
12.10.2022	Monthly Meeting @ 8PM
09.11.2022	Monthly Meeting @ 8PM

Meeting Closed: 21:51

Will Adshead-Grant

Clerk to the Council